

**ELKO NEW MARKET PARKS COMMISSION
REGULAR MEETING AGENDA
TUESDAY, MARCH 20, 2018 @ 4:00 PM
Elko New Market City Hall**

- 1. Call to Order/Roll Call**
- 2. Approve Agenda**
- 3. Citizen Comments**
- 4. Approval of Minutes of February 13, 2018 Parks Commission Meetings (Attached)**
- 5. Petitions, Requests, and Communications**
- 6. Updates:**
 - a. Review Parks Commission Update for February 28, 2018 (Attached)**
 - b. CCEC Update (Chair Sutton)**
 - c. Review Parks Commission Financials Thru February, 2018 (Attached)**
- 7. Old/New Business**
 - a. Consideration of Emerald Ash Tree Treatment Program (See Update #4)**
 - b. Updates on 10th Anniversary Display, Youth Soccer Program, Youth Baseball Program, and Winter Program at the ENM Library (Information Attached)**
 - c. Consideration of Approval of Phase 1 of RePurposing of Rowena Pond Park (Attached)**
 - d. Consideration of Approval of Participation in Minnesota Twins Youth Baseball Clinic (Attached)**
 - e. Consider Approval of Bills: Schlomka's Portable Restrooms and Mad Science of Minnesota (Attached)**
 - f. Other Business**
- 8. Set Next Meeting**
 - a. Regular Parks Commission Meeting on Tuesday, April 10, 2018 @ 4 PM @ ENM City Hall**
- 9. Park Commissioner Comments**
- 10. Adjournment**

**ELKO NEW MARKET PARKS COMMISSION
TUESDAY, FEBRUARY 13, 2018
REGULAR MEETING MINUTES**

PRESENT:

Present at Roll Call were Commissioner Emily Dornseif; Commissioner Dennis Melgaard; Commissioner Miller; and Chair Mike Sutton. Also present was Assistant City Administrator Mark Nagel.

CALL TO ORDER:

The meeting was called to order at 4:02 PM in Conference Room B at Elko New Market City Hall, 601 Main Street.

APPROVE AGENDA:

Mr. Nagel said there were two additions to the January meeting – bills for portable restrooms rental from Schlomkas and Dazzling Dave Schulte for the 2/1 Winter Program at the Library, which will be added under 7.f. – Consider Approval of Bills. Upon motion by Commissioner Miller, seconded by Commissioner Melgaard, the February Meeting Agenda was unanimously approved by the Parks Commission.

CITIZEN COMMENTS:

There were no citizen comments made at the February, 2018 Parks Commission Meeting.

APPROVAL OF MINUTES OF JANUARY 9, 2018 PARKS COMMISSION MEETINGS:

Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the Commission unanimously approved the Parks Commission Minutes for the January 9, 2018 meeting by voice vote.

PETITIONS, REQUESTS, AND COMMUNICATIONS:

There were no Petitions, Requests, or Communications presented at the February, 2018 Parks Commission Meeting.

UPDATES:

Mr. Nagel reviewed the January 31, 2018 ENM Parks Commission Update, which contained 20 items, with the Commissioners. He noted that the Commissioner Dornseif had been reappointed to another 3 year term effective March 31, 2018.

Chair Sutton reported that the next event for the CCEC would be the Egg Hunt and that the next meeting of the CCEC was on February 20, 2018.

Mr. Nagel reported the January 11th meeting of the New Prague Community Ed Advisory Board had been cancelled and the he would send an email to Commissioners to see if any of them could make it for the March 8th meeting since Commissioner Zahratka would be out of town. Cahir Sutton indicated that he would be able to attend.

OLD/NEW BUSINESS:

Mr. Nagel said the Final Draft of the Rowena Pond Park RePurposing Plan, including the phasing and costs, were presented to City Council on January 25th. He told the Council that the preliminary estimate for the project was around \$225,000, not including contingency, and would be done in 3 phases beginning this year. At their February 8th Meeting, the City Council approved the RePurposing Plan with one minor revision – a dirt infield, instead of a grass infield. Mr. Nagel thanked Chair Sutton for attending the meeting to assist with the Presentation. Mr. Nagel said that the Parks Commission could now move forward with the implementing the Plan.

