

**ELKO NEW MARKET PARKS COMMISSION
REGULAR MEETING AGENDA
TUESDAY, JANUARY 14, 2020 @ 4:00 PM
Elko New Market City Hall**

- 1. Call to Order/Roll Call**
- 2. Approve Agenda**
- 3. Citizen Comments**
- 4. Approval of Minutes of December 10, 2019 Parks Commission Meeting (Attached)**
- 5. Petitions, Requests, and Communications:**
 - a. NRPA Article Re: Top Trends in Parks and Recreation in 2020 (Attached)**
 - b. Community Development Update for December (Attached)**
 - c. 2040 Comp Plan Park Element (Hand Out @ Meeting)**
- 6. Updates:**
 - a. Review Parks Commission Update for December 30, 2019 (Attached)**
 - b. CCEC Update (Chair Sutton)**
 - c. NP Community Ed Advisory Board Meeting (Attached 2020 Meeting Schedule)**
- 7. Old/New Business**
 - a. Approve 2020-2024 Capital Improvement Plan (Attached)**
 - b. Approve March Madness Winter Program (Hand Out @ Meeting)**
 - c. Update on Rowena Pond Park Project**
 - d. Update on Windrose 8th Addition/Woodcrest Trail Project**
 - e. Update on Old City Hall Playground Equipment Replacement Project (Attached)**
 - f. Approve 2020 Goals (Attached)**
 - g. Consider Approval of Bills – Schlomka’s Portable Restrooms and Dog Waste Depot (Attached)**
- 8. Other Business**
- 9. Set Next Meeting**
 - a. Regular Parks Commission Meeting on Tuesday, February 11, 2020 @ 4 PM @ ENM City Hall**
- 10. Park Commissioner Comments**
- 11. Adjournment**

**ELKO NEW MARKET PARKS COMMISSION
TUESDAY, DECEMBER 10, 2019
REGULAR MEETING MINUTES**

PRESENT:

Present at Roll Call were Chair Sutton, Commissioner Melgaard, and Commissioner Dornseif. Also present was Assistant City Administrator Mark Nagel.

CALL TO ORDER:

The meeting was called to order at 4:02 PM in Conference Room B at Elko New Market City Hall, 601 Main Street.

APPROVE AGENDA:

Mr. Nagel said that there were two (2) additional items for the Agenda for the December meeting – bills from Schlomka’s Portable Restrooms (7.g.) and Discussion of flooding the Wagner Park skate rink (Other Business) Upon motion by Commissioner Melgaard, seconded by Commissioner Dornseif, the December Meeting Agenda was approved with 2 additions.

CITIZEN COMMENTS:

There were no citizen comments presented at the December 10, 2019 Parks Commission Meeting.

APPROVAL OF MINUTES OF NOVEMBER 12, 2019 PARKS COMMISSION MEETING:

Upon motion by Chair Sutton, seconded by Commissioner Dornseif, the Parks Commission unanimously approved the November 12, 2019 Parks Commission Minutes, as printed.

PETITIONS, REQUESTS, AND COMMUNICATIONS

Mr. Nagel handed out a copy of an article in the Fall issue of the National Recreation and Parks Association on Metrics for Parks Department for review and comment by Commissioners. He said that the ENM was one of the few cities in the nation at a population of 5,000 that had developed metrics for their Parks Department. He said that a Community Survey for evaluating their facilities and programs had been done every 3 years to track residents' opinions and provided valuable information on what to improve to better meet community needs.

At the request of Parks Commissioners at the August 2019 Meeting, Mr. Nagel said that he had included the November 22, 2019 Community Development Update for review by Parks Commissioners in the Agenda Packets for their information.

UPDATES:

Mr. Nagel reviewed the November 30, 2019 ENM Parks Commission Update, which contained 15 items with the Commissioners. Commissioner Dornseif reported that she attended the Chamber of Commerce Holiday Lighting Event at Wagner Park and said that it was well done. This marks the first time the event has been held at Wagner Park.

Chair Sutton reported that the December CCEC Meeting had been cancelled and that the next meeting was scheduled for Tuesday, January 21, 2020. At that meeting, work will begin on the 2020 Egg Hunt.

In Commissioner Zahratka's absence, Mr. Nagel reported that a meeting of the New Prague Community Education Advisory Board on was scheduled for Thursday, November 14th. He will email Commissioner Zahratka on whether she attended and, if she did, the results of the meeting.

OLD/NEW BUSINESS:

Mr. Nagel said that the November 2019 Budget Report for the Parks Commission was now complete and in the packet for review. He said that it showed that the Commission is in "good shape" on the overall expenditures at about 78% after 11 months and that the only line-item over budget Employer Paid Insurance because

of the addition of a new employee in the Public Works Department this year. No further action was taken on this item.

Mr. Nagel called Commissioner's attention to the 2020 Fee Schedule in the Packet. He said that currently the Wagner Park Shelter fees were \$150.00 for residents and \$200.00 for non-residents – the same as the previous 2 years. The Parks Commission discussed raising the fee for 2020, but consensus was that the fees should remain the same for 2020. No further action was taken on this item.

Mr. Nagel presented the plans for the drainage improvements for Rowena Pond Park, which have now been completed by the City Engineer. He also showed Commissioners an email sent to the property owners on the plans and said that he had received no negative comments on the final plans. He said the next step would be for the project to be bid for a late-Spring, 2020 completion. Once complete, the baseball field could be constructed. Upon motion by Chair Sutton, seconded by Commissioner Dornseif, the Parks Commission unanimously approved the final design for the Rowena Pond Park Drainage Improvement project.

