

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmerman

Members Absent: None

Also Present: City Administrator Terry, City Engineer Revering, Finance Director Doud and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Review Budget Priorities

City Administrator Terry and Finance Director Doud reviewed the 2019 draft budget with the City Council. After a lengthy discussion, Council provided the following changes to the 2019 Draft Budget:

- Legislative travel expenses were decreased from \$4,000 to \$3,000
- City Administrator travel expenses were decreased from \$2,000 to \$1,500
- City Administrator training and conferences expenses were decreased from \$1,800 to \$1,500
- City Clerk travel expenses were decreased from \$1,500 to \$1,000

Staff will make changes directed by Council and bring back a Preliminary 2019 Budget at the September 27, 2018 Council Meeting for review and adoption.

5. REPORTS (Continued)

No reports from the Business Agenda were presented.

5. ADJOURNMENT

The Work Session was adjourned at 7:32 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:35 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmerman

Members Absent None

Also Present: City Administrator Terry, City Attorney Poehler, City Engineer Revering, Finance Director Doud and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmerman to approve the agenda as revised.

Consent Agenda Item 6f revised to read “Adopt Resolution 18-46 Appointment of Planning Commissioner Humphrey”.

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Mayor Crawford performed the Oath of Office to Planning Commissioner Thomas Humphrey.

5. PUBLIC COMMENT

Scott County Commissioner Tom Wolf gave the Council a very brief update on current activities within Scott County including Luke Hennen and Jason Arras were the top two vote getters Sheriff’s race and New Market Township is currently discussing their road policy.

6. CONSENT AGENDA

MOTION by Councilmember Timmerman, second Councilmember Julius to approve Consent Agenda as amended.

- a. Approve August 9, 2018 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 18-43 Approving Temporary Liquor License for St. Nicholas Church
- d. Adopt Resolution 18-44 Approving One Day Gambling Permit for St. Nicholas Church
- e. Adopt Resolution 18-45 Approving One Day Gambling Permit for Knights of Columbus

f. Approve Appointment of Planning Commissioner Humphrey
APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

2019 Streets Rehabilitation Project

City Engineer Revering and the City Council discussed holding a “Streets Expo” related to the proposed 2019 street rehabilitation project. The “Streets Expo” would be intended to bring information on current events related to streets to the public in an informal and interactive way.

The “Streets Expo” would potentially include the following:

- Information on the 2019 Street Rehabilitation tentatively consisting of edge milling and a thin overlay of selected streets based on condition ratings tracked by the City Engineer’s office.
- 2020 Roundabout Project proposed layout and information about the proposed project.
- Traffic Operations Change Requests – Copies of this recently passed policy will be provided and City Staff will be available to provide additional information.
- Pedestrian and Bicycle Safety Tips – Tentatively this will include City police officers providing safety tips on pedestrian and bicycle safety.

City Council directed City Staff to host a “Streets Expo” related to the proposed 2019 street rehabilitation project.

Ordering Preparation of Feasibility Report

City Engineer Revering and the City Council discussed the State Statute requirement that a Feasibility Study be done when Special Assessments will be used to fund or part of the improvement project.

MOTION by Councilmember Timmerman, second by Councilmember Berg to Adopt Resolution 18-47 Ordering Preparation of Feasibility Report. **APIF, MOTION CARRIED**

9. REPORTS

a) ADMINISTRATION

Police Officer Interview Panel Representatives

Mayor Crawford and former Councilmember Timmons previously served as Council Representatives on the Interview Panel for police officers. The Council discussed who should serve as Council Representatives on the Police Officer Interview Panel for the second round of interviews.

MOTION Councilmember Julius, second by Councilmember Timmerman to appoint Councilmember Julius and Councilmember Berg to serve as the two Council Representatives on the police officer interview panel. Ayes: Councilmembers Berg, Julius and Timmerman. Nays: Mayor Crawford. **MOTION CARRIED**

Council Mileage Reimbursement Policy

At the August 9, 2018 Council Meeting, the City Council directed staff to schedule a discussion regarding the mileage reimbursement policy for the City Council. After discussing this policy, the Council made no changes to the current mileage reimbursement policy and directed Staff to provide quarterly reports showing all mileage submitted for reimbursement by the Council.

b) PUBLIC WORKS

None

c) POLICE DEPARTMENT

None

d) FIRE DEPARTMENT

None

e) ENGINEERING

None

f) COMMUNITY DEVELOPMENT

Discussion Regarding Acquisition of 261 Main Street

Community Development Specialist Christianson informed the Council that Staff has been researching the feasibility of acquisition of a foreclosed property located at 261 Main Street in Elko New Market. After discussing this item, Council directed Staff to continue researching and gathering information on the foreclosed property located at 261 Main Street and bring this item back to Council at an upcoming meeting.

Community Development Specialist Christianson review with the Council the community development updates that were included in the Council Packet.

g) PARKS DEPARTMENT

Parks Commission draft August 7, 2018 Minutes included in Council Packet.

h) OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

None

iv. CHAMBER OF COMMERCE

None

v. REGIONAL COUNCIL OF MAYORS

None

vi. COMMUNITY AND CIVIC EVENTS COMMITTEE

City Clerk Green gave a very brief update of the last Community and Civic Events Committee Meeting which included preparations for the upcoming Halloween Party.

vii. DOWNTOWN IMPROVEMENT COMMITTEE

None

viii. 50 BY 30 COLLECTIVE IMPACT PROJECT

- Steering Committee – None
- Transportation Committee –None
- Housing Committee – None
- Work Force Committee –None

10. DISCUSSION BY COUNCIL

None

11. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmerman to adjourn the meeting at 8:56 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Sandra Green, City Clerk