

The City Council participated in this meeting via an electronic meeting and the City Council meeting was conducted under Minnesota Statutes section 13D.021.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:02 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Seepersaud and Novak

Members Absent: Councilmember Berg

Also Present: City Administrator/Clerk Terry, Police Chief Juell, City Attorney Poehler, Community Development Specialist Christianson, Assistant City Administrator Nagel, Deputy Clerk Jirak and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of a revised agenda moving Item E “Adopt Resolution 20-35 Appointing Ex-Officio Member of the City’s Economic Development Authority” to General Business.

MOTION by Councilmember Timmerman, second by Councilmember Seepersaud to approve agenda as amended.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Mayor Julius approved Proclamation 20-02 declaring June 1-7, 2020 as Class Of 2020 Graduate Week In Elko New Market. Nicole Adams representing New Prague Area Schools and Superintendent Michael Baumann representing Lakeville Area Schools thanked the Mayor for this Proclamation.

5) PUBLIC COMMENT

Scott County Commissioner Tom Wolf updated Council on Scott County items to include:

- Updated County Road projects are looking good and ahead of schedule due to the nice weather.
- Advised that Scott County is opening up in phases.

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve Consent Agenda as amended.

- a. Approve May 14, 2020 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Ordinance No. 217 Amending Title 7, Chapter 3 Of The Elko New Market City Code Concerning Snowmobiles And Special Use Vehicles

- d. Rezoning And Preliminary Plat For Ridgeview Estates
 - i. Adopt Ordinance No. 218 Amending Title 11 Chapter 28 Of The City Code By Rezoning Certain Properties
 - ii. Adopt Resolution 20-34 Approving Preliminary Plat Of Ridgeview Estates
- e. Moved from Consent Agenda to General Business
- f. Approve Communication Site Lease Agreement By And Between City Of Elko New Market And JTN Communications, LLC
- g. Adopt Resolution 20-36 Authorizing the Granting of Regulatory Flexibility to Local Businesses

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Bolton & Menk roundabout project contract amendment request

Bolton & Menk requested an amendment of \$51,500 to the engineering contracts for design services related to the CSAH 2 and 91 roundabout project. City staff and Bolton & Menk staff met to review and discuss the individual items. City staff does not support the request for all additional items being compensated however supports \$36,300. Jake Bongard, Project Manager, on behalf of Bolton & Menk, discussed the work completed and was present to discuss any questions the Council had regarding this project. After Council discussion, Council agreed with City staff's recommendation for payment.

MOTION by Councilmember Novak, second by Councilmember Seepersaud to approve an amendment to the Bolton & Menk Final Design Contract in the amount of \$36,300 for CSAH 2 & 91 Roundabout Design Services.

APIF, MOTION CARRIED

Adopt Resolution 20-35 appointing Ex Officio member of the City's Economic Development Authority

Mayor Julius asked to have this item to General Business since he works with Bob Vogel outside of City business and would like to abstain from this vote.

MOTION by Councilmember Timmerman, second by Councilmember Seepersaud to adopt Resolution 20-35 appointing Ex Officio member of the City's Economic Development Authority.

3 Ayes, Mayor Julius Abstained, MOTION CARRIED

9) REPORTS

- a) Administration

1st Quarter Financial Report

1st Quarter Financial Reports included in the Council Packet.

City Administrator Performance Evaluation

City Administrator/Clerk Terry advised the Council that the review process for City Administrator is preferred to be face to face with all of Council members and will schedule the review for the June 11, 2020 City Council meeting.

- b) Public Works
None.

- c) Police Department

2020 Police Department Staffing Analysis

Police Chief Juell presented to Council the Department Staffing Analysis to include the following:

- Provide guidance for short and long term budgeting.
- Educate City Council on current demands of Police Department.
- Determine if there is adequate staff for desired community policing.

The Chief recommended that the City Council consider the addition of an officer in 2021 consistent with the Projected Budget reviewed by the Council last year. The Council directed staff to continue to use this assumption in developing the working draft of the budget. The Council will consider the recommendation as part of the 2021 budgeting process.

- d) Fire Department
None.

- e) Engineering

City Engineer Revering introduced Kellie Urman, an intern working at BMI this summer.

- f) Community Development

Community Development Updates included in the Council Packet.

- Community Development Specialist Christianson informed Council that there will be a meeting with the Boulder Heights developer next week to address how to move forward with that project.

- g) Parks Department

Draft Parks & Recreation Commission Minutes included in the Council Packet.

Assistant City Administrator Nagel updated Council on the following:

- Interviews for the new Recreation Specialist position will be taking place soon.
- Orientation has been started with new Commissioner Dawn Vernon.
- New equipment was installed at Historic Elko City Park.
- Assessment on equipment at Playgrounds for safety.
- Hand washing station will be installed at Wagner Park.
- Skate park is planned to reopen when gatherings of up to 20-25 people are allowed.
- The baseball season will be reevaluated the first week of June.
- Work progressing on Rowena Pond, Woodcrest and Windrose trails.

h) Community & Civic Events Committee (CCEC)
None.

i) Other Committee and Board Reports
Scott County Association for Leadership and Efficiency (SCALE)
Mayor Julius stated SCALE meeting will be held in two weeks.

Executive Committee
Mayor Julius stated next meeting will be held in 1st week of June.

Service Delivery Committee
None.

Unified Transit Plan Steering Committee
None.

Minnesota Valley Transit Authority (MVTA)
None.

I35 Solutions Alliance
None.

Chamber of Commerce
Mayor Julius talked with Chamber President Josh Malwitz regarding local businesses opening up.

j) DISCUSSION BY COUNCIL
Council discussed code enforcement letters that were mailed to residents out of compliance with City Ordinances.

Mayor Julius discussed signing off on a letter, along with all other Scott County Mayors, to the Minnesota Senate Majority Leader regarding street impact fees.

k) ADJOURNMENT
MOTION by Councilmember Timmerman, second by Councilmember Seepersaud to adjourn the meeting at 8:11 p.m.

Respectfully submitted by

Lynda Jirak, Deputy Clerk