Mr. Nagel said that due to difficulty in purchasing asphalt and resident concerns, the Windrose 8th Addition/Woodcrest Trail Segment project had been postponed until Spring 2020. He said the plus to the delay is a more cost-effective approach is now being implemented to combine it with the upcoming Pete's Hill residential subdivision trail and other street resurfacing projects, which should result in a lower overall cost. As he noted at the November meeting, he contacted the SMSC to see if it would be possible to retain the \$18,000+ grant for the project. He said that he had received an email from the SMSC that day saying that they would consider it at the next meeting of the Tribal Council and that Staff would recommend approval to the Tribal Council. No further action was taken by the Parks Commission on this item at this meeting.

Mr. Nagel told Commissioners that he had talked to Webber Recreational Design regarding the questions raised at the November meeting on the 2 pieces of equipment and pricing for the equipment. Chair Sutton had asked last month that Mr. Nagel check on the materials used to make the swing to ensure that it would be safe for use. Mr. Nagel said that the swing was made of welded, lightweight aluminum with holes for drainage surrounded by a 4-inch bumper made of rubber attached to the dish. It meets all safety standards, as noted in the Product Specification sheets in the Agenda Packet. The total cost of the 2 pieces of equipment including freight is \$8,452.48 – the discount on the equipment itself was about 32%. Consensus by the Parks Commission was that the questions had

been answered and directed Mr. Nagel to purchase the already approved equipment from Webber Recreational Design for \$8,452.48. No further action was taken by the Parks Commission on this item.

Mr. Nagel updated the Parks Commission on the status of each of the Parks Department's 17 Goals for 2019. He said that 3 were complete; 9 were in process; and the other 5 would be a starting point for the 2020 Goals. He asked Commissioners to email any goals for 2020 to him, so that he could add them to the list for discussion and approval at the January 14, 2020 Parks Commission Meeting. No further action was taken on this item by the Parks Commission.

Mr. Nagel presented the Bill List to the Parks Commissioners – a bill from Schlomka's for Portable Restrooms for October 2019 for \$710.00 and December for \$410.00 and MRPA Annual Individual Membership Dues for \$300.00. Upon motion by Commissioner Melgaard, seconded by Commissioner Dornseif, the Parks Commission approved the Bill List for the December meeting.

OTHER BUSINESS:

Parks Commissioners discussed whether to open the Wagner Park skating rink for the season. Mr. Nagel noted that while it does see use, most people go to the hockey rink at Little Windrose Park and closing the Wagner Park one would save dollars until the new hockey rink is built at Rowena Pond in a couple of years. Consensus of the Parks Commission was to keep the rink at Wagner Park open each season until the new one could be built at Rowena Pond.

Mr. Nagel updated the Parks Commission on the Police Department Addition to City Hall. He noted that the current location of the Police Department would also be brought up to Code, as well as removing mold, too. He said that the current use will be for storage and could see use as Community space in the future. Parks Commissioners suggested that the garage be used for the Food Shelf, rather than the Wagner Park Shelter.

Commissioner Melgaard noted that the wood trusses on the Wagner Park Shelter were deteriorating and suggested that they be painted. Mr. Nagel said that he would look at it with the City Engineer in the next month and report back to the Commission on the findings.

NEXT MEETING:

Upon motion by Commissioner Miller, seconded by Commissioner Melgaard, the next Regular meeting of the Parks Commission was set for Tuesday, January 14, 2019 at 4:00 PM in Conference Room B of Elko New Market City Hall.

PARK COMMISSIONER COMMENTS:

There were no additional comments from Commissioners at the December 10, 2019 Parks Commission meeting.

ADJOURNMENT:

There being no further business to come before the Parks Commission, upon motion by Chair Sutton, seconded by Commissioner Dornseif, the meeting was adjourned by voice vote at 5:09 PM.

Respectfully Submitted,

Mark Nagel, Assistant City Administrator

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January

Top Trends in Parks and Recreation 2020

December 26, 2019, Feature, by Richard J. Dolesh



A look at the hot topics park and rec



professionals will be talking about in the new year

It's that time of year again to introduce NRPA's eagerly anticipated, always interesting and surprisingly prescient look at the top trends in parks and recreation for the coming year. These trends are a combination of sober predictions about the profound changes happening in our lives on an almost daily basis along with blue-sky thinking about the future and

just a touch of tongue-in-cheek humor.

Technology

Video Surveillance Coming to a Park Near You

Video camera surveillance in parks and facilities is exploding. Rapidly improving technology, advances in miniaturization and economies of scale from mass production are making video surveillance equipment affordable. One agency says that it started video monitoring in 2005 with 60 cameras and now has 3,000 cameras in its parks, community centers and along trails. Access to a power source is no longer a requirement — solar-powered cameras can be placed in remote locations. In response to a question about receiving any pushback from the public, the agency responded that not only were there no complaints, but it couldn't keep up with the number of requests from the community for new cameras.

Prediction: More than one-third of park and rec agencies will have video surveillance in their facilities and parks in 2020, and the public will want more.

Drones in Parks — More of Them, More Often

With Amazon, UPS, FedEx and other big shipping companies aggressively looking to get a leg up on the projected billions of packages that could be delivered by drones to consumers, it is not surprising to read that Amazon has applied for a patent to implement drone delivery by "intermodal" shipping. Large containers pre-loaded with products would be shipped by rail, ships and trucks, where autonomous robots would load products onto drones that are launched from the containers and delivered to nearby consumers.

