

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, City Planner Sevening, Assistant City Administrator Nagel, City Attorney Poehler, Public Works Superintendent Schweich, Deputy Clerk Jirak and City Engineer Revering

2) PRESENTATIONS

None.

3) REPORTS

None.

4) GENERAL DISCUSSION

2021 Budget Goals and Priorities Discussion

City Administrator/Clerk Terry provided the Council background information and discussed factors impacting the 2021 budget. Staff is seeking Council input on goals, priorities and direction on parameters for developing a draft 2021 Budget. Council identified the following “drivers” which included:

- Annual incremental increase for 318 Debt Service Fund
- Increased debt service levy for Capital Projects and purchases
- New Police Officer position
- Renegotiation of fire contracts
- Reserves/contingency in the Fire Fund
- Classification and Compensation Study

The Council did not identify a specific initial maximum tax impact parameter for developing the draft budget on a typical home in Elko New Market.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 7:08 p.m.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:09 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Assistant City Administrator Nagel, City Accountant Stewart, City Attorney Poehler, Public Works Superintendent Schweich, Deputy Clerk Jirak and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve the agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Audit of 2019 Fiscal Year

Mr. Matt Meyer of BerganKDV introduced Mr. Andrew Grice. Mr. Grice presented to the Council the Independent Auditor's Report for the City of Elko New Market.

5) PUBLIC COMMENT

Scott County Commissioner Tom Wolf updated Council on Scott County items to include:

- Updated that CDA has budgeted for improvements to Highway 2 and I-35.
- Advised that the Blood Drive is still on.
- Updated from Scott County Highway Department that the Roundabout is a little behind schedule.
- Updated that the County is still trying to reopen most of the County's buildings.
- Advised that the owner of the Renaissance Festival is looking for support to open the Festival.

6) CONSENT AGENDA

MOTION by Councilmember Novak, second by Councilmember Timmerman to approve Consent Agenda.

- a. Approve July 9, 2020 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 20-38 Approving Independent Auditors' Report for the City of Elko New Market
- d. Adopt Resolution 20-39 Approving Transfer of Funds

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

None.

9) REPORTS

a) Administration

Council Meeting Format

City Administrator/Clerk Terry advised the Council that with the Governor’s Executive Order 20-81 requiring masks in public buildings, Council recordings could be muffled with members wearing masks and was looking for direction on how the Council would like to continue with City Council meetings. Council determined that they would meet remotely with no participants at City Hall.

Discussion Regarding the Reduction of On-Sale Liquor Licensing Fees

City Administrator/Clerk Terry requested from the Council discussion regarding the reduction of on-sale liquor licenses for establishments in Elko New Market. These establishments have been restricted in their ability to provide on-sale alcohol sales due to the COVID-19 impact. After discussing the item, Council directed Staff to eliminate all on-sale liquor license fees for the renewal period of November 1, 2020 through October 31, 2021.

CARES Act Funds Update

The Federal Government has allocated approximately \$360,000 for eligible expenses directly related to COVID-19 to the City of Elko New Market. Staff is identifying potential uses for these funds. Councilmember Berg would really like to see a portion of these funds offered as grants to small businesses in Elko New Market. This was supported by the rest of the Council.

Governor’s Executive Order 20-81 – Mask Mandate

City Administrator/Clerk Terry updated the Council on the impact this mandate will have on day to day operations within the City for Administrative, Public Works and Police Department employees. Face coverings will be required inside City Hall, outside and within six feet of proximity to another individual or traveling in a vehicle with another individual.

b) Public Works

None.

c) Police Department

City Administrator/Clerk Terry gave a brief update of progress on Police Department construction project to date.

d) Fire Department

None.

- e) Engineering
None.
- f) Community Development
None.
- g) Parks Department
Draft Parks & Recreation Commission Minutes included in Council Packet.
- h) Community & Civic Events Committee (CCEC)
None.
- i) Other Committee and Board Reports

Legislative Policy Committee Updates

Councilmember Novak provided the Council with a brief update on the Metro Cities Municipal Revenue Policy Committee.

Councilmember Berg provided the Council with a brief update on the committee meetings attended.

Scott County Association for Leadership and Efficiency (SCALE)

None.

- Executive Committee – None.
- Service Delivery Committee – None.
- Unified Transit Plan Steering Committee – None.

Minnesota Valley Transit Authority (MVTA)

None.

I35 Solutions Alliance Councilmember

None.

Chamber of Commerce

None.

7) DISCUSSION BY COUNCIL

Councilmember Timmerman discussed changing Economic Development Authority (EDA) to Economic Development Commission (EDC). Councilmember Timmerman suggested changing the format to be more community driven. Mayor Julius and City Administrator/Clerk Terry gave a brief background of the different structures of EDA versus EDC. Council was open to revisit this topic in the future.

8) ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Novak to adjourn the meeting at 8:07 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by

Lynda Jirak, Deputy Clerk