

**ELKO NEW MARKET PARKS COMMISSION  
REGULAR MEETING AGENDA  
TUESDAY, JUNE 11, 2019 @ 4:00 PM  
Elko New Market City Hall**

- 1. Call to Order/Roll Call**
- 2. Approve Agenda**
- 3. Citizen Comments**
- 4. Approval of Minutes of May 14, 2019 Parks Commission Meeting (Attached)**
- 5. Petitions, Requests, and Communications:**
  - a. Disc Golf World Article - “Bizarre Foods Andrew Zimmern is a Disc Golf Nerd” (Attached)**
  - b. City Lab Article – National League of Cities Survey of Mayor’s Priorities’ (Attached)**
- 6. Updates:**
  - a. Review Parks Commission Update for May 31, 2019 (Attached)**
  - b. CCEC Update (Chair Sutton)**
  - c. NP Community Ed Advisory Board Meeting – Next Meeting Scheduled for Thursday, July 11, 2019**
- 7. Old/New Business**
  - a. Approve SMSC Donation Agreement (Attached)**
  - b. Approve 2019 Summer Events Program (Attached)**
  - c. Elko 34, LLC Park Dedication for Proposed Residential Development – Proposed 46 Unit Project, 23 Twin Homes and 23 SF Homes – Renee Christianson (Attached)**
  - d. Report on City Council 5 Year Goals Session on May 22<sup>nd</sup> – (Attached)**
  - e. Disc Golf Course Revised Layout/Schedule (Attached)**
  - f. Consider Approval of Bills (Attached)**
- 8. Other Business**
  - a. Reappointment of Parks Commissioners Update**
- 9. Set Next Meeting**
  - a. Regular Parks Commission Meeting on Tuesday, July 9, 2019 @ 4 PM @ ENM City Hall**
- 10. Park Commissioner Comments**
- 11. Adjournment**



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**At the National League of Cities conference, parks and recreation was the priority for mayors. And for mayors in most of the U.S., housing is key, too.**

The state of America's cities is not uniform, but rather reflects the patchwork quilt of innovation and excitement that makes our country succeed. Cities large and small, from coast to coast, care about building better places for people—places with thriving economies, clean environments, and safe streets. However, the prioritization and the allocation of resources are dependent on a range of factors.

Every year, mayors across the nation communicate achievements, discuss challenges, and provide a vision for the future through their state of the city addresses. The National League of Cities's annual "State of the Cities" report analyzes these speeches, providing an in-depth analysis on what is happening in cities.

Economic development continues to be the number one issue for city leaders. It has maintained top billing for the entire six-year history of the report, with infrastructure and health and human services rounding out the top three. Not only has economic development maintained its dominance, but the level of focus has actually increased year over year, with 74 percent of speeches covering it in 2019 compared to 58 percent in 2018.

In order to ascertain how and where these differences show up, it's worth taking a journey across America to spatially discover these local priorities.

While the top-line issues are important, what we find even more valuable are the subtopics within larger issues. These include economic development, infrastructure, health, budget, energy, and housing. Dissecting these subtopics regionally creates a clear perspective of what matters most, where.

In 2019, parks and recreation was the number one subtopic across the country, with nearly 63 percent of mayors discussing it. No matter the region, mayors provided an increased focus on expanding parks, and recreation-related facilities and activities this year. But that's where regional similarities mostly end and issues specific to geographic location begin to emerge:

## **Northeast**

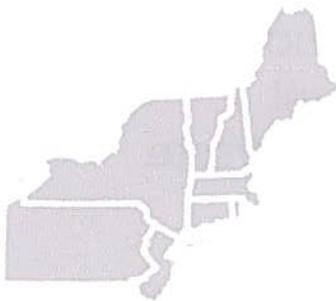
In the northeast, roads edged out downtown development as the number two issue. The ever-problematic pothole surfaced in state of the city speeches given by the mayors of Hartford and Syracuse.

Housing was also popular in this region, with three of the top ten subtopics—blight, housing supply, and zoning—clocking in as critical issues.

Infrastructure is another clear priority for mayors across the country. In this region, water, sewer, and waste rose to the top, with mayors identifying needs critical needs like schools and better storm drainage to prepare their communities both for flood events. And many cities also discussed the installation of new streetlights, four-way stops, and roundabouts.

These cities are additionally focused on technology to keep officers and residents safe, as well as to map out crime and crash scenes. Cities like Albany and Amsterdam in New York, are deploying new systems to help keep community members safe.

## Northeast



1. Parks and Recreation
2. Roads, Streets and Signs
3. Downtown Development
4. Fire Department
5. Police Department
6. Water, Sewer and Waste Infrastructure
7. Blight and Demolitions
8. Housing Supply and Development
9. Zoning and Building Codes
10. Jobs

Top 10 subtopics for mayors in the Northeast 2019 (National League of Cities)

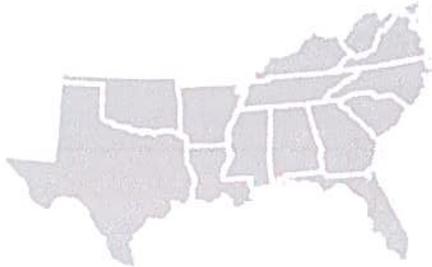
## South

Southern mayors also spoke most about parks and recreation issues as well as roads, streets, and signs. However, that's where similarities between their and other mayors' priorities end.

Unlike their northern counterparts, southern mayors are prioritizing increasing their police forces to improve response times and accommodate population growth. Some cities, like Huntington, West Virginia, are raising the starting salaries of new recruits. Police and community relations are also important for these cities, which are engaging residents in active shooter programs, suicide prevention plans, and neighborhood watches.

Unlike mayors in other regions of the country, for mayors in the South, housing doesn't appear as a top ten issue. This year, for them, pedestrian infrastructure was a top 10 issue, with many focused on enhancing their city sidewalks.

## South



1. Parks and Recreation
2. Roads, Streets and Signs
3. Police Department
4. Water, Sewer and Waste Infrastructure
5. Downtown Development
6. Pedestrian Infrastructure
7. Intergovernmental Relations
8. Fire Department
9. Civic Engagement
10. Infrastructure Funding

Top 10 subtopics for mayors in the South, 2019 (National League of Cities)

## Midwest

As the breadbasket of the country, the importance of the Midwest can't be overstated. However, many midwestern cities are experiencing declining populations. This year, their priorities reflect this.

Mayors in the Midwest prioritized downtown development over roads. Policing ranks higher in this region than in many others as well. While midwestern mayors prioritized housing, it ranks lower than in the northeast and west. Meanwhile, new business and business expansion made it into the top ten only in the Midwest.

Additionally, Midwest mayors prioritized infrastructure funding and passionately discussed the need to work with federal partners to rebuild and reimagine our nation's streets, bridges, and tunnels.

Top 10 subtopics for mayors in the Midwest 2019 (National League of Cities)

## **West**

With some of the highest housing costs in the country, as well as the strongest job growth, it's no surprise that housing is such a primary focal point for western mayors.

Housing supply and development is a critical issue for cities across the country, but western cities appear to prioritize these issues more than most with housing showing up as the third, fifth, and sixth most important issues. Cities are working to construct new housing units that include workforce housing and renovating neglected properties to accommodate mixed-income households.

Western cities like Fremont, California; Beaverton, Oregon; and Kirkland, Washington, are developing transit- and job-oriented housing options. Additionally, many of these cities are prioritizing providing improved mental health services to the homeless.

Out west, the top 10 subtopics in 2019 are:

#### Top 10 subtopics for mayors in the West 2019 (National League of Cities)

Ultimately, America is a collection of cities, but where those cities are located on the map in this vast country can create significant variance in what matters most. Regardless of whether communities are focused on housing, public health and safety, infrastructure or recycling, America's mayors are providing real leadership, and getting the job done for the people in our nation's cities.

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# Bizarre Foods' Andrew Zimmern Is A Disc Golf Nerd Just Like You

*A candid conversation with the Travel Channel star about his love of the sport*

**JULY 28, 2016** BY [STEVE HILL](#) IN [FEATURED](#), [INTERVIEW WITH 1 COMMENTS](#)



Travel Channel celebrity Andrew Zimmern has had a long-standing passion for disc golf.

If you look at the social media posts of Andrew Zimmern, the host of the long-running Travel Channel series *Bizarre Foods*, you'll be treated to nicely-plated meals and photos of the celebrity chef with his friends. A closer dive, though, shows another surprise: Pictures of Zimmern playing disc golf.

As it turns out, Zimmern is not just a recreational player who gets out to the course on occasion. He is a full-blown disc golfer who boasts more than 100 discs, multiple bags, and his own course bucket list.

We caught up with Zimmern for an extensive interview and found a man who truly loves the sport and has been playing since the early 1990s, when he discovered it as he recovered from a crippling drug addiction. He lives in the disc golf hotbed of Minnesota, plays numerous times a week, and even plans out disc golf road trips with his friends.

In a candid conversation, he tells us his plans to help bring more attention to disc golf, what's in his bag, and how his love of the game ruined a trip to Sweden. His new show, *Driven By Food*, premieres August 16 on the Travel Channel.

### **What's your disc golf story? How did you discover the sport?**

In 1991 – really for all of 1991 – I was homeless, living in abandoned buildings in New York City. I had been an active addict and alcoholic for 13 years at that point, 14 years at that point, and I had hit rock bottom. And I wanted to die, and I felt hopeless. I wound up being rescued by some friends and being given a one-way plane ticket to Minnesota, where I went to Hazelden, which is a treatment center here in Chisago [City], Minnesota. I ended up matriculating to the Fellowship Club halfway house in St. Paul.

While I was there, it was suggested to me to find hobbies and try new things. Part of my psychology of addiction that I was trying to change was the addiction – amongst other things – to perfectionism, which included only doing things that I was good at so that my frustration level was low. There's a whole psychology of emotional sobriety that plays into this discovery for me.

While I was living in in the halfway house, I had two friends who were trying to introduce me to new sports. A young lady who passed away recently introduced me to snowboarding, which was extremely painful to learn. There was a lot of falling involved. And then one of my oldest and best friends – who coincidentally was a lawyer here in the Twin Cities – named John Levy said, 'Why don't you come out? I play this new sport called disc golf with some friends once or twice a week.' And so a bunch of us who all knew each other would gather and play, and I was god awful terrible. I sucked. But I went to a local gas station that was across the street from the Highland Park course in St. Paul, and they sold all the early Innova discs. So, you know, a Cheetah and a Leopard – whatever else, hard plastic – and I got my little starter kit that I put together myself and went out on the course.