Some park and rec agencies have been very reluctant to allow recreational and commercial drones in their parks, even though they love the thought of using drones for natural resources

inventory, inspection of remote park areas, and search and rescue operations. Do you think drones aren't coming to your parks soon? Be on the lookout for food-and-beer drone trucks, or better yet, food-and-beer drone boats, delivering hot and tasty food and cool and frosty beverages to park patrons on your beaches and in your picnic areas. Really, this is not far-fetched future thinking; it is right around the corner, pending just a few more FAA approvals.

Prediction: In 2020, at least 25 drone businesses will deliver pizza and beer to beachgoers and picnickers in local and state parks.

Esports Coaches Coming Soon to Rec Centers

Several media outlets have reported on the proliferation of esports gamers hiring coaches so that players can improve their performance. It parallels a similar trend in youth athletics where well-to-do parents subsidize their kids who are aspiring to elite status through "pay-to-play" participation. Esports gaming is now a more than half-billion dollar per-year form of entertainment. Many innovating park and rec agencies are starting to build esports gaming rooms and even facilities.

Prediction: It's a no-brainer to predict that park and rec agencies will begin to contract with esports coaches and offer recreation classes or personal training opportunities at community and rec centers. At least 50 esports programs with coaching will be offered in park and recreation centers in 2020.

Health

How Are You Going to Kill Weeds Without Glyphosate?

The application of the most commonly used weed killer in the world, glyphosate, likely soon will be banned in your community and in your park system. Although the EPA declared the pesticide safe in 2019, controversy over the safety of glyphosate continues to grow, fueled by a growing body of evidence regarding the negative effects on human health as well as on wildlife — such as bees and aquatic life.

In 2015, the International Agency for Research on Cancer (IARC) classified glyphosate as "probably carcinogenic to humans." More than 18,000 lawsuits alleging that the herbicide causes cancer have been filed against chemical giant Bayer, which recently bought Monsanto, the manufacturer of Roundup and other glyphosate products. Cities and counties already are banning the use of glyphosate, leaving park and rec agencies few alternatives to halt the spread of invasive species and control aggressive weeds in park landscapes.

Prediction: While only a handful of agencies, cities and counties presently ban the use of glyphosate, in a stunning reversal of business as usual, more than 250 jurisdictions and agencies will ban it in 2020, causing a wholesale change in landscape management practices to control weeds in parks.

Climate Change Impacts

Some communities in the Southwest United States, such as Phoenix, now have more than 100 days a year when the temperature exceeds 100 degrees Fahrenheit. But the South and

Southwest are not the only areas that will face climate crises from extreme heat. During future heat waves, temperatures are predicted to exceed 115 degrees in many U.S. cities, causing train tracks to buckle and the tires of parked cars to melt into pavement, not to mention the effects on humans.

That unsustainable future is not so far away. According to Climate Central, Las Vegas is the fastest-warming city in the United States. A feature in the Guardian newspaper notes that extreme heat, much like what Las Vegas already is experiencing, affects the poor and those on fixed incomes the most.

So, what do parks have to do with communities' adaption to extreme heat? Plenty, according to numerous experts and organizations. A 2018 study by the National Oceanic and Atmospheric Administration (NOAA) found that large parks in Washington, D.C., cooled the city by as much as 17 degrees Fahrenheit. Increasingly, the presence of trees and green infrastructure is recognized not only as an amenity for recreation, but also as a vital component of health and well-being in a climate-changing world. Parks provide natural infrastructure that helps communities reduce urban heat island effect and mitigate the impacts of extreme heat.

***Prediction:* Park and recreation agencies will re-evaluate their parkland inventory in light of its ability to reduce urban heat island effects through the natural cooling of tree canopy and shade. New parks, linear green spaces and trail corridors will be designed to cool communities, as well as to provide recreational benefits.**

***Bonus prediction:* A dozen park and recreation agencies will open parks for all night use to accommodate the demand for recreation access when temperatures fall enough to permit outdoor activities.**

Recreation Centers Become Community Wellness Hubs

Few would dispute that the mission of parks and recreation is now beginning to extend well beyond traditional community-based recreation programming. Park and recreation agencies stand on the front line of the opioid crisis, providing afterschool care, food and nutrition assistance and addressing impacts of homelessness. So, unsurprisingly, far-sighted elected officials and innovative park and recreation agencies are joining other public-sector service providers to develop a unified approach to social services, law enforcement, health, nutrition and community recreation for all ages and abilities. These services are being offered in community wellness hubs and multiservice centers.

NRPA is already supporting local agencies as they develop innovative models for community wellness hubs. A promising model under development would leverage the appeal of recreation centers as trusted community gathering places and expand their role to provide interconnected social, health and counseling services; access to healthcare providers; food and nutrition assistance; educational opportunities and other public services all in one center. Formal agreements among agencies would unify work of providers to achieve a partnership that serves the needs of the entire community.

***Prediction:* Twenty park and recreation agencies will enter into Community Hub agreements with other public-sector service providers in 2020. Funding from nonprofit funders and**

foundations will grow to support these innovative collaborations as models of best practices for the public sector.

Quick Takes

Recreation Program Trends

“Adult recess” is booming. An article by Jim Carlton in the *Wall Street Journal*, highlights new recreation programs in cities where as many as 1,000 people turn out for outdoor adult recess games, like tetherball, hopscotch and kickball. Adult recess leagues even have formed with multiweek seasons.

