

The City Council participated in this meeting via an electronic meeting and the City Council meeting was conducted under Minnesota Statutes section 13D.021.

**1) CALL TO ORDER**

The meeting was called to order by Mayor Julius at 6:02 p.m.

Members Present: Mayor Julius, Councilmembers: Berg, Seepersaud and Novak

Members Absent: Councilmember Timmerman

Also Present: City Administrator/Clerk Terry, Police Chief Juell, City Attorney Poehler, Community Development Specialist Christianson, Assistant City Administrator Nagel, City Planner Sevensing, Public Work Superintendent Schweich and City Engineer Revering

**2) PLEDGE OF ALLEGIANCE**

Mayor Julius led the Council and audience in the Pledge of Allegiance.

**3) ADOPT/APPROVE AGENDA**

City Administrator/Clerk Terry advised the Council of a revised agenda adding General Business Item 8b. "Consider Request for Waiver of Administrative Permit Fee", moving Discussion by Council ahead of the Closed Meeting and removing Report Item 9fii. "Housing, Housing Market and Housing Affordability."

**MOTION** by Councilmember Berg, second by Councilmember Novak to approve agenda as amended.

**APIF, MOTION CARRIED**

**4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)**

Recognition of Eve Zahratka

Mayor Julius, on behalf of the City Council, presented a Recognition of Appreciation certificate to Eve Zahratka for her years of service to the Parks Commission and the City of Elko New Market.

Proclamation 20-03 Declaring Community Connections Week

Mayor Julius approved Proclamation 20-03 declaring June 15–21, 2020 as Community Connections Week in Elko New Market. Councilmember Seepersaud asked Elko New Market residents to be a positive influence and encouraged all to make a new connection with somebody in the Elko New Market community.

**5) PUBLIC COMMENT**

Scott County Commissioner Tom Wolf updated Council on Scott County items to include:

- Updated County Road projects are ahead of schedule by two to three weeks.
- Advised that Scott County is opening up slowly.
- Attended the I-35 Solutions meeting in which Congresswoman Angie Craig was present. A third lane into Lakeville from the south was suggested.
- Updated that Commissioner Wolf will run for Commissioner again.

Gordon Deuel from Chamber of Commerce gave updates on the following:

- Advised that many activities and events have been cancelled however, the Golf tournament for the rescheduled Fire Rescue Days will be held.
- Noted fundraising is taking place for two scholarships for next year seniors with a program called Hats off to the Grad.

## 6) CONSENT AGENDA

**MOTION** by Councilmember Seepersaud, second by Councilmember Novak to approve Consent Agenda as amended.

- a) Approve May 28, 2020 Minutes of the City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Reject Bids and Authorize Assistant City Administrator to Re-advertise for bids for Asbestos Removal/Demolition of 448 Main Street
- d) Approve Encroachment Agreement for Property Located at 257 James Parkway

**APIF, MOTION CARRIED**

## 7) PUBLIC HEARINGS

None.

## 8) GENERAL BUSINESS

### Consider Request for Vacation of Right of Way

Community Development Specialist Christianson advised the Council that the City has received a written request from Mark and Lori Rogers who reside at 9711 265<sup>th</sup> Street East indicating that they would like the City to vacate land adjacent to their property which is platted City street right-of-way in the plat of Elko Townsite. After discussion by Council, the Council determined that the City is not at a point in time to vacate this property. Future transportation plans include this property for a possible road and trail corridor. A request may be revisited as the area develops further and right of way needs are better understood.

**MOTION** by Councilmember Seepersaud, second by Councilmember Berg to deny the request consistent with the recommendation of the Planning Commission for vacation of right of way adjacent to the property at 9711 265<sup>th</sup> Street East.

**Ayes: Councilmembers Berg and Seepersaud and Mayor Julius,**

**Nays: Councilmember Novak, MOTION CARRIED**

### Consider Request for Waiver of Administrative Permit Fee

City Administrator/Clerk Terry advised the Council that Pastor Gordon Deuel has requested a waiver of administrative permit fee for worship services for Crossroads Church to take place at Fredrickson Field. Interior meeting space is very limited in Elko New Market and at this time Eagle View Elementary School and the library community room are unavailable due to COVID-19. Worship service provides an opportunity for community health and well-being during this time. Pastor Deuel informed the Council that Crossroads Church is a local non-profit organization and recognizes this is an unprecedented time and appreciates the special consideration.