This is summer of '92. So I probably played 10 times a year for the first 15, 18, 20 years. I was busy with work, I was busy with family, I was busy with lots of things. And about four, five years ago I started playing a little bit more, maybe 15, 20 times a year. And about three years ago I found a couple other friends who – oh my god, people [who]

play disc golf, especially old people, do it in secret almost, it's the weirdest kind of thing – so I found a couple of friends, young and old, that really enjoyed it, and now the last two years I try to play every other day.

I am most at peace in my own head walking the course... It's a yoga for me. It gets me outdoors... I have three very large, successful companies, I have a very public career in television, I'm a husband, I'm a father. Sometimes I need to escape and do my yoga. And what takes me outdoors, and what makes me think about interacting with nature and how I'm going to break down a course shot by shot, gets me focused the same way that I love cooking, where all I'm focusing on is how I'm cutting the string beans, when I'm adding the onions to the pot, when I'm seasoning, what I'm browning. I'm building layers of things symphonically.

Really playing disc golf – you can get out and walk the course and play, or you can start to get to the point where you know what time you get tired, what the courses do, what wind does to the course, what elevation does to the course, where you can be aggressive and go for it, what discs you can throw and why – and when you get to that point – which in disc golf can happen relatively soon if you really commit to it as a sport – I think gives you an opportunity to not only have fun, but it reduces stress and anxiety, and for me it's my therapy. It's my yoga.

There was a great article that came out on Tim Ferris' website about a month ago on stress and anxiety, and a very famous stress and anxiety expert said that for busy, Type-A 50-year-olds – basically describing me – if you can find a sport that gets you outdoors where you keep score, it actually lowers your stress and anxiety.

I love the sport so much, I probably have 100 discs and four bags in the back of my car from April through November. They're just in my car so that at any moment I can play wherever I am.

### **Going back to that time in the '90s, do you feel like disc golf played a role in overcoming your addiction?**

Very much so. And in this sense: When you're an addict and alcoholic, and you take away the drugs and alcohol, you have some huge, gaping holes left in your life. The most important one is that drugs and alcohol have become – when you're a real addict or alcoholic – they become your higher power. It controls every aspect of your life. It's the thing you have faith in, it's what your life revolves around. So the most important thing that you do when you take away the drugs and alcohol is you find some sort of spiritual system for yourself that works.

The next thing that you have to figure out is how to make friends and how to spend time, because real alcoholics and addicts spend all their time getting high. You're thinking about getting high, planning on getting high, procuring the things to get high,

actually getting high, being high, and then recovering from being high. And that's why, at a certain point, you become unemployable and your life craters, because everything is about that experience. So when I sobered up, what I needed to do was find replacements. And disc golf, over the course of my 25 years of sobriety, has become one of my yogas. There's several others, but it is a passion point for me as a sport because it gave me peace of mind, helped me connect with friends, helped reinforce my spiritual system. Walking a golf course – it's why I also love conventional golf – sets aside a couple hours to focus on a very difficult sport, share it with a bunch of friends, give each other a ton of shit, and have a good time

### **I was expecting you to be a recreational player. You're full into it.**

I'm beyond full into it. My home course that is a mile and a half from where I live is one of the country's Top 100 courses. I'm very lucky. That's Bryant Lake [Park in Eden Prairie], so I play that the most often. I'm going to play it today at 4:30.

They have this big parking lot, and it's part of the state parks system. And I'm always trying to figure out ways to grow things that I love and make a difference in the world, so I started thinking that I wanted to do a celebrity pro-am disc golf event. Have 2,000 attendees, get some bands on the stage, get the Surly Brewery beer truck out there and put a couple other food trucks in the parking lot and have a monster event. Have a disc golf company there with a tent and discs and lessons for beginners, and have some kind of tournament that day and dedicate a couple of holes to people who just want to learn to throw.

There's a lot of people that play once a week that don't even know that there's a Professional Disc Golf Association. The camera work now, with drones and other capabilities – our technology is finally allowing the casual fan to see a world-class player drive off of the tee and follow the disc and see where it lands. I look at some video that does a good job of it, and some video that does a bad job of it. I think that, once the right people understand how to make video of disc golf so that you can bring the casual fan onto the course at a major event – it's unbelievable watching the world's best players play.

### **Do you have a regular group you go and play with?**

I have five or six friends that we rotate in and out and play with. It's fun.

I should point out, half the time, I play alone. When you really get into it, it moves faster – I can run out in the middle of the day and play. But what I've found is that if I go to certain good courses, I find other good players better than me. I'm not very good – I play a lot, but I'm not very good. I find players I can hook up with and learn from.

You're playing through a pair of guys, and...they're the kind who play tournaments, and they're very good, and they say, 'Hey, you can play through.' And I'm wearing my baseball cap and sunglasses, and then I usually start talking to them - usually I just say 'Thank you, appreciate it'- and then they look at me and go 'Wait a second, you're not - ' and I say 'Yes I am.' If they're really good players, like serious players, I will often times say, 'Hey, maybe you'll let me join you for a couple holes,' because I learn more that way than any other way. I can practice putting all I want, but when I'm talking to a player who is a tournament level player and he happens to be at Kaposia or Bryant Lake Park or some of the other courses where I like to go play alone, it's extremely valuable to me.

### **So fans you run into are usually pretty cool about it?**

Some are, some aren't. It's just like any other population. There are some people who think it's an automatic pass to get their questions in, then there are other people who are like, 'I know you get this all the time, let's just play together but I've got to ask you one question.' They're respectful, and it's great. Then there are some people - the ones I like the best - who just don't give a shit. They just want to give me crap about my drive, and me about theirs, and we have a lot of fun.

### **Do you ever work in a round while you're traveling?**

Absolutely.

### **What's the best place you've played in a far-flung location?**

When we've been overseas, in Europe and Asia, I've not been able to play because our time [is limited]. It's so expensive to fly 12 people over there, make our show. We shoot 15, 16 hours a day, it's just not possible

I will tell you that one of my dreams is to play Järva in Stockholm. And I was in Stockholm, in spring with 80 degree, cloudless days. And I knew that 18 miles over that building was a place that I've wanted to go for a decade, and it fucking killed me. Literally, it ruined my trip that I couldn't go.

When I go to give a speech somewhere, I will oftentimes fly into the location in the morning as opposed to the afternoon, play a round, and move on. I actually really enjoy going to San Diego because I love going to Balboa Park [to play Morley Field]. It's really nice.

Selfishly, one of the reasons that I really like going public with this and finding out that the disc golf community is like, 'Oh my gosh, were amazed that you play disc golf,' is that I'm hoping the opportunity now raises itself for me to get involved a little more and provide some more opportunity for me to check out some courses I've always wanted to, and play with some players that I've always wanted to, and it'll be fun.

**Which professional disc golfer would you want to play a round with the most?**

Um, oh gosh. [Paul] McBeth. You know, you've got to pick one. There are some really young players on the tour that I started following on Instagram who I'd love to connect with because I'd love to pick their brains about some of their stuff. McBeth is a transitional player, I think, in terms of age. I'm 55, he's what, in his mid-30s?

**He's 26 actually.**

Really? Still young then. I'll keep him with the young players. There are a lot of players in their 30s that are playing I would love to connect with. There's no one that I would turn down a round with that is better than me. I'd just love to go out and throw with them.

**Of the other Travel Channel personalities that you know, who would be pretty good at disc golf?**

Bert Kreischer [*Bert The Conqueror*] and Adam Richman [*Man v. Food*] are both very good athletes. I think they'd both make good disc golfers. Josh Gates [*Expedition Unknown*] is good at whatever he turns his attention to, so I'll throw him in there too.

**Who would be the worst?**

Anthony Melchiorri [*Hotel Impossible*] is one of my better friends, but it would be impossible for him to disc golf in those beautiful suits of his.

**You have a new show coming out, *Driven By Food*, where a local driver takes you into the scene.**

We wanted to do a real *verite* show about the way in which I see a place. I get out of an airport, I throw my bags in the back of a cab, so we said 'Let's do that.'

**And you just go see everything at the whim of whoever picks you up?**

Yep. That's so travel.

**Would you ever pitch a disc golf show to the Travel Channel?**

I would. I would imagine that they feel - a lot of networks, you know, niche sports and things like that [might not work]. I'm very excited about bringing our production company, Intuitive Content, into the world. I think it's fascinating, and from a business standpoint I'm dying to create a documentary about the history of the sport and where it's at right now.

**So is that in the cards when you have some down time?**

It's not a matter of down time. I have a production company, I don't need to be in the show. I just think it's a fascinating way to look at sport and culture, by profiling the birth and rise of a sport that you can actually trace back to a specific time in America in its not so distant past.

**You're known for bringing the underlying culture of different places – the less mainstream, more niche stuff – to the surface. There's definitely a parallel there with you playing disc golf, right?**

Correct. Look, a boneless, skinless chicken breast in the supermarket is boring food. It's commodity food. It doesn't have flavor, it's made in a factory. It's mainstream, everyone participates in it and I couldn't give two shits about it. But put me in a jungle somewhere with a group of people that eat a certain species of wild birds that's all around, and [learn] how that bird has sustained these people for a long time, and the culture, the symbolism – you start to get into that, that's a really interesting story.

Stories from the fringe that people haven't told before are more interesting than mainstream stories that have been told over and over. The disc golf story, I think, is fantastic.

**What's in your bag? What do you throw on a regular basis?**

I drive most typically – and obviously there are weather issues – but I really love the Colossus and the Tern and the Star Beast, which are all Innova discs. I'm blanking on the name of the company, I have the Octane and the Nitro [from MVP Disc Sports], it's a bright color with a black rim. I really like those discs. They perform really well for me, as well.

To approach, I throw two of the oldest discs in my bag. They've been there for 25 years. I have my Moray. I know what it does. Everyone says, 'Well, there are all these other new discs,' but I throw that, I know where it goes. I think it's Lightning that makes the #1 Slice and the #3 Hook. I love those discs. I cannot play [without] my Shark, my Roc. I have a lot of Innova midrange stuff. The Shark I've thrown since day one. I can't play a round without it.

Putt and approach, I have a couple of [DGA] Gumbputts. I carry six or eight putters. Innova sent me a whole bunch of different Aviators, and they've got some really interesting ones that all have different beading, different plastic, different plastics in the grip. And so I'm really getting into – it's the first time I've opened my eyes [to different putters and] it's improved my putting because I'm forced to learn to throw a different way, which is really, really important.

You can have a 20 foot putt in our sport and if you're going uphill or downhill, our body is going to release and react differently. If it's through trees, or whether it's a clean, wide

open look – if I have a clean, wide open 20 foot look at a hole on even ground, I flick it into the basket the way you flick a playing card into a garbage can from 20 feet away. Kind of at an angle, sideways, it does a nice arcing loop, and comes from the outside right into the left every single time. But that's because if I have that look, I use it. It's my most dependable putting shot. But I only get that nine times a round, right? And there's some holes that are designed so you don't get a clean look, so then you better develop other putting styles. So with different putters in my bag I'm able to learn. It forces me to learn straight with a snap release backhand and take the risk I'm going to go past the hole, but my accuracy is much improved.