“Cause-related programming is a big draw,” says Ann Beck, marketing and communications manager for Mansfield Texas Parks and Recreation. She describes an “insanely popular” program, where a local animal shelter sponsors a 5K run and a walk that pairs shelter dogs with program participants. The programs have raised revenue, expanded audiences for both the shelter and the recreation programs, and have been a huge hit, making people feel like they are making a difference. Beck also says that people love programs that are “Insta-worthy.” People “want to take a cool photo and show the cool things they are doing, so they can share their experiences on social media,” she says.

Micromobility Devices in Parks

The birth of the “mobility culture” is profoundly changing urban design and personal transportation. It has upended traditional ideas about how people will access parks, especially when they don’t own a car. Park planning and design standards that anticipate a certain number of cars based on the number of patrons are already outdated. New forms of self-propelled and motorized transportation, especially micromobility devices are revolutionizing how people get to parks and travel within them.

Escooters, emountain bikes and other motorized personal mobility devices may vex park administrators by causing trail-user conflicts, but they open new horizons for people using them in parks. Some cities, such as Austin, Texas, have geo-fenced their parks from escooters, while others have been more tolerant of their use. Some popular urban parks already find piles of escooters at their entrances. Some are developing shared bicycle docks to increase access for park visitors. There is no question that use of micromobility devices in parks will grow in popularity. The impacts remain to be seen.

Barkless Dog Parks

Ninety million dogs reside in the United States and public open spaces are disappearing rapidly. It is no wonder that dog parks are the fastest growing type of park. However, as the situation in Chevy Chase Village, Maryland, shows, not everyone wants a dog park where they live. After the town spent \$134,000 to purchase land for a public dog park, some neighbors in this well-heeled community began to object to the barking dogs in the park.

Dog owners recognized they might have a problem when signs appeared saying: “No Excessive Barking.” Dog owners visiting the park tried to educate humans and dogs that

barking would imperil the future of the dog park. Sure enough, after several contentious public meetings, the town voted to remove the dog park to the dismay of dog owners and dogs alike. Come on, don't they realize dogs just want to have fun?

Human Composting in Parks? Well, Why Not?

The state of Washington passed landmark legislation in 2019 to legally allow the green burial practice of "natural organic reduction," or in other words, human composting. Public interest in green burials is growing rapidly. This burial method does not embalm people, but instead forgoes the elaborate metal or rare wood coffins and looks to place the remains of loved ones in natural landscapes.

Recompose, a public benefit company in Washington state, has been formed to do just that beginning in 2021. Using natural composting methods and the addition of natural fiber, such as wood chips and straw along with some heat, a University of Washington pilot study showed that a human body could be fully composted in about four weeks. The process results in about one cubic yard of clean, rich compost, according to Katrina Spade, founder and CEO of Recompose. "If families don't want the whole amount, that is OK," says Spade. "We are already working with a nonprofit land conservation group on a forest conservation and restoration project."

It does not seem a large step to think that parks would be an ideal place for composted human remains. The permanency of public lands and long-term protection of trees and conservation areas could give people a deep sense of satisfaction and peace to know their loved ones were returning to the earth in a completely natural and beneficial way.

When asked if they had thought about the idea of talking with public park agencies for the potential use of composted human remains, Spade says, "Definitely! We have thought about it a lot. We think the ultimate partner in nature would be public parks." And, really, why not?

To hear Dolesh talk more about his predictions for 2020, listen to Diving Deeper Into the 2020 Park and Rec Trends on Open Space Radio or on your favorite podcast app.

Richard J. Dolesh is Vice President of Strategic Initiatives at NRPA.

Top Trends in Parks and Recreation for 2019



601 Main Street
Elko New Market, MN 55054
phone: 952-461-2777 fax: 952-461-2782

MEMORANDUM

TO: CITY COUNCIL, PLANNING COMMISSION, EDA & CHAMBER OF COMMERCE
FROM: RENEE CHRISTIANSON, COMMUNITY DEVELOPMENT SPECIALIST
SUBJECT: COMMUNITY DEVELOPMENT UPDATES
DATE: DECEMBER 13, 2019

Background / History

The purpose of this memo is to provide updates regarding miscellaneous projects and activities being worked on by Community Development staff. Below is a summary of projects that are currently being worked on, inquiries received, and miscellaneous information:

Christmas Pines – Streets have now been paved in this 20 lot residential townhome development. There are a few items left to complete including landscaping, street signs, and installing a second/final layer of pavement. The development is eligible for two building permits at this time. The City has received a building permit application for one townhome unit which is intended to be a spring Parade of Homes model.

Boulder Heights – Streets have now been paved in this 53 lot residential subdivision. There are still items left to be completed, including paving of 275th Street from CSAH 91 and Oxford Lane. The City does not anticipate that any homes will be constructed in the development over the winter months. The City is not currently planning to plow the streets in this development over the 2019/2020 winter months.

