

**CITY OF ELKO NEW MARKET  
CITY COUNCIL WORK SESSION AGENDA  
CITY OF ELKO NEW MARKET  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA  
THURSDAY, NOVEMBER 15, 2018**

**6:30 PM**

- 1. Call to Order**
- 2. Presentations**
- 3. Reports**
- 4. General Discussion**
  - a. 2020-2021 Projected Budget
- 5. Reports (Cont'd)**
  - a. Reports from the Business Agenda may be presented if time permits
- 6. Adjournment**

**CITY OF ELKO NEW MARKET  
CITY COUNCIL AGENDA  
ELKO NEW MARKET CITY HALL  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, NOVEMBER 15, 2018**

**BUSINESS MEETING  
7:30 PM**

Invocation: Pastor Doyle Vangelder, Crossroads Church

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Oath of Office**

- a. Oath of Office for Councilmember Seepersaud

**4. Adopt/Approve Agenda**

**5. Presentations, Proclamations and Acknowledgements (PP&A)**

- a. Recognition of Former Planning Commissioner Heather Vetter
- b. Recognition of Chief Steve Mortenson

**6. Public Comment**

*Individuals may address the Council about any item not contained on the regular agenda. The Council may limit the time allotted to each individual speaker. A maximum of 15 minutes will be allotted for Public Comment. If the full 15 minutes are not needed for Public Comment, the City Council will continue with the agenda. The City Council will not normally take any official action on items discussed during Public Comment, with the exception of referral to staff or commission for future report.*

**7. Consent Agenda**

*All matters listed under consent agenda are considered routine by the City Council and will be acted on by one motion in the order listed below. There may be an explanation, but no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.*

- a. Approve October 25, 2018 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 18-69 Canvassing Returns of Votes for the City of Elko New Market
- d. Appoint of Interim Chief Law Enforcement Officer
- e. Authorize Hire of Deputy Clerk
  - i. Approve Deputy Clerk Job Description
  - ii. Authorize City Administrator to Hire Position
- f. Approve Renewal of 2019 Employee Benefits Plan
- g. Approve 2019 Salary Schedules

**8. Public Hearings**

**9. General Business**

- a. Appeal of Administrative Appeals Board Determination

- b. Planning Commissioner Appointment
  - i. Adopt Resolution 18- Appointing Planning Commissioner
  - ii. Oath of Office for Planning Commissioner
- c. Zoning Ordinance Amendment, Definitions and B1 Zoning District – Uses
  - i. Ordinance No. 179 An Ordinance Amending City Of Elko New Market City Code Title 11, Chapter 2-2, Concerning Definitions And Title 11, Chapter 5-14 Concerning Daycare Facilities And Title 11, Chapter 9-10 Concerning Parking Regulations And Title 11 Chapters 25 And 26 Concerning Permitted And Conditional Uses
  - ii. Summary Ordinance No. 180 An Ordinance Amending City Of Elko New Market City Code Title 11, Chapter 2-2, Concerning Definitions And Title 11, Chapter 5-14 Concerning Daycare Facilities And Title 11, Chapter 9-10 Concerning Parking Regulations And Title 11 Chapters 25 And 26 Concerning Permitted And Conditional Uses
- d. Authorize City Administrator to Post Planning Commission Vacancy and Appointment of Selection Committee

## **10. Reports**

- a. Administration
  - i. LMC and Metro Cities Policies
  - ii. 3<sup>rd</sup> Quarter Financial Report
- b. Public Works
  - i. Superintendent Monthly Report
- c. Police Department
  - i. Police Chief Monthly Report
- d. Fire Department
- e. Engineering
  - i. 2019 Pavement Rehabilitation Feasibility Report Update
- f. Community Development
  - i. Wagner Properties Letter
- g. Parks Department
  - i. Parks Commission Update
- h. Other Committee and Board Reports
  - i. Scott County Association for Leadership and Efficiency (SCALE)
  - ii. Minnesota Valley Transit Authority (MVTA)
  - iii. I35 Solutions Alliance
  - iv. Chamber of Commerce
  - v. Regional Council of Mayors
  - vi. Civic & Community Events Committee (CCEC)
  - vii. Downtown Improvement Committee
  - viii. 50 By 30 Collective Impact Project
    - Steering Committee
    - Transportation Committee
    - Housing Committee
    - Workforce Committee

## **11. Discussion by Council**

## **12. Closed Meeting**

- a. City Administrator Performance Review

### **13. Adjournment**