### **What is your favorite course?**

I love Bryant Lake Park. I consider it my home course – I'm an endless pimp for Minnesota. I'm also at that age where running away with my friends to play for a weekend is a dream of mine, because there's so many places here in the Midwest – especially a whole range of private courses in the Top 20 – that I've never played, so that's my goal for next summer.

### **What are those courses on your disc golf bucket list, besides Järva?**

I can tell you right now, because I keep a list. I keep a list, because I'm trying to figure out a week that I can put some friends in a car and we can just go play. Michigan has a ton of amazing ones, right? Everyone knows about Flip City and BlueGill. I'm dying to get to Kentucky, they have a couple there – there's one, Burlington, and I'm blanking on the other one in Kentucky that's on my list.

Georgia has the IDGC, they have three 18-hole courses there in Appling that I'm dying to check out. I love wooded courses, but I like there to be a lot of diversity and range. I don't like ones that are all big, long, and grassy. I don't like ones that are all wooded. It's why I think Bryant Lake Park is such a beautiful, beautiful park to play. I've heard great things about some of the courses in Colorado because of the elevation. There's a course there called Bucksnot that I'm dying to go and play.

### **You've done your research, for sure.**

Well, I'm trying to figure out this trip, so if I can do the Michigan area, then go down into the Kentucky, Virginia area, I get the most number of really good courses. That doesn't mean that I don't want to play Buxton Woods in Oregon, or some of the other West Coast courses. It doesn't mean that I'm ignoring the Florida courses – Tom Brown Park has a 24-hole in Tallahassee. So, you know, that's great stuff. I'm just trying to figure out my next trip.

**I don't know if you're aware, but they are hosting Worlds next June at the IDGC. I would imagine that they would welcome you with open arms.**

Ooh fantastic. Yeah, we're going to have to figure that out.

**Someone of your stature who wants to be an ambassador for disc golf, people are going to be knocking down your door.**

When we do this in other places that happens, so I can only imagine that will be the case.

**And you embrace that? You're OK with the extra push from something like that?**

Well, like everything else, people are going to have to understand the word no. But yeah.

**What's been the highlight of your disc golf career so far?**

Highlight of my disc golf career was breaking my personal best two Sundays ago at BLP. Playing a lot, and playing consistent, is great... There are a couple holes that I've almost aced, and I'm looking forward to that.

To me, the world is not made up of food, it's not made up of sports. It's made up of people. And so, if you had to pin me down to one great moment, it's introducing other people to the sport and watching them catch the bug the way that I did.

I have a couple musician friends who are young twins. One of my latest Instagram posts is of my friend Ezra's drive off of 17 at Bryant Lake Park, and they'd never played really until I took them out. And now they're - they're worse than I am - but we play very regularly. Seeing other people catch that fire is dynamite.

**So you're OK with the headline being Andrew Zimmern is a disc golf nerd like me and you?**

Oh yeah, it's fine. I'm a ridiculous disc golf nerd.

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**STEVE HILL**

Steve Hill is the editor of Ultiworld Disc Golf. He provides reviews from the perspective of a low-powered player at Noodle Arm Disc Golf, and in the past served as the associate editor for Rattling Chains. Contact him at [steve.hill@ultiworld.com](mailto:steve.hill@ultiworld.com) or



on Twitter.

TAGGED: PDGA, Andrew Zimmern, Bizarre Foods, Celebrity Disc Golf, Interview, Travel Channel

## More from Ultiworld

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**Highlight Reel: Best Of 2019 Masters Cup**

**Using Disc Golf On The Road To Recovery**

## Comments on "Bizarre Foods' Andrew Zimmern Is A Disc Golf Nerd Just Like You"

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*Ultiworld comments were powered by our forums between 7/10/2016 and 1/16/2017. Learn more about how they work [here](#).*

1 reply



Tonydiscman

Jul '16

I used to like Andrew Zimmern because I thought bizarre foods was a cool show, and I dug that he was a Minnesota guy like me who did some good stuff for the community. Now that I know he is a fellow disc golf nerd, I love Andrew Zimmern!

[Continue Discussion](#)



## Recent Posts

The Upshot: Drew Gibson, Big Deal Or Not, Portland Open

Weekend Rewind: Blomroos On The Board, McBeth In Virginia

**ELKO NEW MARKET PARKS COMMISSION  
TUESDAY, MAY 14, 2019  
REGULAR MEETING MINUTES**

**PRESENT:**

Present at Roll Call were Chair Sutton, Commissioner Miller, Commissioner Melgaard, Commissioner Zahratka and Commissioner Dornseif. Also present was Assistant City Administrator Mark Nagel

**CALL TO ORDER:**

The meeting was called to order at 4:03 PM in Conference Room B at Elko New Market City Hall, 601 Main Street.

**APPROVE AGENDA:**

Mr. Nagel said that there were no additional items for the Agenda for the May meeting. Upon motion by Commissioner Melgaard, seconded by Commissioner Dornseif, the May Meeting Agenda was approved, as printed.

**CITIZEN COMMENTS:**

There were no citizens present at the May Parks Commission Meeting to make comments to the Parks Commission.

**APPROVAL OF MINUTES OF APRIL 9, 2019 AND APRIL 16, 2019 PARKS COMMISSION MEETINGS:**

Upon motion by Chair Sutton, seconded by Commissioner Zahratka, the Parks Commission unanimously approved the April 9, 2019 and April 16, 2019 Parks Commission Minutes, as printed.

## **PETITIONS, REQUESTS, AND COMMUNICATIONS**

Mr. Nagel called Commissioners' attention to the article on volunteerism, which shows that the monetary value of a volunteer is \$25.43/Hr. He thanked Commissioners for their contributions to the community

Mr. Nagel passed out the Summer edition of the program brochures for both the Lakeville and New Prague Community Education.

## **UPDATES:**

Mr. Nagel reviewed the April 30, 2019 ENM Parks Commission Update, which contained 16 items, with the Commissioners. Mr. Nagel commented that he would be focusing on the "lineup" for the Summer events for Thursday evenings. He also said that he had met with the Contractor for the Disc Golf Course and that there were a couple of changes to the layout that he would provide in the May Parks Commission Update. He also noted that the repairs to the Wagner Park Shelter were now complete.

Chair Sutton reported that the CCEC would be discussing the 2019 Fire Rescue Days plans at their May 21, 2019 meeting.

Commissioner Zahratka updated the Parks commission on the results of the New Prague Community Advisory Board Meeting.

## **OLD/NEW BUSINESS:**

Mr. Nagel provided a copy of the February Budget Report for the information of Commissioners. He said that the budget expenditures should be at 25%, but were under budget at 22.41%. With addition of the new Accountant, Kellie Stewart, Monthly Budget Reports would become part of the Agenda.

Mr. Nagel provided an update on the SMSC Trail Grant to Commissioners. He noted that the funding would pave the trail link between the Woodcrest Addition and the Windrose 8<sup>th</sup> Addition. The total cost was estimated at \$22,120 with 80 % being paid by the grant. He was pleased to report that the grant application was approved by the SMSC Business Council. He was now waiting for the Grant

Agreement from the SMSC for approval by the Parks Commission and the City Council before work could begin on the project. No further action was taken on this item.

Mr. Nagel presented a list of Parks Capital Projects for 2019 to the Commissioners noting that there 8 scheduled for the remainder of this year. He said it would be a busy year for the Parks Commission implementing these projects. No further action was taken on this item.

Mr. Nagel provided an email from New Prague Community Ed regarding changes to the upcoming Youth Soccer Program beginning on July 30<sup>th</sup> this year. Long time coordinator, Melissa Sulich, will be moving prior to the start of the season, so a new Soccer Coordinator will be named in June. The Parks Commission thanked Ms. Sulich for her service to area youth and wished her well. No further action was taken on this item.

Mr. Nagel called Commissioners' attention to his email Memo on the status of the Christmas Pines Addition. The Developer has informed the City that they will be paying the Park Dedication Fee of \$40,000, rather than doing the land exchange with the City for the piece of property along Dakota Avenue. While the Parks Commission would have preferred the land exchange, the Developer has the option of paying cash to cover the Park Dedication Fee, so no further action is needed by the Parks Commission.

Mr. Nagel said that the Global Properties Project, a 70-unit apartment complex to built along James Parkway in Dakota Acres, was requesting confirmation that the Parks Commission still wanted cash for the Park Dedication Fee, instead of land, for this project. Consensus of the Parks Commission was that the preference remains for the cash option.

Mr. Nagel presented the Bill List to the Commissioners – Schlomka's Portable Restrooms for services for April, 2019 for \$420.00 and Morton Buildings, Inc for \$913.00 for the final installment for the Wagner Park Shelter repairs. Upon motion by Commissioner Dornseif, seconded by Chair Sutton, the Parks Commission unanimously approved the Bill List for the May meeting.

## **OTHER BUSINESS:**

Mr. Nagel reported that he had forwarded the applications of Commissioners Melgaard and Miller to be reappointed to a 3-year term. He said that the Council accepted them and was in the process of setting a date for interviews for the candidates. The candidates said that it had been almost 2 months since their term had officially ended and asked when they'd be interviewed for reappointment. Mr. Nagel said that he'd email them on the subject.

There were no additional business items to come before Commissioners at the May 14, 2019 Parks Commission meeting.

## **NEXT MEETING:**

Upon motion by Commissioner Melgaard, seconded by Miller, the next Regular meeting of the Parks Commission was set for Tuesday, June 11, 2019 at 4:00 PM in conference Room B of Elko New Market City Hall.

## **PARK COMMISSIONER COMMENTS:**

There were no additional comments from Commissioners at the May 14, 2019 Parks Commission meeting.

## **ADJOURNMENT:**

There being no further business to come before the Parks Commission, upon motion by Commissioner Miller, seconded by Commissioner Melgaard, the meeting was adjourned by voice vote at 5:18 PM.