Mr. Nagel updated the Commissioners on discussions with the Elko Baseball Club on their request to fence around Old Elko City Hall Park. He said that the a representative of the Club was agreeable to sliding fence around the Park that would remain open all the time with the exception of events at ballfield. Consensus of the Parks Commission was that the Club should provide funds to assist in moving the swing to accommodate the fence and that a letter noting the approval of the fence be provided by the Club Board of Directors. Mr. nagel said

that he would need to check with the City Attorney to make sure that the proposed solution would meet legal standards for a public park.

Mr. Nagel said that the recent Emerald Ash Borer Report by S & S Tree Service contained good news – NO signs of the Emerald Ash Borer were present in any ash trees on public property in the City. The report also identified ash trees that should be saved and those that could be taken down. He said that the company noted that saving the 17 ash trees that they recommended be saved would cost around \$3,000. He said it included 2 years of application of treatment, plus a guarantee of suitable replacement trees should the treatment not work. He said that the Parks Commission would need to go the City Council for funding should the decision be made to move forward. Mr. Nagel presented an email to Commissioners from the company that attempted to answer the questions on the bid asked by Parks Commissioners at the January Meeting. After much discussion, the Parks Commission directed Mr. Nagel to ask the vendor to provide more information on the number of treatments that would need to be done over a 10 year period and the size of replacement trees for the March Meeting. No further action was taken by the Parks Commission on this Agenda Item.

Mr. Nagel presented an email outlining the proposed Winter programming for the 4 Thursdays at 6:30 PM in February, 2018 at the ENM Library Branch. He said that the first 2 programs were well attended with 108 people at the 2 events so far. The Big Fun Show and the Rad Zoo are the last 2 events on 2/15 and 2/22 at 6:30 PM. No further action was taken.

Mr. Nagel reviewed the Annual Goals Process for 2018 with Commissioners. This year, he said, he asked City Council if they had specific goals and asked City Staff to do the same. Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the Parks Commission unanimously approved the 2018 Goals as presented.

Mr. Nagel presented the 2017 Annual Report to the Commission noting that much had been completed last year. He said that the Annual Report would be presented to City Council at a later. On motion by Commissioner Miller, seconded by Commissioner Dornseif, the Parks Commission unanimously approved the 2017 Annual Report and directed Mr. Nagel to forward it to City Council for their review.

Mr. Nagel presented the Bill List to the Commissioners – Dave Schulte for Winter Program for \$345; Schlomka's Portable restrooms for \$2600; NP Community Ed

for Summer Movies/Events coordination for \$1,559.53; and Link Cabinets for the wood frame for the 10th Anniversary Exhibit for \$300.00. Upon motion by Commissioner Miller, seconded by Commissioner Dornseif, the Parks Commission unanimously approved the Bill List as presented.

OTHER BUSINESS:

Mr. Nagel said that while there was interest in reviving the Vet's Memorial Park proposal from 2014, the City council declined to take a lead on the project opting for one of the Veteran's organizations to do so, if they were interested. Should that occur, he noted that the Parks Commission may be assigned to work with them, since it may be constructed in a City park.

NEXT MEETING:

The next meeting of the ENM Parks Commission was set for Tuesday, March 27, 2018 at 4:00 PM in Conference Room A of Elko New Market City Hall

PARK COMMISSIONER COMMENTS:

There were no comments provided at the February Parks Commission Meeting by Parks Commissioners.

ADJOURNMENT:

There being no further business to come before the Parks Commission, upon motion by Commissioner Melgaard, seconded by Commissioner Dornseif, the meeting was adjourned by voice vote at 5:08 PM.

