

**1) CALL TO ORDER**

The meeting was called to order by Acting Mayor Timmerman at 5:30 p.m.

Members Present: Acting Mayor Timmerman, Councilmembers: Berg and Novak

Members Absent: Mayor Julius and Councilmember Seepersaud

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, City Planner Sevening, Assistant City Administrator Nagel, City Attorney Poehler and City Engineer Revering

**2) PRESENTATIONS**

None.

**3) REPORTS**

None.

**4) GENERAL DISCUSSION**

Housing, Housing Market, and Housing Affordability

City Planner Sevening presented to Council general information about housing. The presentation covered key terms and definitions in the affordable housing industry, data regarding the current market in the Minneapolis-St. Paul metropolitan area, data regarding income and an affordable housing “toolbox” with programs and/or policies that the City has implemented or could implement to foster affordable housing. Staff sought direction from the City Council regarding what tools the Council would be interested in pursuing further. Councilmember Berg discussed a high interest in pursuing the As of Right/By Right Development tool. Councilmember Novak was interested in the Tiered Utility Development Fee Structure. Councilmember Berg also stated that creating the best opportunities for affordable housing is the Council’s goal. The City Council directed Staff to further research all of the tools in the affordable housing toolbox not yet implemented by the City.

**5) REPORTS (Continued)**

No reports from the Business Agenda were presented.

**6) ADJOURNMENT**

The Work Session was adjourned at 7:00 p.m for the City Council Business Meeting and resumed at 7:44p.m.

**MOTION** by Councilmember Novak, second by Councilmember Berg to adjourn the Work Session at 8:12 p.m. **APIF. MOTION CARRIED**

**1) CALL TO ORDER**

The meeting was called to order by Acting Mayor Timmerman at 7:01 p.m.

Members Present: Acting Mayor Timmerman, Councilmembers: Berg and Novak

Members Absent: Mayor Julius and Councilmember Seepersaud

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, City Planner Sevening, Assistant City Administrator Nagel, City Attorney Poehler and City Engineer Revering

**2) PLEDGE OF ALLEGIANCE**

Acting Mayor Timmerman led the Council and audience in the Pledge of Allegiance.

**3) ADOPT/APPROVE AGENDA**

City Administrator/Clerk Terry advised the Council that the Housing Presentation that was listed under Reports was moved to the Work Session and continued until after the Business Meeting.

**MOTION** by Councilmember Novak, second by Councilmember Berg to approve the agenda as revised.

**APIF, MOTION CARRIED**

**4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)**

None.

**5) PUBLIC COMMENT**

Scott County Commissioner Tom Wolf updated Council on Scott County events to include:

- Governor Walz signed off on the Senate version of the Cares Act which allows Cities and Counties to receive money for reimbursement for COVID-19 pandemic expenses.
- Construction on the CSAH 2 and 91 roundabout is moving along well.
- Scott County is slowly opening up. Libraries and Household Hazardous Waste facility should be opening up soon.

**6) CONSENT AGENDA**

**MOTION** by Councilmember Berg, second by Councilmember Novak to approve Consent Agenda.

- a. Approve June 11, 2020 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt COVID-19 Preparedness Plan
- d. Approve City Administrator Performance Evaluation Summary
- e. Adopt Resolution 20-37 Reporting the Results of the City's Performance Measurement Program to the Office of the State Auditor

**APIF, MOTION CARRIED**

**7) PUBLIC HEARINGS**

None

**8) GENERAL BUSINESS**

None

**9) REPORTS**

a) Administration

Public Meeting Format

City Administrator/Clerk Terry advised the Council that with no new changes from Governor Walz in turning the dial, Staff does not have any recommendations in changing the current format of the City Council meetings. Council directed staff to continue with remote meetings and to place the item on the agenda for reevaluation at the next City Council meeting.

Cares Act

City Administrator/Clerk Terry advised the Council that Cares Act dollars will be reallocated through an administrative process opposed to a legislative process. Funds allocated to the City will have to be used for any COVID-19 related expenses in which Staff is currently tracking. Councilmember Berg questioned if this Act would allow the City to help local businesses during the pandemic. City Administrator/Clerk Terry stated that other portions to the Cares Act already went to helping out small local businesses. City Development Specialist Christianson explained to Council two programs that are available to help out local businesses during the pandemic. City staff will be advising and educating area businesses on guidelines and timelines for each program. The first program, the Small Business Relief Grant Program will disburse \$10,000 grants to Minnesota owned and operated businesses that can demonstrate financial hardship as a result of the COVID-19 outbreak. The second program, offered by Scott County CDA – Recovery Fund, will provide forgivable loans of up to \$5000 to small businesses most in need of support. Community Development staff would be reaching out to local businesses advise and educate local businesses on guidelines and timelines for each program.

Consider Senior Discount on City Utility Bills

City Administrator/Clerk Terry advised the Council of a request that came from a resident to offer a senior discount on the city's utility bills. Staff reached out to other local cities to see if they offered this program. Only two area cities were found to have this program; Lakeville and Belle Plaine. Staff will research and provide the Council with more information. Acting Mayor Timmerman suggested that when staff is researching this topic to take into account per capita, number of people participating, median age of City and to possibly gauge how many households would participate in this program.

b) Public Works

None

c) Police Department

Traffic Update – Detour

Police Chief Juell provided an update to the Council on traffic in neighbor hoods resulting from the road closure. Chief Juell stated the reason for the construction is to make the intersection safer. Many months went into preparing plans to mitigate traffic impacts from the road closure, including restriping the roadway to narrow the driving lanes and providing extra patrol dedicated to work these routes. Police Chief Juell updated Council on the following items:

- Provided educational based enforcement detail. Slow people down, educate where detour route actually is.
- Worked with County to get better signage up.
- Most common tickets are written to people who live in area right around construction area.
- Traffic volumes are up, more so on Aaron Drive seeing three times the traffic versus Glenborough only seeing twice the volume.

d) Fire Department

None

e) Engineering

None

f) Community Development

None.

g) Parks Department

City Administrator/Clerk Terry discussed the hiring of the Recreation Specialist position. Interviews took place and a background package was handed out to the first choice candidate. City Administrator/Clerk Terry discussed the pool of candidates interviewed.

h) Community & Civic Events Committee (CCEC)

City Administrator/Clerk Terry updated the Council on the summer events discussed at the June 16 CCEC meeting. Fire Relief has already cancelled the dance held each year during Fire Rescue Days. Based on consensus of the CCEC Committee, Fire Rescue Days will consist of an alternate set of events to include cancelling the Community Picnic and reallocating funds to purchase candy or other throwables for a Public Safety Parade. To comply with COVID restrictions, a possible event that includes activities that allow social distancing may take place at Wagner Park after the parade.

i) Other Committee and Board Reports

Scott County Association for Leadership and Efficiency (SCALE)

None.

- Executive Committee – None.
- Service Delivery Committee – None.
- Unified Transit Plan Steering Committee – None.

Minnesota Valley Transit Authority (MVTA)

None.

I35 Solutions Alliance Councilmember

Councilmember Berg volunteered to be on the budget committee and discussed allocations of funds received.

Chamber of Commerce

None.

**7) DISCUSSION BY COUNCIL**

Councilmember Novak addressed Council presence on committees outside of the City. Councilmembers should email City Administrator/Clerk Terry to monitor whether the meeting will need to be posted for a possible quorum.

**8) ADJOURNMENT**

**MOTION** by Councilmember Novak, second by Councilmember Berg to adjourn the meeting at 7:43 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by

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Lynda Jirak, Deputy Clerk