**Respectfully Submitted,  
Mark Nagel, Assistant City Administrator**

## ENM Parks Commission Update

### May 31, 2019

1. Confirmed: The Twins Clinic will be on Saturday, June 15<sup>th</sup> from 10 AM to 1 PM @ Fredrickson Field. Participants from 6 to 9 years old will report at 10 AM, while participants 10 – 13 will report at 11:30 AM.
2. Speaking of baseball, time for ENM Youth Baseball/Softball again! PW Superintendent, Corey Schweich, and me met with the New Market Baseball Association on May 9<sup>th</sup> to review procedures and expectations. Due to the wet, cold weather, the season got off to a late start, but it is in full swing now. Corey and the crew do a great job keeping up with the mowing and field grooming each Summer!
3. As you know from our February meeting, I applied for SMSC Trail Grant funds with the assistance from Bolton-Menk, Inc for a segment to connect the Windrose 8<sup>th</sup> Addition to the Woodcrest Addition, so that Woodcrest residents could have better access to the Pete's Hill "Lookout" and trail and the Windrose 8<sup>th</sup> residents could have access to Woodcrest Park. On April 10<sup>th</sup>, I received word from the SMSC that the City was awarded the grant of \$18,224 for the project, which is 80% of the cost. I did receive the Donation Agreement on May 28<sup>th</sup>. It is on the May Agenda for consideration of approval, as well as the City Council Agenda on June 13<sup>th</sup>. Assuming approval by both, the project will begin with developing plans and specs.
4. The Rowena Pond Park RePurposing Master Plan is now underway! The Public Works Department has completed the first phase by relocating the playground equipment. Now that the playground equipment has been moved, the next step will be to move the baseball field. I will be meeting with the New Market Baseball Association and the neighbors adjacent to the park in May before that part of the project is started. Along with City Engineer, I will go over resolution of their current drainage problems and possible options. Assuming assent from the neighbors, we can start grading as soon as early June for the new T-Ball field, while the current one is in use over the Summer. I will be looking at a Twins Community Fund grant to see if the upgrade T-Ball Field qualifies for funding.
5. The SkatePark officially opened on Monday, April 1<sup>st</sup> – no fooling! The equipment came through the Winter in great shape and is already seeing use! I am in touch with American Ramp Company to do a warranty inspection this Summer on the equipment, but no word yet. To date, no

- noise complaints have been received, so the new, quieter equipment seems to be working well.
6. We put the portable restrooms back out this month, May, for the Summer, which means our current bill will increase from \$420 to \$710 per month until the end of October.
  7. June also begins the City's annual budget process. I'll have more at the June meeting on the Parks line-items and the schedule.
  8. Jessica Davidson with help from Stephanie Fredrickson did a great job of planning the Summer Events for 2019. Final approval of the schedule and costs will be on the June Parks Commission Meeting Agenda.
  9. Speaking of Summer programming, I spoke with Amy Lemke of Holy Cross Catholic School in Webster and they will sponsor 2 programs this Summer for the City. We look forward to their help!
  10. I am working with 2 Girl Scouts about planting a bee-friendly area of grasses and flowers in Pete's Hill to increase the bee population. I am also working with a Boy Scout on the possible cleanup of the streams and wetland areas of the City this Summer. More on the projects at the June meeting.
  11. The Engineered Wood Fiber has been ordered from Minnesota/Wisconsin Playground for \$1,799 delivered, which is a savings of about \$375 over 2-18. A tentative date will be set soon once road restrictions are removed.
  12. As you recall from the November Parks Commission Meeting, the Open House on the Disc Golf Course was held. I did 2 Facebook postings on it and a Website invitation to talk about it with interested residents at the meeting, but none showed, nor did I receive any other email or phone feedback. I've firmed up the course design with the assistance of the City Engineer's Office and showed you a better graphic at the December Parks Commission Meeting. I met with the vendor on December 10<sup>th</sup> and reviewed/confirmed the design and layout of the course. A Preliminary Construction meeting was held on Monday, May 13<sup>th</sup>. As I reported at the May 14<sup>th</sup> Parks Commission Meeting, we came up with a better layout that'll require less brush cutting and mats will be used, instead of concrete pads, for the "tee" areas. The company and me are working on a revised schedule for the project for later this Summer. I will be letting the neighborhood know the schedule via Facebook, as soon as it's firm.
  13. Also on the June Agenda is a Park Dedication matter for a residential development near Pete's Hill. It will be 23 Twin Homes and 23 SF Homes, as

it stands now. We've been briefed on this one before, but Community Development Specialist will be updating the Commission on options for Park Dedication.

14. Morton Building Systems repaired most of the damage to the Wagner Park Shelter on Thursday, March 28<sup>th</sup>...they installed the remaining couple of small pieces to complete the project on Thursday, May 16<sup>th</sup>.
15. The CCEC has asked to see if any Parks Commissioners can help with the Fire Rescue Days events. As you know, the Parks Commission traditionally kicks off the event with the Thursday night program at Wagner Park Shelter. Let me know if you can volunteer a couple of hours!
16. See you on June 11<sup>th</sup> @ 4 PM @ ENM City Hall for our June Parks Commission meeting!





# STAFF MEMORANDUM

**SUBJECT:** SMSC Donation Agreement for Trail Construction  
**MEETING DATE:** June 13, 2019  
**PREPARED BY:** Mark Nagel, Assistant City Administrator  
**REQUESTED ACTION:** Approval of Resoution Accepting Donation from SMSC

## COMMUNITY VISION:

- A mature growing freestanding suburb of the Twin Cities Metropolitan Area, preserving historic landmarks and small town character while providing suburban amenities and services, as well as full range of employment, housing, business, service, social, technology infrastructure and recreational opportunities for citizens and visitors
- Promote a diverse commercial base including light industrial and facilitating planned redevelopment which will be aesthetically pleasing with architectural standards that promotes quality development
- Provide a full range of municipal services to its residents. The City will allocate sufficient resources to meet the growing needs of the community
- A comprehensive park and trails system that will have sufficient facilities, play fields and open space to meet the needs of residents
- An effective and efficient transportation system, including access to the greater metropolitan area, transit opportunities, and improved connectivity to the interstate
- Provide community oriented local government and be financially sound, engaging in long-term financial planning to provide municipal services without undue burden on tax payers

## 5 YEAR GOALS:

- Diverse tax base, employment opportunities, additional businesses and services, promote high quality broad spectrum of residential development
- Advance "shovel ready" status of areas guided for commercial and industrial development
- Acquisition of land for public purposes, position City to take advantage of land acquisition opportunities
- Enhance quality of life through parks, trails, recreational programming and cultural events
- The development of residential lots and an increase in residential building permit activity

## COMMUNITY ORIENTED LOCAL GOVERNMENT:

- Community Involvement
- Organizational Improvement
- Problem Solving
- Performance Measurement
- Professionalism

**Background:** The City applied for a grant from the Shakopee Mdewakanton Sioux Community (SMSC) in January 2019 for financial assistance to complete another segment of the bike/hike/running trail "spine" that would link the Woodcrest and Windrose 8<sup>th</sup> Addition

neighborhoods together. Woodcrest Neighborhood Park is scheduled for a complete update in 2020, so the trail would allow approximately 180 Windrose 8<sup>th</sup> Addition households to have access to the upgraded park. In addition, the link would enable approximately 60 Woodcrest households to have greater access to the trail “spine” and the Pete’s Hill “Lookout” project.

The preliminary engineering work shows the construction cost is estimated to be \$22,780, so the grant request is for \$18,224. The remaining \$4,556 will be covered by in-kind services and/or existing funds in the Parks Capital Improvement Program. The City will be responsible for any cost overruns on the project. The project would be included in the City’s 2019 Capital Improvements Program and would be completed by the 12/31/19 deadline, as it is “shovel ready” for construction now.

The proposed “link” would offer a way for residents to safely bike/hike from the southern part of the entire Windrose neighborhood to access Pete’s Hill without needing to bike/hike along traffic heavy Xerxes Avenue and Windrose Curve. This important “link” enhances trail investment made by the 2 previous City/SMSC partnerships.

As with all the bike/hike/running trail “spine”, the trail link will be completely handicapped accessible, as is this is a key goal for all trails in the City. Construction of this trail section will increase access to the City’s preeminent natural area – Pete’s Hill and an updated Woodcrest Park.

On Thursday, March 28, 2019, the City was informed by email from SMSC Operations Manager, Steve Albrecht, that the City was awarded \$18,224 for this project, which needs to be completed by the end of 2019. Thanks go to the SMSC for their support to link the 2 former cities both symbolically and physically with the final trail segment.

The first step is the approval of the attached Intergovernmental Donation Agreement between the two parties, so that Staff can begin implementing the project.

Participation in the program gets to the “heart” of ENM’s 5-Year Goals – Enhancing the quality of life in the community through the improvement and expansion of the parks and trails system, recreational programming and cultural events.

The Intergovernmental Donation Agreement has been reviewed by the City Attorney. The City Attorney has recommended that a Donation Resolution be approved authorizing acceptance of the Intergovernmental Donation Agreement and its terms.

**ACTION REQUESTED:**

Motion to approve the attached Resolution Approving Intergovernmental Donation Agreement between the SMSC and the City of Elko New Market, Authorizing Signature of the Agreement, and Directing City Staff to begin implementation of the project.

**Attachments:**

- (1) Resolution 19 - \_\_\_ Resolution Accepting SMSC Donation and terms of the Intergovernmental Donation Agreement

**INTERGOVERNMENTAL DONATION AGREEMENT  
BETWEEN  
THE SHAKOPEE MDEWAKANTON SIOUX COMMUNITY  
AND  
THE CITY OF ELKO NEW MARKET**

This Intergovernmental Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the **Shakopee Mdewakanton Sioux Community**, a sovereign Indian Tribe, federally recognized and organized under the Indian Reorganization Act of 1934, 25 U.S.C. § 476 (hereinafter the “Community”) and the **City of Elko New Market**, a municipal corporation in Scott County, Minnesota (hereinafter the “City”).

**WHEREAS**, the Community has donated to the City funds in the amount of \$18,224; and

**WHEREAS**, the City has agreed to use the donated funds for the construction of the Windrose Woodcrest Trail Connection Exhibit A; and

**WHEREAS**, the Community and the City seek to set forth their understanding relating to said donation and its use.

**NOW THEREFORE**, for and in consideration of the mutual undertakings, covenants and agreements of the parties herein set forth, the receipt and sufficiency of which are hereby acknowledged by each of the parties hereto, the parties agree as follows:

1. **Donation.** The Community has made a cash donation to the City in the amount of \$18,224.
2. **Use of Donation.** The City agrees to use the funds to construct the Windrose Woodcrest Trail Connection as shown on attached Exhibit A (the “Project”). The trail shall be constructed in accordance with the City’s trail standards. The City further agrees to be solely responsible for the continued maintenance of the trail.
3. **Distribution of Donation.** The City agrees to submit invoices and documentation of work completed to the Community for reimbursement up to the donation amount.
4. **Refund.** If, upon completion of the Project, the City has not expended all of the donated funds, the City shall refund such excess funds to the Community within 30 days of the completion of the Project. If the City fails to construct the trail, the entire amount shall be reimbursed to the Community without undue delay.
5. **Indemnity.** Except for the donation by the Community for the Project, the Community shall bear no responsibility for the Project and the City hereby agrees to fully defend, indemnify and hold harmless the Community and all of the Community’s departments, agencies, officers, agents, and/or employees from all claims, losses, suits, damages, liabilities and expenses of whatever kind or nature, including reasonable attorney’s fees, arising out of or resulting in any way from any negligent, reckless or intentional act, error, omission or mistake and/or strict liability of the City, its departments, agencies, officers,

agents, employees, contractors and/or anyone for whose acts the City is legally liable and arising out of or relating to the Project or the performance by the City of this Agreement.