**Respectfully Submitted,
Mark Nagel, Assistant City Administrator**

ENM Parks Commission Update

February 28, 2018

1. The City Council approved a budget of \$145,246.00 for the Parks Department for 2017. Through November, a total of \$107,770, or 74.20%, of the budget has been spent, which is well below the 92% budgeted level of expenditures after 11 months of the year. While there are some bills still remaining to be paid for 2017, the Parks Commission will finish 2017 well below budget.
2. Good news! The City Council reviewed the Rowena Pond Park RePurposing Master Plan and made one revision – a grass infield for the ball diamond will now be dirt for softball purposes and approved the Plan at their February 8th City Council Meeting for final approval. Thanks to Mike Sutton for attending the meeting!
3. I have confirmed pricing with Midwest Playscapes this week for moving the playground equipment and am waiting for the final contract for consideration of approval at the March 27th Parks commission meeting.
4. I connected with S & S Tree Service to clarify their responses to the questions posed by the Parks Commission at the February Meeting. The treatments would have to be done every 2 years, so this would make it very expensive to save them, but the treatments are guaranteed. The replacement trees, if necessary would be between 4 and 6 feet high depending on the size the Emerald Ash that was being replaced. The final decision will be on the March 2018 Parks Commission Agenda.
5. I have purchased the posts for the 2 Little Free Libraries to be installed in City parks – one near the digital sign board in front of City Hall and one in Wagner Park. I will now purchase a third Little Free Library for Little Windrose Park to go along with the installation of the one near the digital sign and the one at Wagner Park this Spring.
6. Hand dryers have been purchased for the Wagner Park Shelter to replace the towels. Not only is it a cheaper solution, but it will be “greener”, too. Public Works will remove the soap dispensers at the same time and we will be going with bottles of liquid soap, which will also be less expensive and maintenance free. They will be installed this winter as the Public Works Department Gets time.
7. The permanent display for the ENM Library has been constructed and delivered to the Library and the actual display box is now up. I am in the

process of making arrangements with the Scott County Historical Society to complete the display. I'm hopeful that I can unveil it at our March, 2018 Parks Commission Meeting.

8. The Winter Programming at the Library was a big success!! Marketing went a lot better, too, being advertised on the City's website, Facebook and Twitter pages. This year, we sent out the schedule with the Utility bills, too. We also emphasized "acts" with audience participation. We drew 270 people for the 4 events, including 88 for the RAD Zoo on the last event on February 22nd!
9. I met with Brett Wegner, President of the New Prague Soccer Club, on Friday, December 22nd regarding the need for additional soccer fields for their program. While the Club is looking to develop a soccer complex with City assistance, I suggested that Wagner Park could be used from mid-August to mid-October for their program...a much cheaper solution. For your information, this does not conflict with our youth programming with New Prague Community Ed, since the Club is for kids 10 and up who want to play on traveling teams. Nearly 30% of the kids playing in the Club are from Elko New Market. Mr. Wegner said he would be back to us after a Board meeting in late February, but I have not heard from him to date.
10. I continue to work on the Elko Baseball Team request for a fence that would surround Old Elko City Hall Park. The City Attorney has reviewed the request and has advised that she is concerned about allowing a private restriction to a designated City park and advised that it should not be fenced. I met with the team representative, Corey Grism, on Thursday, December 14th to convey the information to him. We came up with a couple of alternatives to the original design that I ran by the City Attorney on Tuesday, January 9th. On Thursday, January 25th, I met with Mr. Grism on the options one more time and settled on a 2 swinging gates that would be closed during the games but remain open the rest of the time for park use. I have conveyed the Parks Commission request that a letter be provided indicating the Board has approved this option and that there'll be financial help to move the swing to Mr. Grism. I will meet with the City Attorney report on the outcome, as to whether or not this will suffice to meet the Code.
11. The streetlight request for Pete's Hill was approved on the December 7th City Council Meeting. As recommended by the Parks Commission, the light will be paid for out the City's Contingency line-item and the monthly utility

- cost would be taken from the Park's Budget. I have now been in touch with MVEC on the installation and it will take place in late-April, assuming the ground is thawed by then!
12. After the Parks Commission's December 12, 2017 approval, the revisions to the Wagner Park Shelter Rental Agreement were made and it is now in use. The new rental fees of \$150 for residents and \$200 for non-residents were approved at the January 11th City Council Meeting. We are seeing more registrations for Summer, so the new rates have apparently not had effect on rentals.
 13. The first installment for the SkatePark equipment was made in January - \$22,181.33. The equipment is now being manufactured and is still set for a 1st week of May, 2018 installation.
 14. The City...and the Parks Commission...have a new park! Boulder Heights, Outlot A, was officially transferred to the City for park purposes on 12/27/17. It is expected that the trails surrounding the wetland area will be constructed this Summer. As the time gets closer, we'll talk more about a name for the park, a possible schedule for improvements, and expected Park Dedication fees from the subdivision to build it.
 15. At the February meeting, we wrapped up the 2018 Goals Process. I attached them to the February Minutes, so the Council could see the final list. Now comes the tough part...implementing them!
 16. Also on the Agenda for February was the Minnesota Recreation and Park Association dues for 2018...they were approved and the dues have been paid, so we are again members for 8th consecutive year!
 17. The Twins Clinic will be in town on Saturday, May 26th at Fredrickson Field! It is Memorial Day Weekend, but it was the only date that they had available, so we took it!
 18. I will be meeting with the NP Community Ed Soccer League reps and the Elko New Market Youth Baseball/Softball programs later this month to get the schedules set for the Summer. Hard to believe it, but Summer is just around the corner! More detail at our March Parks commission meeting!
 19. Thanks in advance to Chair Sutton for attending the Thursday, March 8th New Prague Community Ed Advisory Board Meeting. I'm sure he'll have a report ready for our March meeting.
 20. A reminder that the next Parks Commission Meeting will be on Tuesday, March 27, 2018 at 4:00 PM at ENM City Hall.