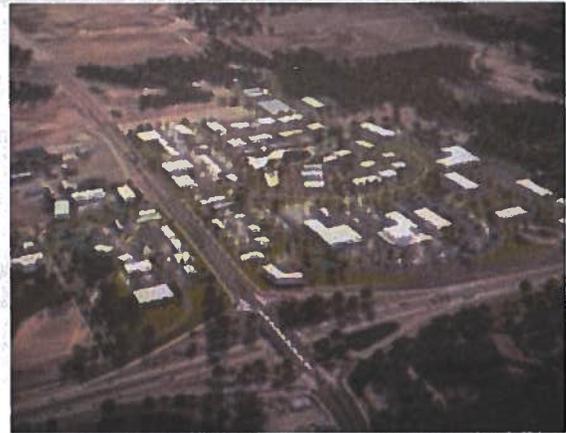
Dakota Acres / Global Properties – On 11/21/19 the City Council approved the plat of Dakota Acres 2nd Addition, as proposed by Global Properties. The plat contains one 3.1 acre lot, and a 68-unit apartment development is currently planned on this lot. Two separate apartment buildings are currently proposed; the first phase would consist of one 28-unit building. The property is zoned High Density Residential and apartments are a permitted use. Below is a rendering of a proposed building.



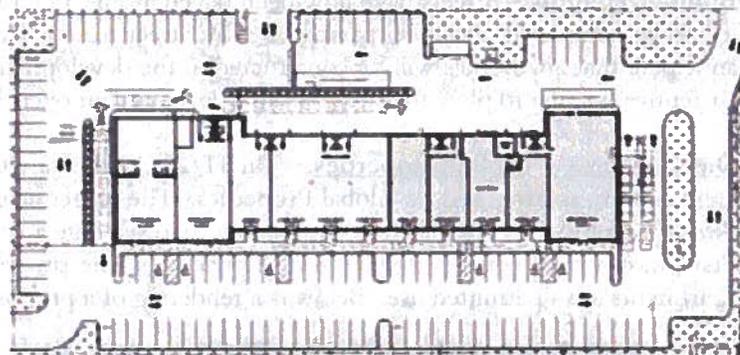
Dakota Acres 1st Addition / Syndicated Properties – This plat, which contains 28 attached townhome units, has been recorded with Scott County. The City has issued a building permit for one 4-unit townhome building within this development, which is now under construction. Construction of the private street in the development, and additional townhome units, is planned for the spring of 2020.



Adelmann Property – City staff has been working with the Adelmann family and their consultants in the preparation of an AUAR (environmental study) for their 242.5 acres located on the west side of the I-35 / CSAH 2 interchange. As part of the AUAR and preparation for development, several studies are being completed, including a wetland delineation, traffic impact study, tree inventory, Phase I ESA, and geotechnical work. Following a presentation on the topic on November 26, 2019, the Planning Commission recommended that the AUAR be forwarded to the City Council for consideration. The City Council will receive a presentation on the AUAR on December 19, 2019.



Elko New Market Commerce Center – Construction has commenced on Phase II of the Elko New Market Commerce Center. The building permit has been issued on the “shell” building only. Finishing of the individual unit (interiors) will require separate building permits.



Degross Property – City staff is working with a developer regarding possible development of the Degross property. A wetland delineation has been completed on the property and the City has concurred with / approved the wetland boundaries for the site.



Pete's Hill – Construction on this 45 lot residential development has resumed. The contractor continues to install sanitary sewer lines and will continue to work until weather conditions prohibit further construction.

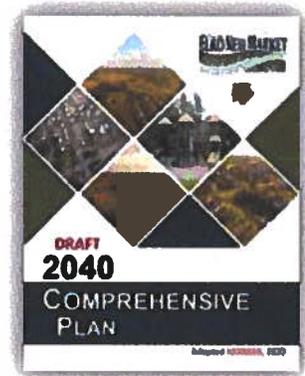
Business Leads – There are no new business leads.

Building Permits – The City issued a building permit for one new single family home in November, and received (but not issued) an application for one additional single-family home.

Ordinance Updates –

- **Recreational Vehicle Storage** – The Planning Commission is currently reviewing, and considering amendments to the City Code regarding the parking of recreational vehicles (boats, campers, fish houses, etc.) on residential properties within the City. The Planning Commission indicated that the ordinance, as currently written, may be overly restrictive and has directed City staff complete further research on the matter. A public hearing on the proposed ordinance amendments is tentatively scheduled for January 28, 2019.
- **Garbage and Refuse** – The Planning Commission is currently reviewing, and considering amendments to the City Code regarding the storage of garbage receptacles in residential zoning districts. The current ordinance requires that all garbage receptacles be stored within an enclosed building or fully screened from view. A public hearing on the proposed ordinance amendments is tentatively scheduled for January 28, 2019.

2040 Comprehensive Plan – City staff has been working on the draft 2040 Comprehensive Plan. The Planning Commission received an overview of the draft 2040 Comprehensive Plan on November 26, 2019. More detailed discussion with the Planning Commission will be held on December 17, 2019. The City Council must approve the draft Plan for review by adjacent jurisdictions. Adoption of the final plan is anticipated in 2020.



Infrastructure Extension to I35/CSAH 2 Interchange Area

City staff has been in discussion with Scott County and Scott County Community Development Agency staff, and property owners, regarding the possible extension of municipal utilities to the interchange area. If constructed, the utility extensions would open up property that is guided to commercial/industrial development.



Roundabout Project – City staff and Bolton & Menk, the City’s engineering firm, have been working on the roundabout project scheduled for construction in 2020. Construction plans and specifications are nearly complete and the project is scheduled to be released for bidding in late January, 2020. The intersection will be closed during construction of the roundabout.





Active Projects and/or Discussion
December 13, 2019

Dakota Acres 1st Addition:
28 townhome units.
Approved by City.