6. ***Entire Agreement.*** The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

**IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.**

Shakopee Mdewakanton Sioux Community

By: \_\_\_\_\_  
Charles Vig, Tribal Chairman

Date: \_\_\_\_\_

City of Elko New Market

By: \_\_\_\_\_  
Joe Julius, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Thomas Terry, City Administrator

Date: \_\_\_\_\_



Small-Town Culture. Emerging Possibilities.

## Sponsor A Family Fun Night Event

**SPONSOR  
EVENT**

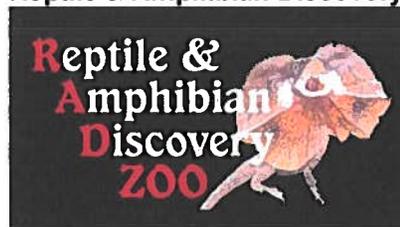
FREE Family Fun Night Events at Wagner Park  
Thursday, June 20, 2019 at 6:30 PM  
to Thursday, August 8, 2019

FREE Family Fun Night Events are back again this summer! Gather family, friends and neighbors for FREE events at Wagner Park on Thursday nights at 6:30 p.m., rain or shine.

### 2019 EVENTS:

*Thursday, June 20th*

#### **Reptile & Amphibian Discovery (RAD) Zoo**



The program will include about ten different kinds of fascinating reptiles and amphibians, which could include frogs, a salamander, turtles, lizards, snakes, and even a small alligator. The audience will have the opportunity to touch some of the animals in a controlled setting, after which hand sanitizer will be provided.

*Thursday, June 27th*

#### **Fitness Boomers Obstacle Course**



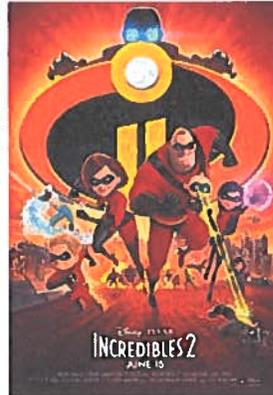
Tackle an obstacle course, ultimate yoga challenges, and other fitness activities with our Fitness Boomers expert. Develop greater awareness of both body, mind wellness and breath. Get together with your friends and family through this active spirit lifting session. Fun for the whole family!



*Thursday, July 11th*

**Movie - Incredibles 2 (2018)**

PG - 1h 58min - Animation, Action, Adventure

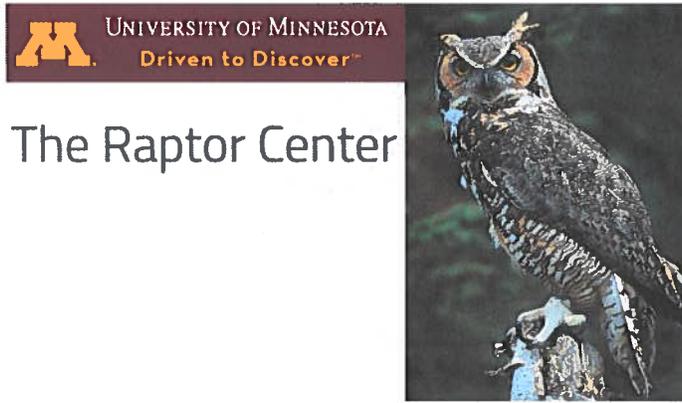


The Incredibles hero family takes on a new mission, which involves a change in family roles: Bob Parr (Mr Incredible) must manage the house while his wife Helen (Elastigirl) goes out to save the world.

- **Inflatable Water Slide** - 5:30 - 8:00 p.m. Kids wear your swimsuit and bring a towel!

*Thursday, July 18th*

**University of Minnesota Raptor Center**



## The Raptor Center

Explore the different raptors found in Minnesota and their role in the environment. Participants learn the three key features of all raptors and learn why they are different from other birds. We discuss the positive and negative impact humans have on our environment, and participants are inspired by some of our greatest environmental success stories, such as the peregrine falcon and the bald eagle. Everyone leaves feeling inspired and empowered, having learned specific things they can do to help protect raptors and the environment.

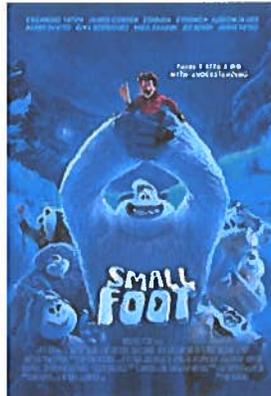
Thursday, July 25th

### Mad Science - Air Power



Learn about the amazing power of air. Watch balls hover in mid air. Learn about Bernoulli's principle. Discover the science of the Magdeburg Spheres. Watch the Mad Scientist lift a volunteer with air power on our Hovercraft!

- **Movie - Smallfoot (2018)**  
PG - 1h 36min - Animation, Adventure, Comedy



Thursday, August 1st

### Movie - Wonder Park (2019)

PG - 1h 25min - Animation, Adventure, Comedy



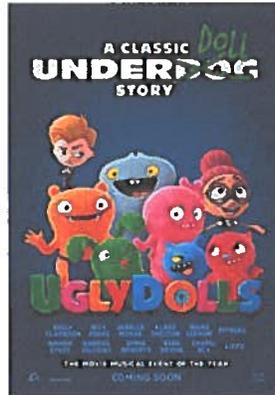
Wonder Park tells the story of an amusement park where the imagination of a wildly creative girl named June comes alive.

- **Inflatable Water Slide** - 5:30 - 8:00 p.m. Kids wear your swimsuit and bring a towel!

*Thursday, August 8th*

**Movie - UglyDolls (2019)**

PG - 1h 27min - Animation, Adventure, Comedy



An animated adventure in which the free-spirited UglyDolls confront what it means to be different, struggle with a desire to be loved, and ultimately discover who you truly are is what matters most.

- **Inflatable Water Slide** - 5:30 - 8:00 p.m. Kids wear your swimsuit and bring a towel!

Movie descriptions and images are provided by The Internet Movie Database (IMDb) website. Click on the link(s) for the movie to access the IMDb site and view additional information: see full cast and crew, watch the trailer, and read the reviews.

(All event details are subject to change.)

**Sponsored by:** New Prague Area Community Education and Elko New Market Parks Commission.

**Address:** Wagner Park  
121 Todd Street  
Elko New Market  
MN  
55054

If you have any questions, please call Mark Nagel at (952)461-2777 or email [mnagel@ci.enm.mn.us](mailto:mnagel@ci.enm.mn.us).

## Mark Nagel

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**From:** Renee Christianson  
**Sent:** Thursday, May 30, 2019 5:03 PM  
**To:** Mark Nagel  
**Subject:** Parks Meeting  
**Attachments:** Elko 34 05152019 RED[1].pdf

Hi Mark,

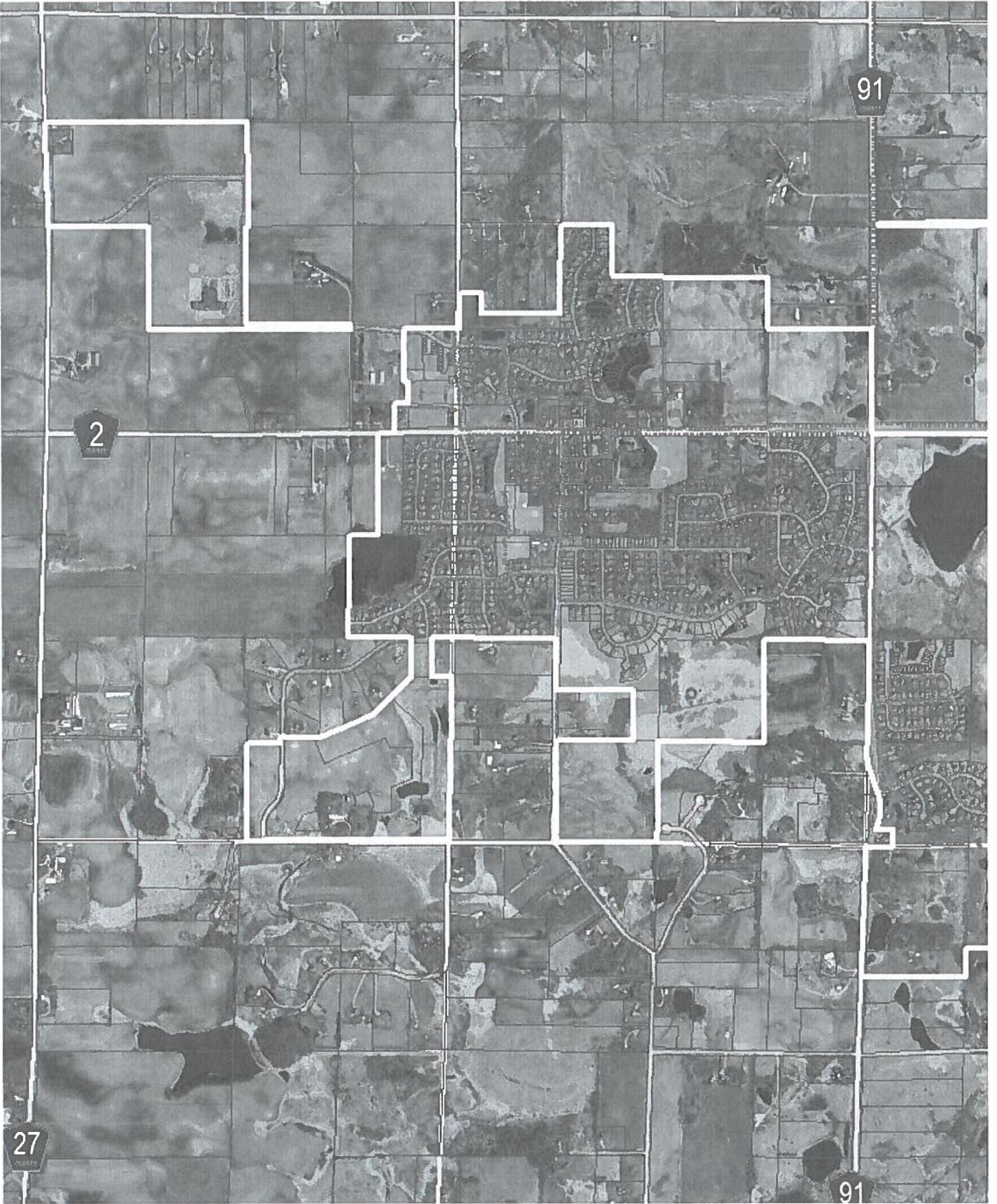
Can you let me know the date of your next parks commission meeting, and can you schedule me on the agenda for a development review? Need a recommendation on park dedication for a proposed residential development. Below is a map showing the location of the proposed development. I also turned on the current city parks layer (green) and trails/sidewalks (red). Attached is a current concept development plan for the property. We will be looking for a recommendation on whether or not the parks commission wants land or cash, or a combination of the two.

