

1. CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:30 p.m.

Members Present: Mayor Julius, Councilmembers: Schwichtenberg and Seepersaud

Members Absent: Councilmembers Berg and Timmerman

Also Present: City Administrator Terry, Interim Police Chief Bell, City Attorney Poehler and Community Development Specialist Christianson

2. PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

City Administrator Terry stated Item 8A (Acceptance of Donation from Fire Relief) and Item 8B (Request for Waiver of Fees – Lucast) would be moved to the February 28, 2019 City Council meeting due to Councilmember’s absence from this meeting.

City Administrator Terry stated under the Right-of-Way acquisition services, one of the elements is getting ratification from the City Council on the general terms of easement acquisition for New Market bank and KL Group, LLC. Since the Mayor is an employee of the Bank, the item needs to be placed under general business in order for the Mayor to abstain from that element of the discussion and decision.

MOTION by Councilmember Seepersaud, second by Councilmember Schwichtenberg to approve the revised agenda. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Seepersaud, second by Councilmember Schwichtenberg to approve Consent Agenda as amended.

- a. Approve January 10, 2019 Minutes of the City Council Meeting
- b. Approve January 24, 2019 Minutes of the City Council Meeting
- c. Approve Payment of Claims and Electronic Transfer of Funds
- d. Approve Memorandum of Understanding Regarding Adelman Property Alternative Urban Areawide Review
- e. Approve Joint Powers Agreement Designating the City of Elko New Market as Lead Agency for Right-of-Way Acquisition for CSAH 2 & 91 Roundabout Project

- f. Right-of-Way Acquisition Services for CSAH 2 & 91 Roundabout Project -
Moved to General Business

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

- a. Acceptance of Donation from Fire Relief
Removed
- b. Request for Waiver of Fees - Lucast
Removed

- c. CSAH 2 & 91 Roundabout Project

City Administrator Terry requested the City Council approve the Professional Services Agreement between the City of Elko New Market and SRF to provide Right-of-Way Agent Services for the CSAH 2 & CSAH 91 Roundabout Project. He noted Mayor Julius did not need to abstain from this item. **MOTION** by Councilmember Schwichtenberg, second Councilmember Seepersaud, to approve the Professional Services Agreement between the City of Elko New Market and SRF. **APIF, MOTION CARRIED**

City Administrator Terry requested the City Council approve the Consent to Preliminary Terms Regarding Easement Acquisition with KL Group, LLC and New Market Bank. He indicated Mayor Julius needed to abstain. **MOTION** by Councilmember Seepersaud, second Councilmember Schwichtenberg, to approve the Consent to Preliminary Terms Regarding Easement Acquisition with KL Group, LLC and New Market Bank. **Aye: Councilmembers Seepersaud, Schwichtenberg; Mayor Julius abstained. MOTION CARRIED**

9. REPORTS

- a) ADMINISTRATION
None
- b) PUBLIC WORKS
Written report included in Council Packet.
- c) POLICE DEPARTMENT
Written report included in Council Packet.
- d) FIRE DEPARTMENT
None

e) ENGINEERING
None

f) COMMUNITY DEVELOPMENT
Community Development Updates included in Council Packet along with 2018 Building Permit Summary, Vacant Lot Inventory and Demographic Comparison.

g) PARKS DEPARTMENT
The meeting date was changed due to inclement weather.

h) OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

Mayor Julius indicated he was not at the SCALE meeting. City Administrator Terry updated the Council on the SCALE Service Delivery Committee meeting.

ii. MVTA
None

iii. I35 SOLUTIONS ALLIANCE
None

iv. CHAMBER OF COMMERCE
None

vi. COMMUNITY AND CIVIC EVENTS COMMITTEE
None

vii. DOWNTOWN IMPROVEMENT COMMITTEE
None

10. DISCUSSION BY COUNCIL

Councilmember Schwichtenberg indicated he went to the newly elected officials conference put on by the League of Minnesota Cities.

Councilmember Schwichtenberg asked there be more conversation regarding the roundabout and thru access while under construction. The item was discussed.

11. ADJOURNMENT

MOTION by Councilmember Schwichtenberg, second by Councilmember Seepersaud, to adjourn the meeting at 6:52 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Thomas Terry, City Administrator