Dakota Acres 2nd Addn:
68-unit apartment development.
Approved by City.

Addition to existing
Elko New Market Retail Center

Christmas Pines:
Residential subdivision containing
20 detached townhome units.
Construction nearing completion.

Proposed Roundabout:
Construction proposed in 2020.
In final design stage

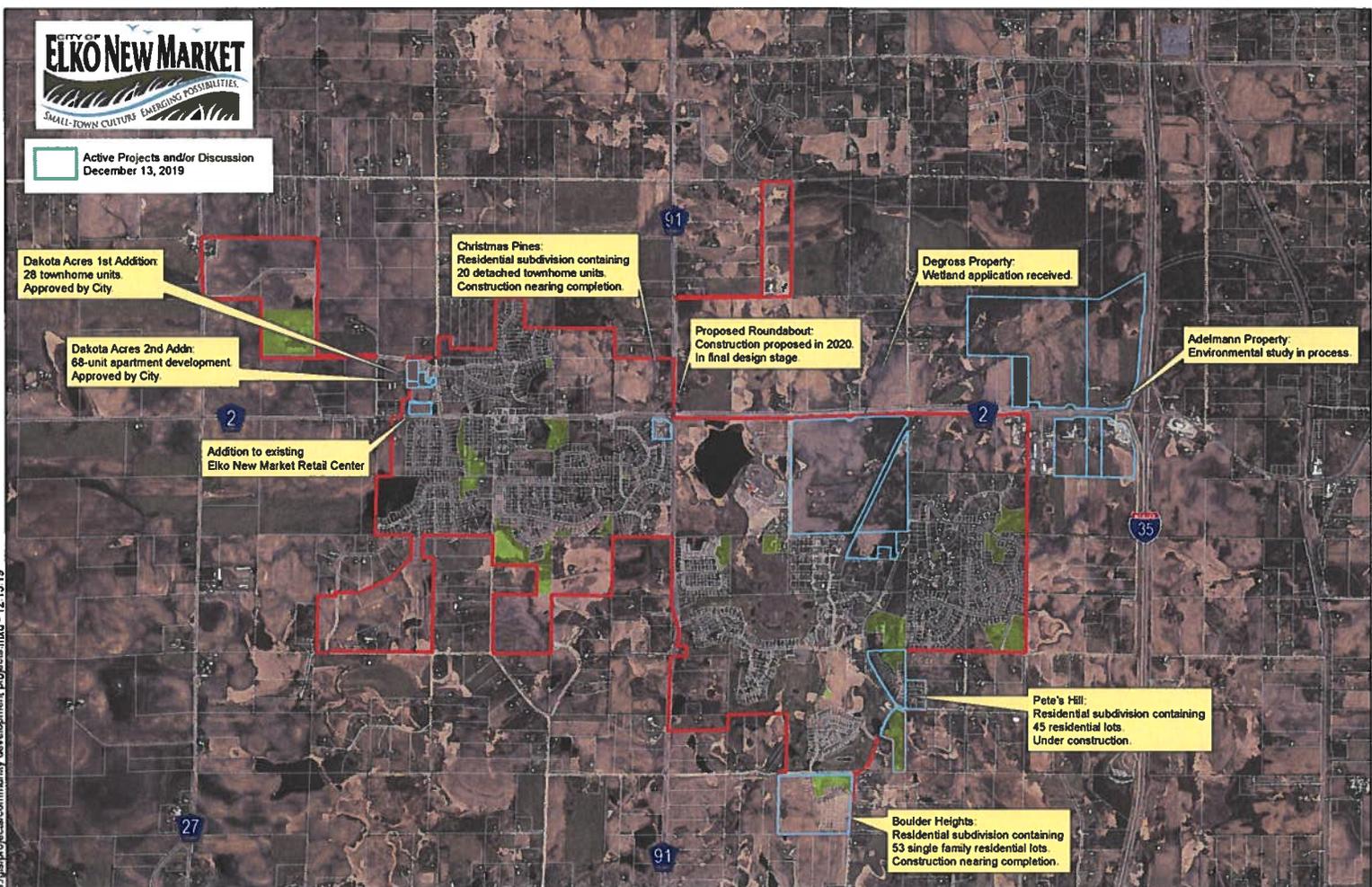
Degross Property:
Wetland application received.

Adelmann Property:
Environmental study in process.

Pete's Hill:
Residential subdivision containing
45 residential lots.
Under construction.

Boulder Heights:
Residential subdivision containing
53 single family residential lots.
Construction nearing completion.

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ENM Parks Commission Update

December 30, 2019

Happy Holidays!

1. The Wagner Park Shelter closed on Monday, 10/28 for the Winter, as planned, and winterization of the Shelter is now complete. The Food Shelf will continue to use it for the Winter...for their December distribution, even with the temp around 8 degrees, the Shelter was warm enough with 3 space heaters. We'll see what January brings!
2. The City started to accept Wagner Park Shelter Rental Apps on Monday, December 2nd for 2020...as always. There were a few folks waiting at the door to get their first choice!
3. I will have the updated 2019 Budget Report thru the end of November for the January 2020 Parks Commission.
4. At the January 2020 Parks Commission Meeting, I will have copies of the Draft Parks Element of the 2040 ENM Comprehensive Plan for your review. City Council will review the entire Comp Plan at their first meeting of the new decade on 1/9/20...it seems fitting! Kudos to Renee Christianson and Haley Sevening for all of their hard work on this 362-page plan for ENM's future!
5. The Skating rinks opened at both Wagner Park and Little Windrose Park on Thursday, December 12th. It is important to remember that ice conditions will vary depending on weather and that it will be awhile before they're cleared on snowy days when plowing is the priority.
6. I met with Cale Levieska to tie up the remaining items on the disc golf course construction. We agreed on a Thursday, May 28, 2020 Grand Opening – Cale will come out and do a program for the kids and adults, plus play a round of golf with the City Council, Parks Commission, and City Staff. More details to come!
7. Commissioner Zahratka sent me an update from the November Community Ed Advisory Board meeting. She noted that most of the meeting was spent on the upcoming catalogues for Spring and Summer. One interesting item was a partnership to bring in more college instructors for teaching Adult Education classes. She will not be at the January Meeting of the NPCEB, so if anyone is interested in attending, then let me know.