The southerly most parcel has a lot of wetlands on it and is not conducive to residential development. The developer is hoping that the parks commission might consider the upland area for park dedication purposes. The southerly parcel contains 11.93 gross acres and 5.89 acres of wetland area. They are also proposing to use that southerly parcel for stormwater ponding purposes.

Planning staff is recommending some park dedication along the north side of the property near Pete's Hill Park. We may have discussed that previously.

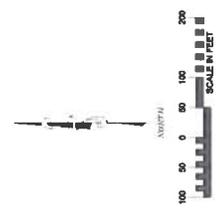
I can hopefully provide more information prior to or at the meeting. Please let me know the date / time!

Thank you!



**23 TWINS, 23 SINGLE FAMILY LOTS**

TYPE HOUSE	SIZE	FRONT	DEPT	REAR
1	1,200	30	30	30
2	1,200	30	30	30
3	1,200	30	30	30
4	1,200	30	30	30
5	1,200	30	30	30
6	1,200	30	30	30
7	1,200	30	30	30
8	1,200	30	30	30
9	1,200	30	30	30
10	1,200	30	30	30
11	1,200	30	30	30
12	1,200	30	30	30
13	1,200	30	30	30
14	1,200	30	30	30
15	1,200	30	30	30
16	1,200	30	30	30
17	1,200	30	30	30
18	1,200	30	30	30
19	1,200	30	30	30
20	1,200	30	30	30
21	1,200	30	30	30
22	1,200	30	30	30
23	1,200	30	30	30



<p><b>PREPARED BY</b></p> <p>ENGINEER SATHRE-BERGQUIST, INC. 100 SOUTH BROADWAY WAYZATA, MINNESOTA 55391 PHONE (652) 478-6000 FAX (652) 478-6104</p>	<p><b>PREPARED FOR</b></p> <p>DEVELOPER JOHN WICHMANN 7811 GREAT PLAINS BLVD CHANNISSEN, MN 55317</p> <p>CONTACT: JOHN WICHMANN PHONE: (652)283-5600 EMAIL: john@elko.com</p>
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<p>DRAWING NAME</p> <p>SHEET NO.</p> <p>DATE</p> <p>CHECKED BY</p> <p>DATE</p>	<p>NO.</p> <p>BY</p> <p>DATE</p> <p>DATE</p>	<p>REVISIONS</p>	<p>USE (INCLUDING COPYING, DISTRIBUTION, AND/OR CONFORMANCE OF INFORMATION OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT THE WRITTEN PERMISSION OF SATHRE-BERGQUIST, INC. AND SHALL THEREBY BE THE SOLE RESPONSIBILITY OF THE USER. SATHRE-BERGQUIST, INC. ACCEPTS NO LIABILITY FOR DAMAGES OR LOSSES RESULTING FROM ILLICIT USE.</p>	<p>DATE: 10/20/2017 LIC. NO. 21147</p>	<p>MINNESOTA REGISTERED C.S. ENGINEER</p>	<p>ENGINEER SATHRE-BERGQUIST, INC. 100 SOUTH BROADWAY WAYZATA, MN 55391 (652) 478-6000</p>	<p>CITY PROJECT NO.</p> <p>ELKO, MINNESOTA</p>	<p>SITE PLAN ELKO ELKO 34, LLC</p>	<p>FILE NO. 1820417</p> <p>1</p> <p>6</p>
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**23 TWINS, 23 SINGLE FAMILY LOTS**

TWIN NUMBER	AREA	FRONT	DEPT	REAR
TH-21	8015 S.L.	1100.0	10.0	10.0
TH-22	8015 S.L.	1100.0	10.0	10.0
TH-23	12206 S.L.	1100.0	10.0	10.0
TH-24	12206 S.L.	1100.0	10.0	10.0
TH-25	12206 S.L.	1100.0	10.0	10.0
TH-26	12206 S.L.	1100.0	10.0	10.0
TH-27	12206 S.L.	1100.0	10.0	10.0
TH-28	12206 S.L.	1100.0	10.0	10.0
TH-29	12206 S.L.	1100.0	10.0	10.0
TH-30	12206 S.L.	1100.0	10.0	10.0
TH-31	12206 S.L.	1100.0	10.0	10.0
TH-32	12206 S.L.	1100.0	10.0	10.0
TH-33	12206 S.L.	1100.0	10.0	10.0
TH-34	12206 S.L.	1100.0	10.0	10.0
TH-35	12206 S.L.	1100.0	10.0	10.0
TH-36	12206 S.L.	1100.0	10.0	10.0
TH-37	12206 S.L.	1100.0	10.0	10.0
TH-38	12206 S.L.	1100.0	10.0	10.0
TH-39	12206 S.L.	1100.0	10.0	10.0
TH-40	12206 S.L.	1100.0	10.0	10.0
TH-41	12206 S.L.	1100.0	10.0	10.0
TH-42	12206 S.L.	1100.0	10.0	10.0
TH-43	12206 S.L.	1100.0	10.0	10.0
TH-44	12206 S.L.	1100.0	10.0	10.0
TH-45	12206 S.L.	1100.0	10.0	10.0
TH-46	12206 S.L.	1100.0	10.0	10.0
TH-47	12206 S.L.	1100.0	10.0	10.0
TH-48	12206 S.L.	1100.0	10.0	10.0
TH-49	12206 S.L.	1100.0	10.0	10.0
TH-50	12206 S.L.	1100.0	10.0	10.0
TH-51	12206 S.L.	1100.0	10.0	10.0
TH-52	12206 S.L.	1100.0	10.0	10.0
TH-53	12206 S.L.	1100.0	10.0	10.0
TH-54	12206 S.L.	1100.0	10.0	10.0
TH-55	12206 S.L.	1100.0	10.0	10.0
TH-56	12206 S.L.	1100.0	10.0	10.0
TH-57	12206 S.L.	1100.0	10.0	10.0
TH-58	12206 S.L.	1100.0	10.0	10.0
TH-59	12206 S.L.	1100.0	10.0	10.0
TH-60	12206 S.L.	1100.0	10.0	10.0
TH-61	12206 S.L.	1100.0	10.0	10.0
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TH-99	12206 S.L.	1100.0	10.0	10.0
TH-100	12206 S.L.	1100.0	10.0	10.0

NOTES: SEE PLAN SHEET 1925017 FOR ALL NOTES AND SPECIFICATIONS.



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SHEET NO.	2
TOTAL SHEETS	6

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**ELKO, MINNESOTA**

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SHEETS					
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DATE					
DATE					

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**CITY PROJECT NO.**

**FILE NO.** 1803317

**4**

**TRAIL SKETCH**

**ELKO**

**ELKO 34, LLC**

**6**





**CITY OF ELKO NEW MARKET  
CITY COUNCIL WORK SESSION AGENDA  
CITY OF ELKO NEW MARKET  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA  
WEDNESDAY, MAY 22 2019**

**4:30 PM**

- 1. Call to Order**
- 2. Presentations**
- 3. Reports**
- 4. General Discussion**
  - a. City Vision, Priority Goals, and Identification of Policy Discussion Topics
    - i. Review Meeting Goals and Format
    - ii. Review Community Vision
    - iii. Discuss Issues Impacting Elko New Market, City Operations and Service Delivery
    - iv. Review 5-Year Priority Goals
    - v. Policy Discussion Topics
- 5. Reports (Cont'd)**
  - a. Reports from the Business Agenda may be presented if time permits
- 6. Adjournment**



# STAFF MEMORANDUM

<b>SUBJECT:</b>	Council Special Meeting – Vision, Goals, Policy Topics and Priorities
<b>MEETING DATE:</b>	May 22, 2019
<b>PREPARED BY:</b>	Thomas Terry, City Administrator
<b>REQUESTED ACTION:</b>	Discussion and direction

- COMMUNITY VISION:**
- A mature growing freestanding suburb of the Twin Cities Metropolitan Area, preserving historic landmarks and small town character while providing suburban amenities and services, as well as full range of employment, housing, business, service, social, technology infrastructure and recreational opportunities for citizens and visitors
  - Promote a diverse commercial base including light industrial and facilitating planned redevelopment which will be aesthetically pleasing with architectural standards that promotes quality development
  - Provide a full range of municipal services to its residents. The City will allocate sufficient resources to meet the growing needs of the community
  - A comprehensive park and trails system that will have sufficient facilities, play fields and open space to meet the needs of residents
  - An effective and efficient transportation system, including access to the greater metropolitan area, transit opportunities, and improved connectivity to the interstate
  - Provide community oriented local government and be financially sound, engaging in long-term financial planning to provide municipal services without undue burden on tax payers
- 5 YEAR GOALS:**
- Diverse tax base, employment opportunities, additional businesses and services, promote high quality broad spectrum of residential development
  - Advance "shovel ready" status of areas guided for commercial and industrial development
  - Acquisition of land for public purposes, position City to take advantage of land acquisition opportunities
  - Enhance quality of life through parks, trails, recreational programming and cultural events
  - The development of residential lots and an increase in residential building permit activity
- COMMUNITY ORIENTED LOCAL GOVERNMENT:**
- Community Involvement
  - Organizational Improvement
  - Problem Solving
  - Performance Measurement
  - Professionalism

## **BACKGROUND**

Annually, the City Council reviews the City's Vision Statement and Priority Goals. This year the process is being enhanced with the Council regarding the priority for policy discussions in the upcoming year.

