

CITY COUNCIL WORK SESSION

May 24, 2018

Minutes

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Timmerman

Also Present: City Administrator Terry and City Engineer Revering

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

2018 Community Survey Results

Peter Leatherman of The Morris Leatherman Company gave the Council a presentation on the 2018 Community Survey preliminary results.

5. REPORTS (Continued)

None

6. ADJOURNMENT

The Work Session was adjourned at 7:29 p.m.

1) CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Timmerman

Also Present: City Administrator Terry, Police Chief Mortenson, City Attorney Poehler and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmons to approve the agenda as presented. **APIF, MOTION CARRIED**

4) PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Declaration of Elko New Market Fire Department and Police Department First Responders

The Scott County All Hazards Committee has recognized the Elko New Market Fire Department and Police Department for their commitment to excellence and pre-hospital care for the Citizens of Scott County. Mayor Crawford declared the week of May 20 – 26, 2018 as Emergency Medical Services (EMS) Week.

5) PUBLIC COMMENT

Scott County Commissioner Wolf gave the Council an update of activities within the County including:

- a) County is monitoring the bonding bill currently at the Capital
- b) County is starting discussions on their tax levy
- c) Current road projects around the County
- d) Scott County Commissioners will be going to Washington DC to discuss county issues
- e) Stop lights on CSAH2/I35 Bridge

Dan Chlan, residing at 26620 Natchez Avenue, addressed the Council regarding a water drainage issue. Engineer Revering informed Mr. Chlan that he would review any new information regarding his concern.

6) CONSENT AGENDA

MOTION by Councilmember Berg, second Councilmember Timmons to approve Consent Agenda as presented.

- a) Approve May 10, 2018 Minutes of the City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Adopt Resolution 18-28 Approving Outdoor Concerts and Events for Captain Black's Bar and Grille
- d) New Prague Hockey Association
 - i. Adopt Resolution 18-29 Approving a Premises Gambling Permit to sell pull tabs at Boulder Pointe Golf Club
- e) Action on Barsness Applications for Rezoning & Preliminary Plat Approval

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None

8) GENERAL BUSINESS

Adopt Resolution 18-30 Accepting 2017 Independent Audit

Each year the City of Elko New Market has an independent audit completed on the financial statements for the previous year. Matt Mayer of BerganKDV, the City's auditor gave the Council a presentation on the 2017 Audited Financial Statements.

MOTION by Councilmember Timmons, second by Councilmember Julius to adopt Resolution 18-30 Approving the 2017 Independent Auditor's Report. **APIF, MOTION CARRIED**

Letter of Support for Transit Services

City Administrator Terry, Minnesota Valley Transit Authority (MVTA) Representative Richard Crawford and the City Council discussed the request from MVTA for a letter supporting MVTA for the funding of a Pilot Transit Project to be included in the Scott County Capital Improvement Program. The Council discussed the pros and cons of endorsing the letter of support for MVTA.

MOTION by Councilmember Julius, second Councilmember Timmons to endorse MVTA request for submitting a letter of support for funding a Pilot Transit Project in the Scott County Capital Improvement Program. **APIF, MOTION CARRIED**

Scott County Transportation Improvement Program (TIP) Solicitations

Administrator Terry and the City Council discussed solicitations for the following three (3) projects that the City of Elko New Market would like included in Scott County’s 2019 – 2023 Transportation Improvement Program.

1. CSAH 2 from I-35 to Pillsbury
2. Interim interchange improvements
3. County participation in the CSAHs 2 and 91 roundabout

Staff requested the Council approve a revised approach to the roundabout request based on feedback in past years and information from Scott County officials. The Class III bikeways (trails) proposed for inclusion in the project by the City are eligible for Scott County participation per its Policies for Cost Participation with Municipalities, State of Minnesota and other Agencies. The bikeways are eligible for 50% County participation.

MOTION by Councilmember Timmons, second Councilmember Berg to approve submittal of CSAH2 from I35 to Pillsbury, Interim interchange improvements and County participation in the CSAHs 2 and 91 roundabout projects to Scott County to be included in their 2019 – 2023 Transportation Improvement Program: **APIF, MOTION CARRIED**

9) CLOSED MEETING TO DISCUSS BARSNESS PROJECT COLLECTION

Administrator Terry and the Council discussed the option of closing the regular Business Meeting to discuss this item. The Council decided not to close the Business Meeting to discuss Barsness Project Collection.

Mayor Crawford suggested the Council table this discussion until the next City Council Meeting due to some local investors showing an interest in this development. After discussing the Barsness Project Collection item, and noting the absence of Councilmember Timmerman, Council decided to table the discussion until the next Council Meeting when the full Council would be present.

MOTION by Councilmember Julius, second Councilmember Timmons to table the discussion regarding Barsness Project Collection until the June 12, 2018 City Council Meeting. **APIF, MOTION CARRIED**

10) REPORTS

- a) ADMINISTRATION
None
- b) PUBLIC WORKS
None
- c) POLICE DEPARTMENT
None

- d) FIRE DEPARTMENT
Administrator Terry updated the City Council that interviews for firefighters will be taking place in a week or so.
- e) ENGINEERING
Engineer Revering gave the Council a brief update on a possible Scott Watershed Management Organization grant on water quality improvements.
- f) COMMUNITY DEVELOPMENT
Community Development Specialist Christianson gave the Council updates on meeting with a national builder, potential annexation for a thirty-one (31) residential lot subdivision and that the City received an offer on the remaining Dakota Acres property.
- g) PARKS DEPARTMENT
Draft May 10, 2018 Parks Minutes included in Council Packet.
- h) OTHER COMMITTEE AND BOARD REPORTS
 - i. SCALE
None
 - ii. MVTA
None
 - iii. I35 SOLUTIONS ALLIANCE
None
 - iv. CHAMBER OF COMMERCE
Councilmember Julius informed the Council that the Chamber will be holding a ribbon cutting at New Market Bank on May 31 2018.
 - v. REGIONAL COUNCIL OF MAYORS
None
 - vi. COMMUNITY AND CIVIC EVENTS COMMITTEE
None
 - vii. DOWNTOWN IMPROVEMENT COMMITTEE
None
 - viii. 50 BY 30 COLLECTIVE IMPACT PROJECT
 - 1. Steering Committee - None
 - 2. Transportation Committee - None
 - 3. Housing Committee - None
 - 4. Work Force Committee – None

11) DISCUSSION BY COUNCIL

Councilmember Timmons gave an update on the Scott County Human Resources Meeting she recently attended which included discussions on:

- Scott County Mental Health Center (SCMHC) will receive grant funding to continue to provide school-linked mental health services in local schools.
- Bonding request for additional buildings

Councilmember Julius informed the Council that members from Families and Individuals Sharing Hope (FISH) and the City of Elko New Market will be meeting prior to the New Market Bank Ribbon Cutting Event.

Mayor Crawford discussed his attending a meeting in New Prague put on by Mayo Clinics. Mayo Clinics did not realize that there currently was not a medical clinic in Elko New Market. In the next few weeks, representatives from Mayo Clinics will be contacting Administrator Terry to schedule a meeting to discuss feasibility of a Mayo Clinic in the City of Elko New Market.

Mayor Crawford also stated that at the last Steering Committee Meeting it was mentioned that the Transportation Committee is working with Families and Individuals Sharing Hope (FISH) on expanding the repair program out of Jordan.

12) ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 9:01 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Sandra Green, City Clerk