8. A big thanks to Commissioner Melgaard for his recent donation for Summer Events programming! It will help the City to keep bringing in great family events despite ever increasing costs for them.
9. The Windrose 8th/Woodcrest Trail project is moving forward. The Pete's Hill SF residential housing project has begun, so the proposed trail segment can be planned for paving by the Parks Commission...I have the figures for doing that trail segment. In speaking with the City Engineer, he suggested combining the 2 to save \$, but the project could not be done until next Spring. I requested that the grant funding deadline be extended by the SMSC, so that we can accommodate both trail projects and they've tentatively agreed to extend the grant to June 30th.
10. The Rowena Pond Park RePurposing Master Plan is underway. Along with City Engineer, I went over resolution of their current drainage problems and possible options with the 3 neighbors most directly affected by the project on August 8th and August 20th. They were all very positive about the project. The City Engineer completed final plans for this project, which were approved at the December Parks Commission meeting. I have sent an update to the 3 affected properties and they are in concurrence with the plans. Staff will meet on 1/2/20 to begin planning for this Spring project.
11. Jessica Davidson joined us at our October meeting to discuss possible options for our Winter programming at the Elko New Market Library. She is working on securing the events suggested by the Commission – the RAD Zoo, Fitness Boomers, Glowsticks, and Mad Science – for our “March Madness” Winter programming. We hope to have the schedule “nailed down” at the January 14, 2020 Parks Commission meeting, so that we can begin to spread the word earlier than previous years.
12. As you know, the Parks Commission made a final decision at the December Parks Commission Meeting to accept the proposal from Webber Recreational Design, which included an Accelerator Swing and Ten Spin to replace an old swing set and balance beam at Old City Hall Park. I have sent letters to the all proposers informing them of the decision. We have finalized the cost for the 2 pieces at \$8,452.48 with the Council approving it on the 12/19 Bill List. The City bought the equipment before the end of this year with installation in mid-April 2020. Next step is to establish a delivery date for the equipment.

13. On the January 14, 2020 Meeting Agenda will be completion of our Annual Goals session for 2020 projects. Please send me any additions to our draft goals at the December 2019 Meeting
14. The additional Pet Waste Stations have been on backorder for a couple of months, but I have received word from the company that they are now available, so I'll be ordering 5 of them before the end of the year. We'll do the sixth one in 2020 when new budget funds will be available.
15. See you on Tuesday, January 14, 2020 @ 4 PM @ ENM City Hall for the first meeting of the new decade! And...thanks for your service for our parks and recreational programs!

Mark Nagel

From: Kirsch, Janelle <jkirsch@isd721.org>
Sent: Monday, January 06, 2020 5:25 PM
To: Elise Lundeen; Weldon, Lori; Julie.Dorshak@burnsvillemn.gov; Tietz, Heather C.; Dara Schrock; elkoeve@aol.com; Kenzie Wilcox; Bartusek, Mary; Sherry Eggum; Brooke Sticha; dpuls; Kim Holden; kristin.m.books; Mark Nagel; lizknopp@q.com
Subject: Advisory Council Meeting

The regularly scheduled January meeting of the Community Education Advisory Council is scheduled for Thursday, January 9th at 6 pm. We will be meeting in room D221 at the CEC, enter door #1 and follow the signs. A healthy snack will be served.

Agenda items include:

- Senior College discussion
- Summer class offering ideas and potential instructors
- Updates on what's been happening in the world of Community Education and around the area

I look forward to seeing you on Thursday!

Janelle

Next meeting dates: March 12, May 14, July 9.



Janelle Kirsch | Director of Community Services
Community Services | 410 Central Ave. N | New Prague, MN 56071
phone: 952-758-1733 | fax: 952-758-1739
www.npaschools.org | [facebook](#) | [twitter](#)
New Prague Area Schools: Proud Tradition, Promising Future

PARKS DEPT CAPITAL OUTLAY

EXPENDITURES	2020	2021	2022	2023	2024
Basketball Half Courts Repair		\$7,500.00			
Hockey Rink - Rowena Pond (Lighting, Pad)	\$55,000.00				
Basketball Full Court - Rowena Pond		\$17,500.00			
Relocation of T-Ball Baseball Field - Rowena Pond	\$65,000.00				
Windrose 8th/Woodcrest Trail Link Match	\$4,600.00				
Pete's Hill Trail Link	\$48,600.00				
Replace Swingsets - Old Elko City Hall Park	\$11,500.00				
Repurposing Woodcrest Park		\$50,000.00			
TOTAL	\$184,700.00	\$75,000.00	\$0.00	\$0.00	\$0
REVENUES					
Capital Outlay Reserve	\$110,500.00	\$94,524.00	\$62,024.00	\$104,524.00	\$147,024.00
Capital Outlay Annual	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00
Park Dedication Fund	\$108,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Charitable Gambling	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Grant Revenue	\$18,224.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$279,224.00	\$137,224.00	\$104,524.00	\$147,024.00	\$189,524.00
BALANCE OF REVENUES/EXPENDITURES	\$94,524.00	\$62,024.00	\$104,524.00	\$147,024.00	\$189,524.00

