

**ELKO NEW MARKET PARKS COMMISSION
TUESDAY, JUNE 26, 2018
SPECIAL MEETING MINUTES**

PRESENT:

Present at Roll Call were Commissioner Melgaard; Commissioner Dornseif; and Chair Mike Sutton. Also present were Assistant City Administrator Mark Nagel; Community Development Specialist Renee Christianson; and Mayor Bob Crawford.

CALL TO ORDER:

The meeting was called to order at 4:05 PM in Conference Room B at Elko New Market City Hall, 601 Main Street.

APPROVE AGENDA:

Mr. Nagel said that there were no changes to the June 26 Special Meeting Agenda. On motion by Chair Sutton, seconded by Commissioner Melgaard, the June Special Meeting Agenda was approved, as printed, by voice vote.

CITIZEN COMMENTS:

There were no citizens present at the June 26 Special Parks Commission Meeting to make comments to the Parks Commission.

OLD/NEW BUSINESS:

Mr. Nagel introduced Renee Christianson, who led the Parks Commissioners through a short presentation of the Concept Plan for The Preserve at Elko New Market, which would be considered by the Planning Commission later the same evening at their Regular Meeting. After much discussion of the Concept Plan as it relates to the City's Park and Trail Plan, upon motion by Chair Sutton, seconded by Commissioner Dornseif, the Parks Commission unanimously approved the

following recommendations to the Planning commission on The Preserve at Elko New Market Concept Plan:

1. The Parks Commission will accept cash in lieu of land.
2. The Parks Commission supports a trail around the DNR protected wetland, and that the trail be allowed on the south side of Park Street within this development.
3. The Parks Commission recommends that the developer be required to contribute to the construction of a future trail along CSAH 2.
4. The Parks Commission recommends that space between Lots 1 and 13 adjacent to the proposed stormwater pond be made available for a future connection to the future trail along CSAH 2.

Ms. Christianson then discussed the status of the Christmas Pines Park Dedication Fee with the Parks Commission. She said that she had relayed the comments from the Parks Commission regarding the acceptance of a piece of property of about 7.5 acres off of Dakota Avenue at the City's northern boundary instead of the approximately \$40,000 in Park Dedication fees for the Christmas Pines subdivision to the developer, but did not have response at the time of the meeting. Parks Commissioners discussed the proposal at length again with the consensus being that they would consider such a proposal, if made and subject to acceptable terms and conditions. Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the Parks Commission unanimously tabled this item until the July 10th Regular Meeting.

OTHER BUSINESS:

Ms. Christianson updated the Parks Commission on development projects around town, including south of Pete's Hill Park; Dakota Acres – City Owned Property; Dakota Acres – Syndicated Properties; and the Dakota Acres, 1st Addition Townhome Project.

There were no additional business items to come before the Parks Commission at the June 26th Special Parks Commission meeting.

NEXT MEETING:

The next Regular Meeting for the Parks Commission was set for Tuesday, July 10, 2018 at 4:00 PM in Conference Room B of Elko New Market City Hall.

PARK COMMISSIONER COMMENTS:

There were no comments provided at the June Parks Commission Meeting by Parks Commissioners.

ADJOURNMENT:

There being no further business to come before the Parks Commission, upon motion by Commissioner Dornseif; seconded by Commissioner Melgaard, the June 26 Special Parks Commission meeting was adjourned by voice vote at 5:18- PM.

Respectfully Submitted,

Mark Nagel, Assistant City Administrator