**CITY OF ELKO/NEW MARKET
Expenses for Parks - Monthly**

03/12/18 9:54 AM
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Dept Descr	Account Descr	PL Begin Month	February 2018 Amt	2018 YTD Amt	2018 Budget	2018 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND							
Dept 45000 Park Maintenance							
Park Maintenance	E 101-45000-101 Full-Time Employees Regular		-\$6,373.11	\$5,373.58	\$11,746.69	\$68,555.00	\$56,808.31 17.13%
Park Maintenance	E 101-45000-102 Full-Time Employees Overtime		-\$109.02	\$378.47	\$487.49	\$2,399.00	\$1,911.51 20.32%
Park Maintenance	E 101-45000-103 Part-Time Employees		-\$2,608.23	\$2,837.18	\$5,445.41	\$33,487.00	\$28,041.59 16.26%
Park Maintenance	E 101-45000-108 On Call		-\$101.55	\$110.00	\$211.55	\$1,350.00	\$1,138.45 15.67%
Park Maintenance	E 101-45000-109 Call Back		-\$17.63	\$0.00	\$17.63	\$270.00	\$252.37 6.53%
Park Maintenance	E 101-45000-121 PERA		-\$529.10	\$551.72	\$1,080.82	\$7,833.00	\$6,752.18 13.80%
Park Maintenance	E 101-45000-122 FICA & Medicare		-\$602.97	\$638.53	\$1,241.50	\$7,990.00	\$6,748.50 15.54%
Park Maintenance	E 101-45000-131 Employer Paid Insurance		-\$185.33	\$1,270.29	\$1,455.62	\$21,000.00	\$19,544.38 6.93%
Park Maintenance	E 101-45000-216 Chemicals and Chem Products		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00 0.00%
Park Maintenance	E 101-45000-300 Professional Svcs. (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Park Maintenance	E 101-45000-331 Travel Expenses		\$0.00	\$0.00	\$0.00	\$200.00	\$200.00 0.00%
Park Maintenance	E 101-45000-332 Training & Conferences		\$0.00	\$0.00	\$0.00	\$750.00	\$750.00 0.00%
Park Maintenance	E 101-45000-379 Portable Bathrooms		\$0.00	\$260.00	\$260.00	\$4,500.00	\$4,240.00 5.78%
Park Maintenance	E 101-45000-381 Electric Utilities		-\$54.75	\$69.58	\$124.33	\$1,100.00	\$975.67 11.30%
Park Maintenance	E 101-45000-384 Refuse/Garbage Disposal		\$0.00	\$86.23	\$86.23	\$1,500.00	\$1,413.77 5.75%
Park Maintenance	E 101-45000-401 Repairs/Maint.		\$0.00	\$39.99	\$39.99	\$8,000.00	\$7,960.01 0.50%
Park Maintenance	E 101-45000-430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$500.00	\$500.00 0.00%
Park Maintenance	E 101-45000-433 Dues and Subscriptions		\$0.00	\$450.00	\$450.00	\$800.00	\$350.00 56.25%
Park Maintenance	E 101-45000-825 Recreational Program Expense		\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00 0.00%
Dept 45000 Park Maintenance			-\$10,581.69	\$12,065.57	\$22,647.26	\$171,234.00	\$148,586.74
FUND 101 GENERAL FUND			-\$10,581.69	\$12,065.57	\$22,647.26	\$171,234.00	\$148,586.74
FUND 230 PARK DEDICATION							
Dept 45200 Parks Ded							
Parks Ded	E 230-45200-530 Improvements Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Parks Ded	E 230-45200-700 Loan Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Dept 45200 Parks Ded			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 230 PARK DEDICATION			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 501 CAPITAL OUTLAY							
Dept 45000 Park Maintenance							
Park Maintenance	E 501-45000-500 Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Park Maintenance	E 501-45000-701 Transfers In		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Park Maintenance	E 501-45000-720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Dept 45000 Park Maintenance			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Dept Descr	Account Descr	PL Begin Month	February 2018 Amt	2018 YTD Amt	2018 Budget	2018 YTD Balance	%YTD Budget
FUND 501 CAPITAL OUTLAY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		-\$10,581.69	\$12,065.57	\$22,647.26	\$171,234.00	\$148,586.74	