The meeting format itself is intended to be informal, a Work Session in which the Council is requested to actively engage and interact in the discussion. The City Administrator and other Staff will help organize and facilitate the discussion. However, the Council is expected to lead the discussion. In the Work Session, the Council will be asked to:

- Review Community Vision
- Discuss Issues Impacting Elko New Market, City Operations and Service Delivery
- Review Priority Goals
- Identify and Prioritize Policy Discussion Topics

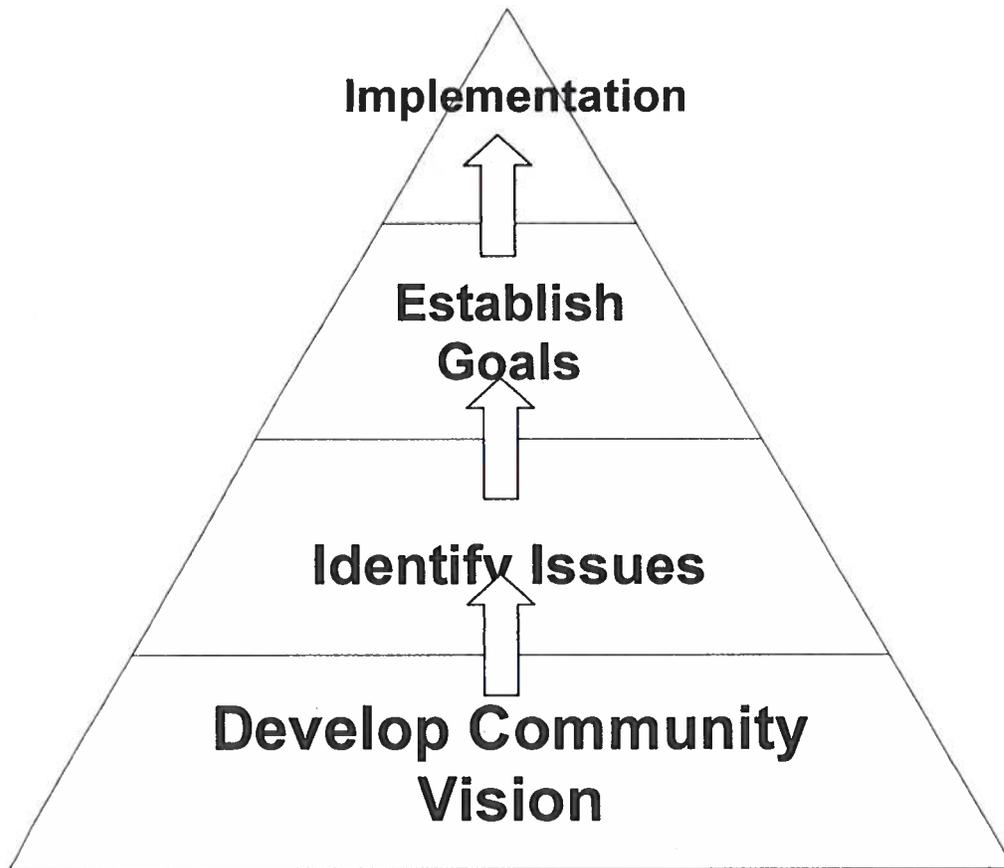
## **VISION AND GOALS**

The visioning and goal setting process is a precursor to the formal process for the 2019 Budget. The workshop uses a simple but successful process to assist the City Council in identifying and discussing issues that are facing the City of Elko New Market. The process is used as a tool to help the Council establish and maintain a common vision and goals that will be used to provide a framework for shaping policy, setting priorities and budgeting.

Municipal government provides several basic public services and is responsible for numerous regulatory and statutory activities. The scope of local government activities includes, but is not limited to public safety, streets and transportation, land use, utilities, parks & recreation, environmental protection, licensing & permitting, elections and maintenance of public records. Each community must make decisions regarding the administration of city activities and the provision of services. However, the City has a finite or limited amount of resources (funding, staff time, etc.). Inevitably, the "wants and needs" of the community are greater than the City's ability to meet them all. Ultimately, the Council must make decisions regarding the allocation of the City's limited resources. The process is designed to help the Council focus their decisions regarding resource allocation.

As in past years, the discussion will be facilitated by the City Administrator. The workshop provides an informal forum to discuss issues that are facing the community and its future. This is a "quick and dirty" process that is intended to help the Council develop some consensus regarding community vision, issues, goals and priorities. The process is based on the concept of starting with "the big picture" and then working towards greater levels of detail.

The overall process involves four steps: (1) develop a common vision for community, (2) identify community issues, (3) establish goals, and (4) implementation.



First, the Council will be asked to discuss its vision for the community. The vision is a mental image of the community 20-30 years in the future that is both desirable and feasible. The vision is not so much an end product, as a direction in which the community should be moving. The discussion will help the Council to develop a consensus on that vision, which will serve as the foundation for the rest of the process. The current Vision statement that was adopted by the City Council in July of 2011 will serve as the basis for the discussion.

The Council will then be asked to identify the most important issues that are facing the community within the next 10 years. For purposes of this discussion, issues are defined as problems, pressures, needs and other factors that significantly impact the community. Examples of issues may include development trends (up or down), city finances, city staffing and personnel, demands for services, city facilities, infrastructure reconstruction aging population, mental health, changing demands and expectations in services, etc. The issues identified last year have been included for reference. The community vision and issues that are identified by the Council will serve as the context or backdrop as the Council develops goals and staff prepares action items for implementation.

The Community Oriented Local Government philosophy that was adopted in July of 2017 has also been provided for reference. Strengthening the relationship between the philosophy and the Vision/Goals has been discussed since the adoption of the Community Oriented Local Government philosophy.

The Council will then be asked to establish a number of priority goals, approximately 5-7 in total. For the purposes of this process, goals are defined as projects or activities that merit special attention and/or focused resources. Goals should be easily defined and measurable for progress and/or completion. In addition, the goals should be reasonably achievable within a 1-5 year time frame. The current adopted goals have been provided for reference. An update on the progress of each of the goals over the last year will be presented at the work session.

The goals will be used to provide a framework for shaping policy, setting priorities and budgeting. Since action items necessary to achieve the identified goals may require funding, this exercise will serve as an excellent lead-in to the City's annual budget process.

### **POLICY DISCUSSION TOPICS**

The City Council is being asked to identify policy topics and their relative priority for policy discussions in the upcoming year. The intent is to develop a list of discussion items for the Council over the coming months for Council education, planning and/or budgeting purposes. These discussions may simply be conveyance of information to provide Council with information and background in general or as a starting point for further Council discussion and possible action items. The intent is not to delve into the topics themselves, but rather identify policy topics for discussion at a future meeting.

As a starting point, staff has compiled a list of potential policy discussion topics based on areas of common inquiry, past Council discussion or anticipated relevance by staff. The Council may certainly add to the list at the meeting.

**EDA vs. EDC and Composition** - Should the City have an EDA or EDC? What should the composition be? In the past, the question of whether Elko New Market should have an Economic Development Authority (EDA) or Economic Development Commission (EDC) has been asked. The question is again being presented for Council consideration. Regardless of which option is chosen, should there be a change in composition (specifically who and how many)? The purpose of this presentation is to outline the similarities and differences between and EDA and EDC and provide composition options.

**Factors Related to Development** - Why doesn't development occur? What barriers impact feasibility of development? The fact is that there are many factors that relate to the feasibility of each development or business proposal such as the availability of land, availability of infrastructure, and the market. Each of these factors contributes greatly to the overall cost and ultimately feasibility of a development. The intent of this presentation is to review in greater detail the factors affecting development, the impacts they have, and how they apply in Elko New Market.

**Funding Infrastructure to Support Development** - How do we fund public infrastructure necessary to support development? What are the challenges and burdens faced by developers and taxpayers? How do we limit or minimize them? The construction of system infrastructure (primarily utilities and collector roadways) serving undeveloped land is a major burden for new development. Often times, utilities and roadway must be extended to a parcel in order for it to be developed. However, if the extension costs are too great due to distance and/or nature of improvement, the development desired by a parcel owner/developer may not be viable. This presentation will review the challenges and burdens of new development, current City policies

regarding development fees and extension of public infrastructure, and potential strategies for funding public infrastructure.

**Interchange Development – Park I-35 and Adelman Property** - What are their challenges and benefits of development at the interchange? Can anything be done to overcome these challenges? There has been much planning work completed, and more in process, to facilitate development near the interchange. Great partnerships with the Scott County CDA, local land-owners and developers have facilitated the completion of wetland investigations, geotechnical work, tree inventories, survey work, traffic studies and environmental studies. The largest remaining obstacles: extension of utilities to the interchange area, construction of streets and utilities into the planned development areas, and replacement of the interchange/bridge. Absent a specific user wishing to locate at the sites, there are few opportunities for grant funding to facilitate the extension of utilities. The intent of this presentation is to review the history and background of Park I-35 and the Adelman Property and discuss the barriers and benefits of development at the interchange.

**Development Fees – Basis, Comparison and Options for Changes** - Can and should the City make changes to its development fees? How do we compare to other area communities? Development fees are charged to industrial, commercial, and residential developers in order to cover City costs associated with development. Generally they include utility fees (i.e. water, storm water, and sewer), building permit fees (i.e. plan review and building inspection), and land use permit fees (i.e. park dedication, variances, condition use permits, grading permit, etc.). Development fees create an overhead cost for development that impacts the feasibility of a project. This presentation will review the City's development fees, the basis for collecting them, how they compare to other area communities, possible adjustments that could be made, and the consequences of those adjustments.

**Met Council SAC Surcharge** - What is the Met Council SAC surcharge? How does it impact costs of development? Can the City do anything about them? The Met Council's Sewer Availability Charge (SAC) is a fee charged directly to local governments when a new development first connects to the regional wastewater system or a property changes its use to create more demand on the system. Local governments, Elko New Market included, pass this fee on to the property owners. Unlike other communities in the region, Elko New Market has a special surcharge in addition to the regular SAC charge. The intent of this presentation is to review the history and purpose of the Met Council SAC surcharge, the impacts it has on development and what, if anything, can be done to change it.

**Affordable and Workforce Housing** - What is affordable and workforce housing? Why is it important? What can be done to promote affordable housing? What is the inventory in Elko New Market? The availability of affordable housing throughout the City, County, State and Nation is becoming an increasingly important topic with more public discussion. The topic and the recent release of a research paper published by the Housing Affordability Institute entitled *Priced Out: The True Cost of Minnesota's Broken Housing Market* has caused even more debate and discussion regarding the housing costs in Minnesota. This presentation will provide more information on what affordable and workforce housing is, factors that affect their availability and what can be done to promote affordable housing in Elko New Market.

**Transit** - What types of transit services should be provided in Elko New Market? Should the City actively pursue a formal transit route? Currently, the only transit service that operates

within the City limits is Scott County's Dial-a-Ride. No other regular transit service exists in Elko New Market and there are no formal plans with area transit organizations (i.e. MVTA or Metro Transit) to expand routes to Elko New Market. However, the City's Vision Statement states that "Elko New Market will have an effective and efficient transportation system, including access to the greater metropolitan area, transit opportunities, and improved connectivity to the interstate." Transit will play a long term role in the City's development, connectivity and our residents quality of life. This presentation will include a general background on transit and the steps necessary to get transit to Elko New Market.

**Secondary Access to Woodcrest Neighborhood** - Should the City construct a secondary access into the Woodcrest neighborhood? Why is it needed? The access into the Woodcrest neighborhood is up a steep hill that gets slick during any snowfall making it difficult and, at times, impossible to access the neighborhood. Difficulty accessing the Woodcrest neighborhood due to weather conditions presents a public safety issue, if police and fire were not able access the neighborhood during an emergency. This presentation will outline why a secondary access is needed and how it might be achieved.

