

**MINUTES
CITY OF ELKO NEW MARKET
PARKS COMMISSION MEETING
June 14, 2023
6:00 PM**

1. CALL TO ORDER

Chair Sutton called the meeting of the Elko New Market Parks Commission to order at 6:04 p.m.

Commission members present: Sutton, Vernon, Jones, Hokeness, and West

Members absent and excused: None

Staff Present: City Administrator Thomas Terry and Planner Jake Skluzacek

2. PLEDGE OF ALLEGIANCE

Chair Sutton led the Parks Commission in the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Sutton asked if there were any changes to the agenda. City Administrator Thomas Terry informed him that there were no changes but reminded the Commissioners to turn on their microphones for recording purposes.

A motion was made by Vernon and seconded by Jones to approve the agenda as presented. Motion carried: (5-0).

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MINUTES

A motion was made by Vernon and seconded by Jones to approve the minutes of the May 10, 2023; meeting as submitted. Motion carried: (5-0).

6. GENERAL BUSINESS

A. Revitalization of Woodcrest Park

Chair Sutton introduced the topic and explained the Commissions role in the process. Planner Jake Skluzacek presented background and community feedback obtained related to the

revitalization of Woodcrest Park. Based on the feedback obtained, Staff provided the following recommendations to the Commission:

- Keeping Current Slide and Swing Set
- Replacing Blue Play Structure
- Remedial Work to Basketball Court
- Seating Upgrades including Picnic Bench Area
- Cosmetic Upgrades including New Edging and Grill

Following Skluzacek's presentation, Staff encouraged Commissioner feedback and direction as it related to Staff's recommendations. The Commission was in favor of keeping the current slide and swing set as they are not due to be replaced and are still in good condition.

The Commission was in favor of replacing the blue play structure as it was scheduled to be replaced in 2023 and resident feedback suggested that the grips were rough on hands. Commissioners provided their input regarding features to be incorporated into the new play structure. A climbing feature such as a rock wall or fire pole were suggested.

Discussion took place on limitations of the park due to the abundance of trees. Resident feedback suggested to keep as many trees as possible which further limits space available for expanding the playground area.

Commissioner Hokeness was in favor of replacing the concrete basketball court with a blacktop hard surface play area that would still also function as a basketball court. Discussion took place on the current location of the court and issues associated with drainage and road right-of-way. Chair Sutton shared his priority was the playground and the court could be improved with any remaining funds, but it may have to be a phased project.

Commissioner Hokeness agreed that a picnic shelter is not possible at this time for Woodcrest Park. The trees limit the site and provide shade, funding for the replacement of play equipment and basketball court may not leave enough to erect an adequate shelter. City Administrator Terry shared Staff's idea for a picnic table on a poured slab of concrete. The Commission was accepting of this idea.

The Commission agreed that concrete curbing would cost too much, and the funds would be better invested into play equipment and the basketball court. The Commission decided to reuse the current plastic edging and replace sections that may be cracked or damaged. Chair Sutton and Commissioner West agreed that if a park expansion ever occurred, that the plastic edging could be easily moved and or rearranged. Commissioner Hokeness added that it may not be possible to get a concrete curbing machine to the site which would further add to costs.

The Commission discussed ancillary items such as the current charcoal grill located at the park. The Commission agreed that the current grill should be removed and a new one could be added if residents requested in the future. Other items such as the garbage bins and bike rack were discussed. The Commission agreed that these were all low priority items that could be replaced so long as there was funding left over to do so.

City Administrator Terry revisited the feedback obtained from the Commission to provide Staff direction to send out a request for proposal, RFP, to vendors for play structures and ancillary items. More discussion on funding will be brought back for further discussion once Staff receives pricing and options back from vendors.

B. Amenities for Boulder Heights Park

Planner Skluzacek went through past community feedback obtained related to the new Boulder Heights Park and presented a concept plan for the park. Based on the feedback obtained, Staff provided the following recommendations to the Commission:

- Only Utilizing Steel-Built Picnic Shelters
- Select One of Three Basic Design Options for Picnic Shelter
- Incorporating Resident Feedback into Play Structure
- Concrete Edging be Erected Around Playground
- Incorporation of Water/Pet Fountain
- Incorporation of Standard Park Features (Signage, Landscaping, Garbage/Recycling Receptacles, Benches, and Portable Restrooms)

The Commission was receptive to utilizing steel-built picnic shelters and provided guidance to Staff to look at square 20x20 shelters due to cost.

The Commission agreed that the play structure should appeal to multiple age groups. The Commission specifically mentioned 3–5-year-olds and 5-12-year-olds.

Due to this park being new, the Commission wished to go forward with concrete edging as is typical with new parks.

The incorporation of a water/pet fountain was deemed as a secondary concern. The Commission were open to the idea, but the funds may dictate whether it gets built.

The Commission were in favor of all standard park features being incorporated into Boulder Heights Park. Planner Skluzacek thanked the Commission for their feedback and direction.

7. UPDATES & REPORTS

A. May Parks Commission Update

Recreation Programmer Jessica Davidson had her report attached to the packet. There was no discussion.

B. May Parks Financial Report

Recreation Programmer Davidson had her report attached to the packet. There was no discussion.

8. PARKS COMMISSIONER'S QUESTIONS & COMMENTS

Commissioner Hokeness wanted to recognize the Public Works Staff for doing a great job on the new pickleball courts located in the Rowena Park hockey rink. Discussion took place on several development areas within the City. Staff provided updates to the Commissioners regarding their questions on topics outside of Parks and Recreation.

9. NEXT MEETING

The next regular meeting of the Parks Commission is set for Wednesday, July 12, 2023, at 6:00 PM at City Hall in the Council Chambers.

10. ADJOURNMENT

It was moved by Sutton and seconded by Hokeness to adjourn the meeting at 7:55 p.m. Motion carried: (5-0).

Respectively submitted by:



Jake Skluzacek
Planner 1