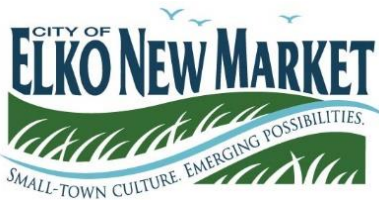


**CITY OF ELKO NEW MARKET
CITY COUNCIL AGENDA
ELKO NEW MARKET CITY HALL
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
WEDNESDAY, APRIL 12, 2023**

**SPECIAL BUSINESS MEETING
8:00 AM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Adopt/Approve Agenda**
- 4. General Business**
 - a. Temporary Appointments of Park and Recreation Commissioners
 - i. Resolution 23-24 Appointing Temporary Members to the Parks and Recreation Commission
- 5. Adjournment**



STAFF MEMORANDUM

SUBJECT: Temporary Parks and Recreation Commissioner Appointments
MEETING DATE: April 12, 2023
PREPARED BY: Thomas Terry, City Administrator
REQUESTED ACTION: Adopt Resolution 23-24 Appointing Temporary Members to the Parks and Recreation Commission

COMMUNITY VISION:

- Envisioned to be a mature growing freestanding suburb of the Twin Cities Metropolitan Area, the City will foster a friendly and social environment that supports a safe, vibrant, and welcoming community. The community will be inclusive of people of all backgrounds and built on genuine relationships.
- The community will preserve its historic landmarks and small-town character while providing suburban amenities and services. A full range of employment, housing, business, service, social, technology infrastructure and recreational opportunities will be available for community members and visitors.
- The City will promote a diverse commercial and industrial tax base. The City will facilitate planned redevelopment. Development and redevelopment within the community will be aesthetically pleasing with architectural standards that promote quality development.
- The City will have a comprehensive park and trails system. The park system will have sufficient facilities, play fields and open space to meet the needs of the community's residents.
- The City will have an effective and efficient transportation system, including access to the greater metropolitan area, transit opportunities, and improved connectivity to the interstate.
- The City will provide community oriented local government that promotes community involvement, organizational improvements, problem solving, performance measurement and professionalism. The City will provide a full range of high-quality municipal services to its residents; allocate sufficient resources to meet the growing needs of the community; and be financially sound, engaging in long-term financial planning to provide municipal services without undue burden on the taxpayers of the City.

PRIORITY GOALS:

- Advance the "shovel ready" status of areas guided for commercial and industrial development through planning and where feasible, the procurement of supporting infrastructure.
- Develop a more diverse tax base, create more local employment opportunities and promote additional businesses and services within the community.
- Enhance the quality of life in the community through the improvement and expansion of the parks and trails system, recreational programming and cultural events.
- Promote high quality residential development that includes a broad spectrum of housing choices in both type and cost. Facilitate the development of residential lots and an increase in residential building permit activity.

COMMUNITY ORIENTED LOCAL GOVERNMENT:

- Community Involvement - The City of Elko New Market will incorporate community feedback in making participative, transparent decisions by: Providing more opportunities for the public to have input on decisions that affect them; Engaging the public in strategic planning initiatives, both short and long term; Enabling the public to provide input on the effectiveness of public services and policies; and Working to develop leadership within the community.
- Organizational Improvement - The City of Elko New Market will strive to elevate the level of customer service and service delivery through cost effective use of personnel, structure, and information systems by: Developing an organizational climate that promotes innovation, creativity, collaboration and a customer-centered focus in providing community services, programs and projects; and Improve public services by reducing barriers between City departments in order to provide greater accessibility, flexibility, and efficiency in the delivery of public services.
- Problem Solving - The City of Elko New Market will engage in the process of proactive and systematic examination of identified issues in order to evaluate effective policy decisions by: Using available technology to improve the quality and accuracy of data used in decisions; Provide the resources to develop and implement the most cost-effective solutions; Considering the long-term costs and benefits in policy decisions; and Engaging in long-term financial planning to provide public services without undue burden on the taxpayers of the city.
- Performance Measurement - The City of Elko New Market will develop and utilize methods for measuring performance to evaluate progress and establish accountability for improving public services.
- Professionalism - The City of Elko New Market will provide local government that is characterized by high technical and ethical standards. The City will conduct business and present itself in a manner that promotes public confidence. The City will endeavor to recruit, train, and develop cohesive, high quality professional staff that will excel in providing public services.

BACKGROUND:

The Parks & Recreation Commission is composed of five (5) members appointed by City Council. The Commissioners serve three-year staggered terms with at least one that expires on March 31st of each year. In 2023, the terms will expire for Parks & Recreation Commissioners Mike Sutton and Dawn Vernon. Additionally, Parks & Recreation Commissioner Emily Dornseif has resigned from the Parks & Recreation Commission.

At the January 26, 2023 meeting, the City Council directed that all of the commission positions be posted and ask interested sitting commissioners to reapply. Pursuant to Council direction, the open commissioner positions were posted with an application deadline of February 24, 2023. The City received four applications for the three commissioner positions, including applications from Commissioners Sutton and Vernon.

DISCUSSION:

The City Council is being asked to extend the terms of Commissioners Sutton and Vernon through temporary appointments for the month of April.

Unfortunately, due to the various scheduling conflicts, the interviews for the Parks & Recreation Commissioner candidates could not be held in time for the Council to make appointments at their March 23, 2023 meeting. In order to have a quorum for the April 12, 2023 meeting, the City

Council will need to make temporary appointments to the Commission until regular appointments can be made later in April.

**CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA**

RESOLUTION NO. 23-24

**RESOLUTION APPOINTING TEMPORARY MEMBERS TO THE
PARKS AND RECREATION COMMISSION**

WHEREAS, the terms of Parks and Recreation Commissioners Michael Sutton and Dawn Vernon expire March 31, 2023; and

WHEREAS, Emily Dornseif has resigned from the Parks and Recreation Commission effective January 24, 2023; and

WHEREAS, the City Council for the City of Elko New Market is authorized to appoint members to the Elko New Market Parks and Recreation Commission; and

WHEREAS, a Committee appointed by the Elko New Market City Council interviewed candidates for the vacant positions however was not able to interview all candidates for the Parks and Recreation Commission in order to appoint new commissioners to the full terms ending on March 31, 2026;

WHEREAS, the City Council desires to reappoint Michael Sutton and Dawn Vernon to the Parks and Recreation Commission until the City has completed its interview process and is prepared to appoint commissioners to serve for the new terms;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Elko New Market, Minnesota that:

Michael Sutton and Dawn Vernon are hereby temporarily appointed to the Elko New Market Parks and Recreation Commission for a one month term ending April 30, 2023.

APPROVED AND ADOPTED this 12th day of April, 2023 by the City Council of the City of Elko New Market.

CITY OF ELKO NEW MARKET

BY: _____
Joe Julius, Mayor

ATTEST:

Tom Terry, City Administrator/Clerk