ELKO NEW MARKET PARKS COMMISSION

2020 GOALS

- 1. Rehab Existing Half-Court Basketball Court at Wagner Park**
- 2. Establish Sledding Hill at Windrose Park**
- 3. Inclusion of Trail Links – Westside of Xerxes Ave from Ptarmigan Rd/Ct to CSAH 2; RR Tracks from Old Elko to Vermillion River; and others – in Parks Capital Improvement Program**
- 4. Complete Drainage Improvements and Relocate T-Ball Baseball Field – Phase 2 and 3 of Repurposing Rowena Ponds Park Plan**
- 6. Complete RFP Process for Repurposing Woodcrest Park**
- 8. Develop Marketing Plan for Park Programs**
- 10. Complete Installation of Little Libraries in City Parks**
- 11. Establish a Farmer's Market**
- 12. Complete Playground Equipment Replacement Project at Old Elko City Hall Park**
- 13. Develop Financial Plan for Purchasing Property for a Community Park**

15. Complete Expansion of Pet Waste Station Program for City Parks/Trails

16. Establish Working Relationship with ENM Library for Additional Community Room Programming and Joint Marketing of Programs

17. Establish Working Relationship with Boulder Pointe Golf Course for Winter Outdoor Activities

Schlomka's Portable Restrooms & Mobile
 Pressure Washing LLC
 P.O Box 2429
 Inver Grove Heights, MN 55076
 US
 651-332-4200



INVOICE

BILL TO
 City of Elko New Market

INVOICE # 6993
DATE 11/03/2019
DUE DATE 12/03/2019
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Rental Unit Little Windrose Park -12511 Oakridge Way	1	80.00	80.00
ADA Unit Little Windrose Park -12511 Oakridge Way	1	130.00	130.00
Rental Unit Windrose Park -26998 Windrose Curve	1	80.00	80.00
ADA Unit Windrose Park -26998 Windrose Curve	1	130.00	130.00
Rental Unit Wagner Park -220 St. Mary St	1	80.00	80.00
ADA Unit Wagner Park -220 St. Mary St	1	130.00	130.00
Rental Unit Wagner Park (Park St. Access)	1	80.00	80.00

October 2019

BALANCE DUE

\$710.00

Schlomka's Portable Restrooms & Mobile
 Pressure Washing LLC
 P.O Box 2429
 Inver Grove Heights, MN 55076
 US
 651-332-4200



INVOICE

BILL TO
 City of Elko New Market

INVOICE # 7229
DATE 01/02/2020
DUE DATE 02/01/2020
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Rental Unit Little Windrose Park -12511 Oakridge Way	1	80.00	80.00
ADA Unit Little Windrose Park -12511 Oakridge Way	1	130.00	130.00
Rental Unit Windrose Park -26998 Windrose Curve	0	80.00	0.00
ADA Unit Windrose Park -26998 Windrose Curve	0	130.00	0.00
Rental Unit Wagner Park -220 St. Mary St	1	80.00	80.00
ADA Unit Wagner Park -220 St. Mary St	1	130.00	130.00
Rental Unit Wagner Park (Park St. Access)	0	80.00	0.00

December 2019

BALANCE DUE

\$420.00

DOG WASTE DEPOT
12316 World Trade Drive #102
San Diego, CA 92128
TEL:800-678-1612
FAX:800-583-2169
www.DogWasteDepot.com

INVOICE

Date	Invoice #
12/31/2019	315595

Bill To
 City of Elko New Market
 Accts Payable
 P.O. Box 99
 Elko New Market, MN 55020

Ship To
 City of Elko New Market
 Mark Nagel
 601 Main st
 Elko New Market, MN 55054

PAID
12/31/2019

PLEASE MAKE ALL CHECKS PAYABLE TO "Dog Waste Depot"

P.O. Number	Terms	Rep	Ship Date	Via	Notes
DEPOT-134428	Net 30	001	12/31/2019	UPS	

Quantity	Item Code	Description	Price Each	Amount
5	DEPOT-022-B-G...	DEPOT STATION -ONEpul® System ROUND CAN-GREEN	219.99	1,099.95T
	Tariff Mitigation ... Shipping	Tariff Mitigation Allowance Fee 8.9% Ship Date 12/31/2019 Shipping 1ZV4W9480359537519, 1ZV4W9480358913524, 1ZV4W9480359667736, 1ZV4W9480360924142, 1ZV4W9480360486750 Out of State No Sales Tax	8.90% 0.00	97.90 0.00
			0.00%	0.00

Due to the 25% Import Tariff, a temporary Tariff Mitigation Allowance Fee of 8.9% has been applied to your invoice. We and our suppliers have absorbed all the rest of the tariff to avoid the need for a price increase. When the Tariff is removed, the Fee will be discontinued. We are evaluating our supply chain to continue to provide the best value for our customers.
 Thank you for your business and support.

FED ID# 27-4523962	Total	\$1,197.85
	Balance Due	\$0.00