

**CITY OF ELKO NEW MARKET
ECONOMIC DEVELOPMENT AUTHORITY
ELKO NEW MARKET CITY HALL
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, FEBRUARY 8, 2024**

6:00 P.M.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Adoption of Agenda**
- 4. Consent Agenda**
 - a. Approve Minutes of the January 26, 2023 Meeting of the Economic Development Authority
- 5. Public Hearings**
 - a. None scheduled
- 6. Continued Business**
 - a. None
- 7. New Business**
 - a. Resolution #24-01 Concerning Annual Organizational Matters of the Elko New Market Economic Development Authority
- 8. Executive Director's Report**
- 9. Adjournment**

**CITY OF ELKO NEW MARKET
ECONOMIC DEVELOPMENT AUTHORITY
ELKO NEW MARKET AREA HALL
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, JANUARY 26, 2023**

1. CALL TO ORDER

The meeting was called to order by Vice-Chair Schuenke at 6:00 p.m. with the following members present: Vice-Chair Schuenke, Josh Berg, Kate Timmerman, Joe Julius and Bob Vogel.

Also Present: Senior Planner Renee Christianson, Executive Director Tom Terry, Chief of Police Brady Juell, Deputy Clerk Lynda Jirak and City Engineer Rich Revering.

2. PLEDGE OF ALLEGIANCE

Vice-Chair Schuenke led the EDA in the pledge of allegiance.

3. ADOPT/APPROVE AGENDA

It was moved by Timmerman, seconded by Julius to approve the agenda. Motion carried (4-0).

4. CONSENT AGENDA

It was moved by Timmerman, seconded by Julius to approve the consent agenda as presented. Motion carried (4-0).

5. PUBLIC HEARINGS

- a. None

6. CONTINUED BUSINESS

- a. None

7. NEW BUSINESS

- a. **Resolution #23-01 Concerning Organizational Matters of the Elko New Market Economic Development Authority**

It was moved by Julius, seconded by Timmerman to adopt Resolution #23-01 appointing Bryce Schuenke as Chairman, Amanda Novak as Vice-Chair, Kellie Stewart as Treasurer, and Jake Skluzacek as Secretary of the Economic Development Authority for 2023. Motion carried: (4-0).

8. EXECUTIVE DIRECTOR'S REPORT

Executive Director Terry provided an update to the EDA regarding research done for the Business Assistance Program. Terry reported that phone calls were made with little interest from businesses. Terry will revisit the research to local businesses in spring.

Kate Timmerman updated the EDA that Fox 9 News will be in Elko New Market on June 14, 2023 for Town Ball Tours. New Market Muskees Baseball Team will possibly be in touch with local businesses looking for ideas to make this event a success.

Josh Berg inquired if the EDA would be interested in reconsidering the EDA – EDC. Terry advised that it was Staff’s understanding that if another Community Development position was hired on, reconsidering the EDA – EDC would be included in a future discussion.

9. ADJOURNMENT

It was moved by Julius, seconded by Timmerman to adjourn the meeting at 6:06 p.m. Motion carried (4-0).

Respectfully Submitted,

Lynda Jirak
Deputy Clerk

DRAFT

RESOLUTION 24-01

RESOLUTION CONCERNING ANNUAL ORGANIZATIONAL MATTERS OF THE ELKO NEW MARKET ECONOMIC DEVELOPMENT AUTHORITY

BE IT RESOLVED by the City of Elko New Market Economic Development Authority as follows:

Section 1. **Chair.** Pursuant to Section I, Subd. 3 of the Economic Development Authority By-Laws, the Authority shall designate a Chair. Commissioner _____ is appointed Chair of the Economic Development Authority.

Section 2. **Vice-Chair.** Pursuant to Section I, Subd. 3 of the Economic Development Authority By-Laws, the Authority shall designate a Vice-Chair. Commissioner _____ is appointed Vice-Chair of the Economic Development Authority and is to perform the duties of the Chair during the absence or in case of a vacancy in the office of Chairperson.

Section 3. **Secretary.** Pursuant to Section I, Subd. 3 of the Economic Development Authority By-Laws, the Authority shall designate a Secretary Brandon Malecha is appointed Secretary of the Economic Development Authority.

Section 3. **Treasurer.** Pursuant to Section I, Subd. 3 of the Economic Development Authority By-Laws, the Authority shall designate a Treasurer. Kellie Stewart, City Accountant, is appointed Treasurer of the Economic Development Authority.

Section 4. **Regular Meeting Schedule.** Pursuant to Section I, Subd. 1 of the Economic Development Authority By-Laws, regular meetings of the Economic Development Authority shall be held on the fourth (4th) Thursday of January, April, July and October at 6:30 PM. Any regular meeting falling upon a holiday shall be held on the next City Council Meeting at the same time and place. All meetings, including special and adjourned meetings, shall be held in the City Hall unless otherwise designated. Pursuant to Section I, Subd. 3 of the Economic Development Authority By-Laws, the Authority shall establish a meeting schedule for the year. Unless otherwise modified, the 2023 regular meeting schedule is established as follows:

January 25, 2024	6:00 p.m. at the Elko New Market City Hall
April 25, 2024	6:00 p.m. at the Elko New Market City Hall
July 25, 2024	6:00 p.m. at the Elko New Market City Hall
October 24, 2024	6:00 p.m. at the Elko New Market City Hall

Any additional special meetings as may be scheduled

Adopted this 8th day of February, 2024

CITY OF ELKO NEW MARKET
ECONOMIC DEVELOPMENT AUTHORITY

BY: _____
Its Chair

ATTEST:

Its Executive Director