Elko New Market

Elko New Market is a decade old. This young amalgam of Elko and New Market is today a juxtaposition of old city centers and new subdivisions. Farms sit side by side with large houses built for young professionals. Looking back on the history of these two settlements, their merger seems almost inevitable.



Why Merge?

The Twin Cities have continued to grow, leading to increased employment in the area. Many people, however, are choosing to make their homes in smaller towns, citing higher quality of life and a desirable small town atmosphere. This has been the case in Elko and New Market, between 2000 and 2009, New Market alone quadrupled its population from 332 to 1341 residents.

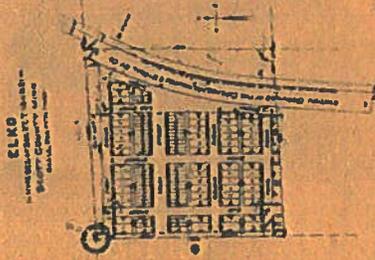
As the towns grew, Elko and New Market continued to duplicate and share services, and it only made sense to merge by combining the two towns. Elko and New Market were able to decrease staff duplication, increase staff specialization, increase quality of services, and save \$2.9 million over 10 years.

History of Elko

The town of Elko began as a small collection of rural farmers. The community really took off with the laying of track for the Chicago, Milwaukee, and St. Paul Railroad in 1872.

The introduction of the railroad to Elko connected the city settlement with the rest of the world. The depot served as a hub for the local settlers, allowing farmers to more easily transport their crops and livestock to St. Paul while providing locals with access to a host of new goods and services.

The first post office was created in Elko in 1897, providing another means of communication for townspeople. Through the years, Elko has had all the markers of a proper town, including a bank, a livery stable, stockyards, and a grain elevator. The city town village of Elko was not officially incorporated until 1949.



History of New Market

The town that became New Market was settled in the 1850s by primarily German and Luxembourgian immigrants. For the first five months of its existence, it was known as Jackson. The name was officially changed to New Market at a town meeting in October of 1858.

During its first decade, New Market flourished. It quickly became home to a church, store, and hotel, school, and post office. In addition to other tradesman's businesses, though physically small, New Market flourished through the late 1800s into the early twentieth century. In 1925, the town boasted eight farms, several grocery stores, a millinery shop, barber, and meat market, all contained in a four-block section of town.



St. Nick's Church

St. Nicholas Catholic Church has long been the epicenter of New Market. The first mass in the area was held in April of 1858 at the Fischer family farm. Within three years, a log building had been constructed to house the church. The congregation soon outgrew it, and a new church building was built in 1871.

In December 1909, Father Nicholas Stigall led the campaign for another new building, this time selecting the hilltop where the church stands to this day. The building was dedicated in November 1911. The property on the site became a convent in 1916, housing the Nuns of the Sisters of Notre Dame until the 1940s. They had come to New Market to run the new parochial school. St. Nick's had built a rally. St. Nick's Church stands high on its hillside, surveying the community it has served for over 150 years.

Elko Speedway

The most well known feature of Elko is the Speedway. According to some, its origins were considered to be the second biggest thing that ever happened in the town, right behind the advent of the railroad through town.

Elko Speedway opened in 1964 and immediately brought a large crowd of often numbering over ten thousand for a single night. The Speedway brought global press coverage to the small town and employed over half the population of Elko in the 1960s. Today it is still a focal point of Elko. New Market, attracting visitors not only to the stock car races held there, but also to the drive-in movie theater on the property.

