

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:30 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Schwichtenberg and Seepersaud

Members Absent: None

Also Present: City Administrator Terry, Police Chief Juell, Community Development Specialist Christianson and City Engineer Revering

2) PRESENTATIONS

3) REPORTS

4) GENERAL DISCUSSION

Metropolitan Council

Wendy Wulff provided the City Council with information on the Metropolitan Council.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 7:26 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:30 p.m.

Members Present: Mayor Julius, Councilmembers: Berg, Schwichtenberg, Seepersaud and Timmerman

Members Absent: None

Also Present: City Administrator Terry, Police Chief Juell, Community Development Specialist Christianson, City Attorney Poehler, and City Engineer Revering.

2. PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the revised agenda. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Proclamation for Municipal Clerks Week

Mayor Julius read the Municipal Clerks Week Proclamation.

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Timmerman, second Councilmember Schwichtenberg to approve Consent Agenda.

- a. Approve April 11, 2019 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Authorize Extension of Internship
- d. Approve Joint Powers Agreement Between New Prague School District and the City of Elko New Market for Landscape Services
- e. Adopt Resolution 19-17 for One Day Liquor License for Elko Express Baseball Club
- f. Not Approve the Waiving of the Monetary Limits on Municipal Tort Liability
- g. Authorize Hire of Public Works Maintenance Worker I
- h. Approve R&F Properties, LLC Grading Permit
- i. Elko New Market Fire Relief Association Annual Dance
 - Adopt Resolution 19-18 Approving Outdoor Concerts and Events Permit
 - Adopt Resolution 19-19 Approving Temporary On-Sale Intoxicating Liquor License

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Revised Development Contract and Special Assessment for Christmas Pines and Amend Resolution No. 18-18

- i. Resolution 19-20 Approving Revised Development Contract and Special Assessments for Christmas Pines and Amending Resolution No. 18-18

City Engineer Revering requested the City Council consider adopting Resolution 19-20, approving revised development contract and special assessments for Christmas Pines and amending Resolution No. 18-18. Mr. Garry Tupy, developer for Christmas Pines talked to the City Council regarding the project. After discussing this item, the City Council requested Staff to come up with some general criteria for waiving security assessment of development related fees in future developments and to bring back to the Council for review. The Council is willing to do so without securities on this project because of some unique aspects of it. The limited number of lots with limited amount of financial liability associated with it, no system infrastructure having to be paid for that is directly related to this specific project and due to this being an infill project. **MOTION** by Councilmember Schwichtenberg, second Councilmember Timmerman, to adopt Resolution No. 19-20 Approving a Revised Development Contract, Version 14, and Adopting Special Assessments for Development Costs and amending Resolution No. 18-18. **APIF, MOTION CARRIED**

9. REPORTS

a) ADMINISTRATION

City Administrator Terry stated in the display case there is the trophy from previous Mayor Gabriel winning the Mayors Cup and previous Mayor Gabriel is asking whether the City needs to keep the trophy or whether or not he can take it home. The Council indicated previous Mayor Gabriel could take the trophy home.

Councilmember Schwichtenberg suggesting having previous Mayor Gabriel come in to get the trophy and taking a photo of him and the trophy, framing it and putting that in the display case. The Council liked that idea.

b) PUBLIC WORKS

None

c) POLICE DEPARTMENT

Written report included in Council Packet.

d) FIRE DEPARTMENT

None

e) ENGINEERING

None

- f) COMMUNITY DEVELOPMENT
None
- g) PARKS DEPARTMENT
Written Parks Commission Update and Minutes included in Council Packet.
- h) COMMUNITY & CIVIC EVENTS COMMITTEE (CCEC)
None
- i) OTHER COMMITTEE AND BOARD REPORTS
 - i. SCALE
None
 - ii. MVTA
None
 - iii. I35 SOLUTIONS ALLIANCE
None
 - iv. CHAMBER OF COMMERCE
None
 - v. DOWNTOWN IMPROVEMENT COMMITTEE
None

10. DISCUSSION BY COUNCIL

- i. Discussion Regarding Attending League of MN Cities Annual Conference in Duluth

City Administrator Terry stated the League conference falls over the Council meeting on June 27th. The options that are available for the Councilmembers planning to attend is to go to the conference and not be at the City Council meeting, the other option would be to reschedule the meeting to another time or the Councilmembers attending the conference can drive back for the City Council meeting.

Councilmember Schwichtenberg did not think it was an issue if he was the only one attending the conference. He stated he would try to make it back for the City Council meeting, but the meeting could still be held if he was not in attendance. He stated he may not be able to make the May 23rd meeting.

- ii. Discussion Regarding Roundabout Meeting pushed back until next meeting

City Administrator Terry stated staff had intended to schedule action items related to the round-about project on the May 9th meeting. It appears that the items are more likely to be on the May 23rd meeting. He noted staff has not yet received the cooperative agreement draft yet from the County for review, so it will probably not make it for the May 9th packet.

iii. Discussion Regarding Moving May 23, 2019 City Council Meeting to Wednesday, May 22, 2019

Mayor Julius stated he would like to have the entire City Council present at the May 23rd meeting for the Round-About discussion, so he wondered if the Council was in agreement to move the meeting to May 22nd. The Council was agreeable to move the meeting to May 22nd. **MOTION** by Mayor Julius, second Councilmember Timmerman, to move the May 23rd City Council meeting to Wednesday, May 22nd. **APIF, MOTION CARRIED**

iv. Discussion Regarding Holding Council Retreat

Mayor Julius stated he would like to have a Council Retreat outside of a Council meeting but if the rest of the City Council's desire was to have the retreat before a regular Council meeting then he would be open to that as well. Councilmember Timmerman stated she was looking to having the retreat on a separate night as well but was open to what the other Councilmember's wanted. Councilmember Berg stated he could not make May 16th, but if the Council wanted to do a different date, he could see what his schedule was.

City Administrator Terry stated he has talked to the Mayor and the Acting Mayor and that in his experience it is hard to get all of the Councilmembers together on a night other than a scheduled City Council meeting night. He proposed that if everyone could meet earlier on the City Council meeting night, maybe 4:00 p.m. or 4:30 p.m., staff would provide some sort of food and beverage as part of the work session and move into into the City Council business meeting afterwards. Mayor Julius stated if the City Council cannot meet on another night then plan on having a work session on May 22nd before the City Council meeting.

Councilmember Seepersaud stated it did not matter to her so whatever the Council decided. City Administrator Terry stated he would need to look at staff's calendar and get back to the Council on the date.

11. ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Seepersaud, to adjourn the meeting at 8:22 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Thomas Terry, City Administrator