**MOTION** by Councilmember Seepersaud, second by Councilmember Novak to approve request for waiver of administrative permit fee for Crossroads Church.

**APIF, MOTION CARRIED**

## 9) REPORTS

### a) Administration

#### Public Meeting Format

City Administrator/Clerk Terry sought feedback and direction from the Council regarding Public Meetings Format and how the City should handle Council, Commission and other public meetings. Under our local Emergency Declaration, City Council meetings are allowed to be held remotely. Meetings of local government are exempt from the Governor's Executive Orders limiting gatherings. Council, Commission and other public meetings have been held remotely in the interest of public safety. However, the Executive Order signed by Governor Walz, has now increased group gatherings prompting the discussion of whether or not the public meeting format should return to normal. Following discussion by Council it was determined that meetings would continue to be held remotely. However, the Council requested that this item be reevaluated at each meeting.

### b) Public Works

Written monthly report included in the Council Packet.

Public Works Superintendent Schweich reported that the new plow truck chassis are here and are ready to be outfitted; the trucks should be ready for use before winter starts.

### c) Police Department

Written monthly report included in the Council Packet.

Police Chief Juell addressed the Council regarding the tragedy that took place in Minnesota on May 30<sup>th</sup>. Police Chief Juell stated based on his years of experience as a use of force instructor the tactic is not taught as part of today's tactics. That particular tactic is not taught or used in this community. Police Chief Juell stressed this isn't a time to demonize law enforcement by the actions of one police officer.

### d) Fire Department

None.

### e) Engineering

None.

### f) Community Development

Draft Planning Commission Minutes included in the Council Packet.

### g) Parks Department

Monthly Parks & Recreation Update included in packet

Assistant City Administrator Nagel informed Council that the local youth baseball/softball season has been cancelled for this year.

Parks Capital Outlay Plan

Assistant City Administrator Nagel presented the Parks Capital Outlay Plan. This presentation highlighted the current vision to upgrade and maximize the use of the City's existing parks and expand the City's paved trail system.

h) Community & Civic Events Committee (CCEC)  
None.

i) Other Committee and Board Reports

Scott County Association for Leadership and Efficiency (SCALE)

Mayor Julius stated the next SCALE meeting will be held on Friday, June 12th.

Executive Committee

Mayor Julius stated this meeting was held last week.

Service Delivery Committee

City Administrator/Clerk Terry stated the next meeting will be on Monday, June 15<sup>th</sup>.

Unified Transit Plan Steering Committee

None.

Minnesota Valley Transit Authority (MVTA)

Councilmember Novak stated the next meeting will take place next week.

I-35 Solutions Alliance

Councilmember Berg provided an update to the Council on the I-35 Solutions Alliance meeting which included the presence of Congresswoman Angie Craig and that Councilmember Berg volunteered to be on the budget committee.

Chamber of Commerce

Pastor Gordon Deuel spoke under Public Comment.

**10) DISCUSSION BY COUNCIL**

League of Minnesota Cities/Metro Cities Policy Committee Representation

City Administrator/Clerk Terry spoke with the Council regarding representation on the for the League of Minnesota Cities and Metro Cities Policy Committees. Advantages for being on these committees are building relationships with other cities, connections with individuals in the League of Minnesota Cities and Metro Cities organizations and influencing issues that could affect Elko New Market.

**11) CLOSED MEETING**

Closed meeting pursuant to Minn. Stat. 13D.05, subd. 3(c)(3) to discuss annual performance evaluation of City Administrator Tom Terry.

Mayor Julius opened the closed meeting at 8:00 pm.

Mayor Julius closed the closed meeting at 8:19 pm.

**12) ADJOURNMENT**

**MOTION** by Mayor Julius, second by Councilmember Novak to adjourn the meeting at 8:21 p.m.

Respectfully submitted by

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Lynda Jirak, Deputy Clerk