The Merger Plan

The merger plan—known properly as the Cooperation and Continuity Plan—was approved by the towns of Elko and New Market in January, 2006.

In the plan, the cities lay out what steps will be taken to merge facilities, services, finances, and government, as well as the steps the towns must take to merge. These steps include approval of the plan, voter approval of the plan through a referendum, and preparation for the merger.

As soon as the referendum passed, an interim government was formed from the two city councils. This government implemented the changes laid out in the merger plan and served until the normal city council election.

The Vote

In October 2004, Elko and New Market decided to pursue a merger and called for a merger plan. Once the plan was completed, the two cities voted to approve the plan and scheduled the referendum on the topic for March 21, 2006. The merger plan listed the steps to be taken and outlined the future of the cities, whether they merged or not.

The day was time for the vote. In Elko, 216 people voted for the merger while 38 voted against. In New Market, 24 voted for the merger and only 47 voted against. The referendum passed.

Once the official decision had been made, all that was left was the actual merger. Beginning right after the vote, government officials from both towns worked to combine city services and administration. And so, there is one united government serving the merged entity of Elko New Market.

New Market Youth Baseball/Softball

Jamie Gaffke [jgaffke@acpros.com]

Sent: Monday, February 19, 2018 10:33 AM

To: Mark Nagel

Hi Mark,

I hope all is well! Time flies I guess...it's about that time to connect to chat about spring/summer schedule for the fields. Wondering if there is an afternoon maybe early March timeframe we could set up some time to put on the schedule? Probably later in the afternoon, the better for me.

Thanks in advance!

Jamie Gaffke | Sr. Account Manager
ACP - Alliance of Computer Professionals

Office: (952)831-1100 ext. 13

Mobile: (612)849-3453

jgaffke@acpros.com

2626 East 82nd Street, Suite 335
Bloomington, MN 55425

NP Community Ed Rec Soccer League

Sulich, Melissa [msulich@isd721.org]

Sent: Tuesday, February 20, 2018 11:31 AM

To: Mark Nagel; Corey Schweich

Hi,

I know it is early, but I wanted to give you some dates to put on the calendar. The Rec League Soccer program will begin on Tuesday, July 31st at Eagle View. The kids will play on Tuesday and Thursday evenings. We will be holding our 2nd Annual Soccer Jamboree on Saturday, August 18th at Eagle View. Will the City of ENM be able to help out with setting up the fields again this year and lining them once during the season? You guys are a huge help and I really appreciate it. Thank you.

Melissa



Melissa Sulich | Office Assistant

Rec League Soccer Coordinator

Community Education/CEC 410 Central Ave N Suite 300 | New Prague, MN 56071

www.npaschools.org | [facebook](#) | [twitter](#)

phone: 952-758-1730 | fax: 952-758-1739

Proud Tradition, Promising Future

FW: Rowen Park

Matt Finnegan [softail87@integra.net]

Sent: Wednesday, February 28, 2018 5:13 PM

To: Mark Nagel

Attachments:Elko.xls (322 KB)

Hi Mark

Here is order per our conversation

Best Regards

Matt Finnegan

Midwest Playscapes

C952-457-2950

www.midwestplayscapes.com

Maximizing The Thrill Factor With Design and Equipment

From: Matt Finnegan [mailto:softail87@integra.net]

Sent: Wednesday, February 21, 2018 4:16 PM

To: 'Mark Nagel'

Subject: Rowen Park

Hi Mark

Attached is an order for remove and reinstall equipment at Rowen Park. Can you supply the dumpster for footers and concrete bags ect? I believe you can get a better price on dumpsters than I can.

If weather cooperates and things dry out we should we could be in there in May

Best Regards

Matt Finnegan

Midwest Playscapes

C952-457-2950

www.midwestplayscapes.com

Maximizing The Thrill Factor With Design and Equipment



8632 Eagle Creek Circle, Savage, MN 55378
www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
 fax: 952.895.8889
 toll free: 800.747.1452

playscapes@earthlink.net

Quotation



Project: City of Elko
Contact: Mark Nagle
Ship To: 601 Main Street
 Elko/New Market MN 55054
Email:
Shipping Contact Name:

Phone: 952-461-2777
Fax:
Bill To:

Date: 2/21/2018

Qty	Design/Item #	Description	Total
1	Install	Remove and reinstall playground equipment and timbers at Rowen park	\$ 6,800.00

Owner to supply Dumpsters

Subtotal	\$	6,800.00
Freight		
Sales Tax	\$	-
Total	\$	6,800.00

Tax Exempt # _____ * Please provide certificate

Option



NOTE: Customer would be responsible for unloading, freight inventory and installation.

