

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:02 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, Assistant City Administrator Nagel, City Accountant Stewart, Public Works Superintendent Schweich, Deputy Clerk Jirak and City Engineer Revering

2) PRESENTATIONS

None.

3) REPORTS

None.

4) GENERAL DISCUSSION

Draft 2021 Budget

City Administrator/Clerk Terry reviewed the draft budget with the City Council. The draft budget continued under Discussion by Council during the Business Meeting.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 7:00 for the City Council Business Meeting and the 2021 Budget Discussion was continued under Discussion by Council.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:04 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, Assistant City Administrator Nagel, City Accountant Stewart, City Attorney Poehler, Public Works Superintendent Schweich, Deputy Clerk Jirak and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve the revised agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Updates for New Prague and Lakeville Schools Districts on Upcoming School Year

Tony Buthe, Director of Educational Services from New Prague Area Schools updated the Council on New Prague School District's plan for the upcoming school year which will be announced on Monday, August 17, 2020.

Michael Baumann, Superintendent from Lakeville Area Schools updated the Council on Lakeville School District's plan for the upcoming school year which included hybrid plan with half the students attending in school classes on Monday and Tuesday, Wednesday serving a cleaning day with no students in the buildings and the other students attending in school classes on Thursday and Friday.

5) PUBLIC COMMENT

None.

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve Consent Agenda as amended.

- a. Approve July 23, 2020 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Award Hazardous Materials Mitigation and Demolition Contract for 448 Main Street
- d. Woodcrest 2019 Sewer Improvement Forcemain Agreements
 - i. Adopt Resolution 20-40 Approving Special Assessments - Rodney James Wencel

- ii. Adopt Resolution 20-41 Approving Special Assessments - Rodney James Wencel
 - iii. Adopt Resolution 20-42 Approving Special Assessments - Darrin and Rhonda Stewart
 - e. Revised Vision, Community Oriented Local Government (COG) Philosophy, and Priority Goals
 - i. Adopt Resolution 20-43 Amending Vision Statement for the City of Elko New Market
 - ii. Adopt Resolution 20-44 Amending Community Oriented Local Government for the City of Elko New Market
 - iii. Adopt Resolution 20-45 Amending Priority Goals for the City of Elko New Market
 - f. Authorize Purchase of Vehicle
 - g. Award Contract for the Rowena Park Outdoor Hockey Rink to All Phase Contracting
- APIF, MOTION CARRIED**

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Ordinance No. 219 Amending On-Sale Liquor Licenses in the Schedule of Fees

At the July 23, 2020 City Council meeting, the City Council had directed Staff to prepare an amendment to the fee schedule to temporarily reduce on-sale liquor licenses for the November 1, 2020 – October 31, 2021 license renewal period.

MOTION Mayor Julius, second by Councilmember Novak to approve Ordinance Number 219 Amending City of Elko New Market Schedule of Fees concerning On-Sale Liquor Licenses.

4 ayes, Councilmember Timmerman abstained MOTION CARRIED.

9) REPORTS

a) Administration

Council Meeting Format

City Administrator/Clerk Terry advised the Council that there were no new changes with regards to guidelines from Governor Walz. Council decided to keep current public meeting format of remote City Council meetings.

2nd Quarter Financial Reports

2nd Quarter Financial Reports included in the Council Packet. No questions from Council.

Provision of Space for Local Non-Profits

- City Administrator/Clerk Terry discussed the provision of City space for local non-profits for their operations or regular activities. Staff looked for direction from the Council on the City's role in providing space and circumstances to local non-profits. Council indicated that the City should use City space to support local non-profits, provided that it does not conflict the City's space needs, interfere with operations, pose a security or

liability risk. The City Council direct staff to work with the food shelf on the lease of the PD Garage upon vacation and return to the Council with action items as appropriate. The City Council indicated that the arrangement should be subject to the following parameters:

- The space is used the same as their current use of Wagner Park shelter – the storage, assembly, and distribution of food. This would not include offices or entry by customers/clients.
- No modifications to the structure upon occupancy. It should be noted that work to the HVAC or electrical systems may be needed or desired prior to occupancy.
- No access to the rest of the building for safety, security, and liability reasons (this would include no access to restrooms).
- An initial lease period of up to five years.
- No operations on Elko Express game days (the City has an existing agreement regarding use of the parking lot and property).
- The space will not be available until after the PD has fully vacated the facility and any construction activities that would conflict with food shelf use have been completed.
- It is clearly understood that this is an interim arrangement that is possible based on the City’s current circumstances related to needs and facilities. It is not intended to be permanent.

Utility Bill Senior Discount

City Administrator/Clerk Terry and the City Council held a discussion regarding a discount to senior citizens for utility billing. The Council was in favor to provide a discount to seniors and asked Staff to draft a policy to further research the impact a 30% or 50% reduction would have for the City.

b) Public Works

Monthly written report included in the Council packet.

c) Police Department

Monthly written report included in the Council packet.

Police Chief Juell updated the Council on the following items:

- vandalism at Little Windrose Park
- car thefts
- neighborhood traffic update
- Elko Speedway hosted a race
- Office Juell is the Vice President of Southern Valley Alliance

d) Fire Department

None.

e) Engineering
None.

f) Community Development
Community Development Updates included in the Council Packet.
Draft Planning Commission Minutes included in the Council Packet.

Community Development Specialist Christenson updated the Council on the following items:

- Streets in Dakota Acres 1st Addition have been paved
- Developer interest in a senior housing project

g) Parks Department
Draft Parks & Recreation Commission Minutes included in Council Packet.

h) Community & Civic Events Committee (CCEC)
Councilmember Seepersaud stated the next meeting will be on Tuesday, August 18, 2020.

i) Other Committee and Board Reports

Legislative Policy Committee Updates
None.

Scott County Association for Leadership and Efficiency (SCALE)
Mayor Julius updated the Council that the next SCALE meeting will be held on Friday, August 14 and will include a report on education within Scott County and SCALE candidate forms.

- Executive Committee – None.
- Service Delivery Committee – None.
- Unified Transit Plan Steering Committee – None.

Minnesota Valley Transit Authority (MVTA)
None.

I35 Solutions Alliance Councilmember
None.

Chamber of Commerce
Councilmember Timmerman reminded the Council of the upcoming Chamber of Commerce Golf Tournament to be held on Friday, September 11, 2020.

7) DISCUSSION BY COUNCIL

Draft 2021 Budget continued from Work Session. Mayor Julius did not support the hiring of

a new police officer position for the draft 2021 budget at this time due to the increase in tax expense, however the remaining Councilmembers felt this was a very important issue, bringing Elko New Market closer to a full City operated Police Department. Further discussion from Council suggested no changes for the draft budget and to bring the preliminary budget to the September 10, 2020 City Council meeting. It was understood that staff would continue to refine the budget in the interim.

8) ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Timmerman to adjourn the meeting at 9:27 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by

Lynda Jirak, Deputy Clerk