**Public Facility Maintenance** - What is the condition of the City's core facilities? What does that mean for facilities costs? None of the City's core facilities have seen significant investment in regards to maintenance or renovation. With facilities ranging from over 30 years old (City Hall) to over 100 years old (Police Department), the need for investment in maintenance and/or renovation continues to increase. The Council recently approved architectural services for Phase 1 of the Police Department renovation; yet, other facilities (i.e. City Hall, the William Street storage shed, and the Church Street garage and archives building) are also in need of maintenance/renovations or will be in the future. The intent of this presentation is to provide an overview of existing facility conditions, discuss the increasing need for maintenance and/or renovation of core facilities in order to keep them viable operating spaces.

**Municipal Campus** - What is the Municipal Campus? How did this idea come to be? In 2008, the City of Elko New Market commissioned a Master Facility Plan. The Plan recommended the establishment of a Municipal Campus and identified a number of potential locations. This presentation will provide a brief overview of the study and recommendations found within the Master Facility Plan and how it might be achieved.

**Community Center** - Should we build a community center? Where will the funding come from? When and where should it be built? A Community Center for Elko New Market has been mentioned by residents in each of the last three Community Surveys. In this presentation, Staff will share the Community Survey results, as well as information about the components, costs, and process of developing a Community Center.

**Funding Park Infrastructure** - What are the near and long term park needs in Elko New Market? How will they be financed? As Elko New Market continues to grow so do the parks and recreation needs of the community. Three major needs will be to address issues with aging equipment and facilities, repurpose existing parks to meet changing demands, and develop new parks to serve the growing population. Funding sources are limited and addressing the above needs will place a larger burden on developers, taxpayers, or both. The purpose of this presentation is to outline the near and long term parks and recreation needs and provide potential financing options to support those needs.

**Community Park** - Does Elko New Market need a Community Park or large athletic complex? Where should it be located? What facilities should it include? How much land do we need? The need for a Community Park has been a topic of conversation for a number of years and most recently as part of the Comprehensive Plan update. The intent of this presentation is to provide the Council with information on the park planning definition, including land size, usual facilities, and costs. Staff will update you on work done to date on possible locations for a Community park, as well as show you some examples from other cities.

**Funding Public Works Equipment** - Should Public Works continue to purchase used equipment? What are the pros and cons of purchasing used versus new equipment? Historically, Public Works has purchased good, used equipment when possible. However, due to increasing costs, lack of quality inventory in the market and limited access to parts, purchasing used equipment may no longer be a sensible option in certain circumstances. This presentation will review the factors influencing the decision to purchase new vs. used equipment and the cost implications of making the "jump" to new Public Works equipment (such as plow trucks).

**Financing Fire Department Apparatus** - What apparatus needs replacement? How much does it cost? How will funding the equipment impact taxpayers? Within the next five years, over half of the major fire apparatus will need replaced. Currently, no capital reserves have been saved to fund the replacement of major apparatus and a substantial debt service will be necessary. The amount of funding needed to finance new apparatus will impact taxpayers in both the City and the township within the fire district. This presentation will more specifically detail the needs of the Fire Department, the cost of new apparatus, and the impact it will have on taxpayers.

**Fire Department Recruitment and Retention** - What can be done to improve recruitment and retention of qualified candidates? How should we prepare for loss of staff? In the era of modern fire service, highly qualified candidates are difficult to come by. Changing lifestyle trends such as the transient nature of workers, the distance between home and work, and increasing demands of family and extracurricular activities, have influenced the number, quality and longevity of service for candidates available for recruitment. Although the Fire Department currently has the staff necessary to meet call loads, future recruitment and retention is a major concern. Currently, 10 of the 28 (36%) Firefighters are fully vested and could retire with full pension at any time. An additional 3 (11%), will be fully vested within the next five years. So, nearly half of the Department is or will be able to "punch out" and retire from the department with full pension within the next five years. The intent of this presentation is to discuss, staffing, succession planning, recruitment and retention of firefighters.

**Police Department Staffing** - What would it take to have 24/7/365 coverage from the Police Department? How close are we today? What are the Council's goals regarding 24/7/365 coverage? When and how quickly should changes be made? In this presentation, Staff will review existing staff levels and discuss staffing changes necessary to increase the Police Departments level of service, as well as the cost.

**Ordinances 101** - Do you know how to read, understand, and utilize the Elko New Market City Code? During this presentation, Staff will discuss how ordinances are structured and provide

the Council with the information necessary to access, read, interpret, and utilize the City ordinances.

**Code Enforcement** - Should the City change its policy regarding code enforcement? Are our ordinances reasonable and/or enforceable? Code enforcement is becoming an increasingly important topic in Elko New Market. The volume of calls received at City Hall, reporting violations of City Codes, continues to rise. The most recent community survey indicates that the community is increasingly expecting higher standards of the properties in their communities and neighborhoods. Enforcing the current codes, and changing the culture, requires staff and time. This presentation will outline why code enforcement is necessary, current code enforcement practices, the potential consequences of various approaches to code enforcement and what changes the City may want to make to regulations and how they are enforced.

**Public Communications** - How does and should the City communicate with the public? What are the resources required? What resources do we have? Existing outlets of communication utilized by the City include: the City website, City Newsletters, the electronic sign in front of City Hall, Facebook, and Twitter. Frequency and quality of communications is heavily dependent on Staff time and resources. The purpose of this presentation is to provide a brief background on public communications and communication outlets used by the City.

Please contact the City Administrator with any questions regarding the matter in this memorandum (952-461-2710).

Attachments:

Vision Statement, adopted July 28, 2011

Priority Goals, dated June 28, 2018

Community Oriented Local Government, adopted April 22, 2010

2018 Community Survey Summary

3. Followup from the Council Worksession on Goals: I did put together some info on the parks-related items for Council to share with them...even though they didn't rank high, I thought you might want to pass it along to them for their information:

Community Center - I spoke to a former colleague at Ballard-King & Associates, which has done over 70 Community Center feasibility studies in Minnesota, about relevant stats to small cities like ENM based on what they've seen: (1) Cost, assuming the usual components of an aquatics area, track, gym, weight/cardio area, gathering spaces, activity rooms, educational areas and staff office, can approach \$250/square foot depending on the region; (2) Most Community Centers that can cover their Operating costs are in the 65,000 square foot range and serve a 50,000 population market area; (3) So...total cost can approach \$16 million for that size of a Community Center to insure the "recovery rate" for Operating expenses approaches 100%; and for rural communities, the "recovery rate" for Operating expenses is about 66% meaning that the Center would likely need a subsidy each year to breakeven. Each situation is different, so the process usually starts with a Project Feasibility study - the cost depends on the level of detail of the study. While the positive impacts of the Center, such as stabilizing effect on youth, expansion of educational opportunities, promoting and active/healthy community, increasing surrounding property values, and being an economic development centerpiece, it appears to be cost prohibitive for Elko New Market at this time. Instead, there may be other options - an intriguing one is one City negotiated resident fees with surrounding communities that had a pool, track, meeting rooms, etal to form a collaborative Community Center - same facilities, but just in different places.

Community Park - From our current Comp Plan, the definition is " the Community Park Designation includes both parks and playfields that provide facilities for recreational activities such as walking picnicking, water sports, skating rinks, passive sports, and organized community events" In other words, they are intended to serve the City as a whole and they should be designed to engage both resident and visitor families for an entire day with multiple diverse activities and amenities. In the 2030 Comp Plan, it was suggested that there be 2 of them by that date based on population growth, but that will change with new information for the 2040 Comp Plan. The starting point should be a Community Park Master Plan, which should not be done until the 2040 Comp Plan is completed and approved detailing the possible search areas for about 40 acres of land.

Funding Park Infrastructure - Pop Quiz: What City Department boosts property values, helps the environment, improves community health, builds community cohesion, and is a major determinant of quality of life - and, is free to use? The Parks Department! Based on the survey, Elko New Market residents think they're important - 1 out of every 2 residents use'm, 99% are satisfied with the recreational programming, and the use is growing in every category - some as high as 22% over the 2015 Community Survey. So, the need for new parks infrastructure will grow - and funds - will grow, too. Funding park improvements is a problem for every City no matter the size - nationwide, 75% of park improvements are funded by cities through property taxes and park dedication fees with the rest coming from other sources like grants, donations, volunteer services, etal. Discussion should center around a diversification of revenue sources to supplement current sources. The Parks Commission has had this goal on their list for the past 4 years.

4. The City Attorney RFQ for Civil Legal Services wen to out today, Tuesday, May 28th to 6 firms - Campbell, Knutson; Barna, Guzy, Steffan; Levander, Gillen, Miller; Kennedy, Graven; Gregerson, Rosow, Johnson, Niland; Flaherty, Hood. They are due back on Tuesday, June 18th @ 4 PM.

PROPOSED DISC GOLF COURSE  
CITY OF ELKO NEW MARKET



FIGURE #1: PROPOSED COURSE LAYOUT  
MAY 2019





**MOTION PICTURES, INC.**  
 10795 Watson Road • St Louis, MO 63127  
 Phone: 800-876-5445 • Fax: 314-966-3472

ORIGINAL INVOICE

Order Number: BO 1618689  
 Order Date: 05/15/19

Bill-To Customer: 0305903-001

Ship-To Customer: 0305903-001

Jessica Davidson  
 New Prague Community Education  
 410 Central Ave N  
 New Prague, MN 56071

Jessica Davidson  
 New Prague Community Education  
 17324 River  
 New Prague, MN 56071

Order:1618689 Cust PO: AUTOCHARGE

Terms: DUE UPON RECEIPT

--Line--						
#	Typ	Qty	Bill_Date	Product Description	Unit Price	Total Price
1	RT	1	07/05/19	THE INCREDIBLES 2 Widescreen DVD Show Dates: 07/11/19 to 07/11/19	285.00	285.00
2	RT	1	07/19/19	SMALLFOOT Widescreen DVD Show Dates: 07/25/19 to 07/25/19	285.00	285.00
3	RT	1	07/26/19	WONDER PARK Widescreen DVD Show Dates: 08/01/19 to 08/01/19	285.00	285.00
4	RT	1	08/02/19	UGLYDOLLS Widescreen DVD Show Dates: 08/08/19 to 08/08/19	285.00	285.00

For further information, please contact  
 Kaitlyn Morgan  
 at 1-800-876-5577

\*\*\*\*\*  
 \* PAYMENT DUE before BILL DATE \*  
 \* For Credit Card Payments, please call 800-876-5445. \*  
 \*\*\*\*\*

Item Subtotal: 1,140.00

BALANCE DUE: \$1,140.00

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674