NOTE: Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced seperately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Signed: _____
 Matt Finnegan

Accepted _____
 Date: _____
 Printed Name: _____

Fw: Play Ball! Minnesota Youth Clinic

Linda Borgen [ljtborngen@hotmail.com]

Sent: Thursday, February 22, 2018 10:58 AM

To: Mark Nagel

Elko Express is again hosting a TWINS youth baseball clinic. The date the TWINS staff will be doing this is May 26 at Fredrickson Field. Can you ask the Fire Department if we can use their facility in case of bad weather.

I realize this is Memorial Day Weekend but hopefully kids who attend will take some of the learned skills with them when they start playing summer ball.

From: Ortiz, Josh <JoshOrtiz@twinsbaseball.com>

Sent: Friday, February 16, 2018 2:39 PM

To: ljtborngen@hotmail.com

Subject: Play Ball! Minnesota Youth Clinic

Dear Linda,

Thank you for applying to host a 2018 Play Ball! Minnesota Youth Clinic.

I am happy to inform you that **Elko Express Baseball, Inc** has been selected for our 2018 baseball clinic schedule!

Our staff did our best to accommodate your date request in your application. If the date below is not possible for your community, please inform me as soon as possible. Please keep in mind that our schedule is robust, only let us know if the date provided is impossible.

Your 2018 clinic date is **Saturday, May 26**. The start time will be determined upon completing the next step.

To complete the scheduling process, please complete our confirmation form as possible using the following link – [2018 Play Ball! Minnesota Clinic Confirmation Form](#).

If you have any questions, please contact me. Thank you for bringing our clinic to your community!

Best Regards,

Josh Ortiz



Manager, Community Programs

Minnesota Twins Baseball Club

Target Field | 1 Twins Way | Minneapolis, Minnesota 55403

P: (612) 659-3506 | M: (651) 485-0617 | F: (612) 659-4031

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Schlomka's Portable Restrooms & Mobile
Pressure Washing LLC
P.O Box 2429
Inver Grove Heights, MN 55076
651-332-4200



INVOICE

BILL TO

City of Elko New Market
601 Main Street, P.O. Box 99
Elko New Market, MN 55020-
0099

INVOICE # 4250

DATE 03/06/2018

DUE DATE 04/05/2018

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
ADA UNIT 2/1/18-2/28/18 - ADA UNIT* (Little Windrose Park -12511 Oakridge Way)	1	130.00	130.00
ADA UNIT 2/1/18-2/28/18 - ADA UNIT* (Wagner Park -220 St. Mary St)	1	130.00	130.00

BALANCE DUE

\$260.00

Mad Science of Minnesota - JORAAN

519 Payne Avenue
St. Paul, MN 55130

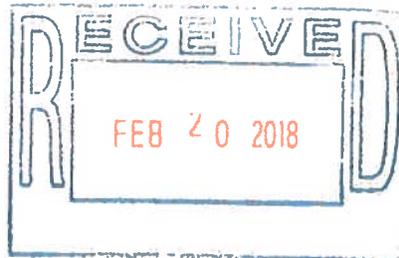
Invoice

Date	Invoice #
2/7/2018	2804

Bill To
New Prague Community Education Jessica Davidson C/O City of Elko New Market P.O. Box 99 Elko New Market, MN 55020

P.O. No.	Terms
ORD 1181472	Due on performanc...

Quantity	Description	Rate	Amount
	Special Event - 45 minutes Phantastic Physics 2/8/2018 6:30PM Travel-SE	295.00	295.00
		30.00	30.00



Thank you for thinking for Mad Science! and Schoolhouse Chess TIN #81-4181294	Total	\$325.00
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Phone #	Fax #	E-mail	Web Site
651-793-5721	651-793-5723	accounting@madsciencemn.org	mn.madscience.org

